

City of Cocoa

*65 Stone Street
Cocoa, FL 32922*



Meeting Agenda

Monday, May 17, 2021

6:00 PM

Cocoa City Council Chambers

Diamond Square RDA

I. CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

1. 21-346 Agency approval for the Agenda for the Regular Meeting of May 17, 2021 as written or with amendments.

 Attachments: 5-17-2021 Short DS.pdf

2. 21-347 Agency approval of the Minutes of the April 19, 2021 Diamond Square Regular Meeting as written or with amendments.

 Attachments: DSCRA Minutes 4-19-21 FINAL.pdf

III. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

IV. PRESENTATIONS:**V. ACTION ITEMS:**

1. 21-279 Agency approval on the Proposed Fiscal Year 2022 Budget for the Diamond Square CRA and prioritize specific projects as listed in the Diamond Square CRA Plan Update 2014.

2. 21-348 Agency approval of a Budget Resolution #21-348 amending the DS CRA Fiscal Year 2021 Budget, BAF #21-074-T in the amount of \$6,000 to pay for Summer Camp Scholarships at the Dr. Joe Lee Smith Center.

Attachments:

[DS CRA Resolution 21-348 FY 2021.pdf](#)
[April 19 2021 Diamond Square CRA JOURNAL.pdf](#)
[Joe Lee Smith Summer Camp Calendar 2021.pdf](#)
[Joe Lee Smith Summer Camp Flyer.pdf](#)
[YP Attachment A - Medication, Conditions and Restrictions.pdf](#)
[YP Attachment B - Bike-Walk Permission.pdf](#)
[YP Attachment C - Notice of Temporary Guardianship.pdf](#)
[YP Attachment D - Discount Form.pdf](#)
[YP Attachment F - Sponsorship Form.pdf](#)
[BCPR YP Registration Packet.pdf](#)
[FW Summer Camp Scholarships.pdf](#)
[BAF 21-074-T-CRA-Summer Camp-\(05-17-21\) Agenda 21-348.pdf](#)

VI. ATTORNEY'S REPORT:

VII. UPDATES AND STAFF REPORTS:

VIII. NEXT MEETING DATE:

The next regularly scheduled meeting of the Cocoa Redevelopment Agency will be on Monday, June 3, 2021 at 6:00 PM at the Cocoa City Hall, 65 Stone Street, Cocoa, Florida.

IX. ADJOURNMENT

NOTICE TO THE PUBLIC:

This is a public meeting. All interested parties may attend in person. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at cshealy@cocoafl.org.

Additionally, interested persons may view or listen to the meeting electronically at the following internet sites:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

However, the City is not responsible for technical difficulties that may occur while attempting to view or listen to the meeting on the internet.

Interested persons may submit their written comments or questions regarding the meeting prior to the meeting through Email at meetings@cocoafl.org, or via E-comments through the online agenda. Any electronic comments submitted will be made part of the meeting record. Written comments or questions not relevant to the Council meeting agenda will not be made part of the meeting record but will be maintained as public record.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

Although members of the public are entitled to be heard by the City Council on certain items on the meeting agenda pursuant to the City Council Rules of Procedure, members of the public are not entitled to an immediate response by either administrative staff members or Council; however, the City Council or administrative staff may provide a response at their discretion. When presenting before the City Council, all comments or questions should be directed to the Mayor or the chair of the meeting. Comments or questions should not be made directly to administrative staff without permission from the Mayor or chair.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Applicants or representatives of recognized groups with special interests in a matter shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per item shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda. Matters may also be raised by the Council, City Manager or City Attorney under reports and acted upon by the City Council.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.



Legislation Details (With Text)

File #: 21-346 **Version:** 1 **Name:**
Type: Agenda **Status:** Agenda Ready
File created: 5/5/2021 **In control:** Diamond Square RDA
On agenda: 5/17/2021 **Final action:**
Title: Agency approval for the Agenda for the Regular Meeting of May 17, 2021 as written or with amendments.

Sponsors:

Indexes:

Code sections:

Attachments: [5-17-2021 Short DS.pdf](#)

Date	Ver.	Action By	Action	Result
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DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: May 5, 2021
Agenda Date: May 17, 2021
Prepared By: Lori Chabot, Redevelopment Coordinator
Through: Charlene Neuterman, Community Services Deputy Director
Requested Action:
Agency approval for the Agenda for the Regular Meeting of May 17, 2021 as written or with amendments.

BACKGROUND:

Diamond Square Redevelopment Agency approves the agenda at the beginning of each meeting.

BUDGETARY IMPACT:

None

PREVIOUS ACTION:

N/A

RECOMMENDED MOTION:

Agency approval for the Agenda for the Regular Meeting of May 17, 2021 as written or with amendments.



DIAMOND SQUARE

REDEVELOPMENT AGENCY

Tracy Moore
Chairperson

Delores Martin
Vice Chairperson

Ed Jones
Board Member

Sylvia Thomas
Board Member

Jackie Isom
Board Member

Marilyn Ross-Smith
Board Member

Larry Brown
Board Member –
Appointed by
Brevard
County

REGULAR MEETING AGENDA

DATE: Monday, May 17, 2021
TIME: 6:00 p.m.

Location: Cocoa City Hall,
Council Chambers
65 Stone Street

I. CALL TO ORDER
ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA & MINUTES

AGENDA: Regular Meeting of May 17, 2021
MINUTES: Regular Meeting of April 19, 2021

III. DELEGATIONS

IV. PRESENTATION

V. ACTION ITEMS

1. Staff requests Agency direction for on the proposed Fiscal Year 2022 Budget for the Diamond Square CRA and to prioritize specific projects as listed in the Diamond Square CRA Plan Update of 2014. This item was tabled at last meeting (April 19).
2. Agency approval of a Budget Resolution #21-348 amending the DS CRA Fiscal Year 2021 Budget and a BAF in the amount of \$6,000 to pay for Summer Camp Scholarships at the Dr. Joe Lee Smith Center.

VI. ATTORNEY'S REPORT

VII. UPDATES AND STAFF REPORTS

VIII. NEXT MEETING DATE

The next meeting of the Diamond Square Redevelopment Agency is June 21, 2021, at 6:00 PM. The meeting will be held in the Council Chambers at Cocoa City Hall located at 65 Stone Street.

IX. ADJOURNMENT

NOTICE TO PUBLIC:

This is a public meeting. All interested parties may attend. The facility wherein this meeting will be held is accessible to the physically handicapped. Please be advised that more than one member of the City Council may attend. Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by this board with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise allowed by law. This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.



Legislation Details (With Text)

File #: 21-347 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 5/5/2021 **In control:** Diamond Square RDA
On agenda: 5/17/2021 **Final action:**
Title: Agency approval of the Minutes of the April 19, 2021 Diamond Square Regular Meeting as written or with amendments.
Sponsors:
Indexes:
Code sections:
Attachments: [DSCRA Minutes 4-19-21 FINAL.pdf](#)

Date	Ver.	Action By	Action	Result
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DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: May 5, 2021
Agenda Date: May 17, 2021
Prepared By: Lori Chabot, Redevelopment Coordinator
Through: Charlene Neuterman, Community Services Deputy Director
Requested Action:
Agency approval of the Minutes of the April 19, 2021 Diamond Square Regular Meeting as written or with amendments.

BACKGROUND:

The Diamond Square Redevelopment Agency members approve the minutes at the beginning of each meeting.

BUDGETARY IMPACT:

N/A

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Agency approval of the Minutes of the April 19, 2021 Diamond Square Regular Meeting as written or with amendments.



Legislation Details (With Text)

File #: 21-279 **Version:** 1 **Name:**
Type: Agenda **Status:** Agenda Ready
File created: 4/1/2021 **In control:** Diamond Square RDA
On agenda: 5/17/2021 **Final action:**
Title: Agency approval on the Proposed Fiscal Year 2022 Budget for the Diamond Square CRA and prioritize specific projects as listed in the Diamond Square CRA Plan Update 2014.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: April 6, 2021
Agenda Date: May 17, 2021
Prepared By: Lori Chabot, Redevelopment Coordinator
Through: Charlene Neuterman, Deputy Community Services Director
Requested Action:
Agency approval on the Proposed Fiscal Year 2022 Budget for the Diamond Square CRA and prioritize specific projects as listed in the Diamond Square CRA Plan Update 2014.

BACKGROUND:

To begin the process of developing the Diamond Square CRA Fiscal Year 2022 Budget, a list of priorities is being presented based on the current Diamond Square Community Redevelopment Agency Plan Update of 2014. Since 2014, the Diamond Square CRA has been active in completing many of the redevelopment projects listed in the Plan Update. Pursuant to F.S. 163, Part II (the Community Redevelopment Act of 1969), a Redevelopment Plan is necessary to undertake and carry out community redevelopment activities within the CRA. As part of the Interlocal Agreement with Brevard County, the Sunset date of the Agency is September 30, 2028, leaving six years to complete projects in the area.

The Redevelopment Plan identified project activities, costs, and a timeline for completion for the life of the plan. The six goals identified in the Redevelopment Plan Update are as follows:

- Goal 1 - Enhance Streetscapes and Pedestrian Connectivity
- Goal 2 - Increase Partnerships with Housing Developers
- Goal 3 - Create Neighborhood Gateways
- Goal 4 - Explore the Feasibility of Creating New Community-Based Centers

- Goal 5 - Enhance Support for Community-Based Organizations and Educational Institutions
- Goal 6 - Establish a Community-Based Committee Comprised of Representatives of a Diverse Cross-Section of the Community to Coordinate Activities within the Community and Assist in Building Non-Profit Organization Capacity

A status of activity by redevelopment goal/objective is listed in the table below.

Goal.Objective	Description	Status
1.1	SR 520 streetscape design	Completed 2014
1.2	Peachtree Street Complete Street	Completed 2015
1.3	5-Points Realignment and Pedestrian Improvements	Not Complete
1.4	South Fiske Blvd. Landscaping & Mid-Block Crossing	FDOT Project
1.5	Transportation Terminus (SCAT terminal)	Complete
2.1	Housing Authority Curb Appeal	Complete 2021
2.2	Finance/Home Ownership Programs	Habitat/City HOME Grants
3.1	Neighborhood Entry Signs and Historical/Cultural Significance	In Progress
3.2	Encourage Mixed-Use Development on Stone St.	Not Complete
3.3	Street Tree Planting	In Progress - PW
3.4	Sidewalk Infill and Improvements	In Progress - PW
3.5	Stormwater/Infrastructure	In Progress - PW
3.6	Façade Grant Program	Annually Budgeted
4.1	New Dr. Joe Lee Smith Community Center	Complete 2020
4.2	Business Incubator	WeVenture 2021
4.3	Neighborhood Childcare Extended Hours	Several offer this
4.4	Programs and Partners for Kids	ANR/PAL
4.5	Job Training/Professional Skills Programs	ANR
4.6	Health Clinic	Not Complete
5.1	Safe Routes to School/Pedestrian Network	Complete
5.2	Partner with Brevard Health Alliance	In Progress
5.3	Role Model/Mentoring Programs	ANR
6	Community Based Committee	Not Started

The goals/objectives listed above were funded in part with City, Local, State and Federal funds. These projects are the catalyst to continuing the economic growth of the Diamond Square Community. For Fiscal Year 2022, approximately \$180,000 is available for project expenditures. In addition, approximately \$379,864 is available in Diamond Square CRA Fund Reserves that could be

expended in FY 2022. For a total of \$559,864.

A list of projects to be considered in the Fiscal Year 2022 Budget are listed below:

- Partner with the City of Cocoa to construct affordable homes within the CRA - \$475,000 (which would generate approximately \$722 in TIF Revenue per home/year)
- Neighborhood Childcare/Programs/Partners for Youth - \$25,000 - ANR
- PAL (Cops & Kids Summer Camp) - \$4,500
- House Painting Program Grant - \$5,000
- Commercial Façade Grants - \$10,000
- Landscaping Program Grant - \$5,000
- Small Business Assistance Grant - \$10,000 (WeVenture)

The activity listed above that is currently not in the Fiscal Year 2021 Budget is the request to construct affordable homes with the City of Cocoa as a partner. With that \$475,000, three homes could potentially be built in the Diamond Square CRA. We would work with our partners to establish buyers that qualify for home ownership and provide opportunities through our local funding sources. Building homes for home ownership is vital to increasing the tax base in Diamond Square.

The total estimated costs of the projects listed above is with \$534,500 with a remaining balance of \$25,364 that could be used for additional projects. There are several budgetary items that are budgeted each year based on Agency approval or due to normal Personnel and Operating expenses. Those items include attendance at the Annual CRA Redevelopment Conference up to 5 members, plus 1 staff, annual dues/membership, legal fees, legal ads, and additional operating expenses for the Agency. The estimated revenue for FY2022 for the Agency is anticipated to remain steady or increase slightly above the current TIF revenue of \$317,017 potentially due to Covid-19. More exact estimates will be provided by the Property Appraiser's Office later this spring.

Staff is requesting that the Agency approve the proposed Diamond Square CRA budget for Fiscal Year 2022 and to identify/prioritize projects currently in the Diamond Square CRA Plan Update 2014 not listed previously in this agenda.

BUDGETARY IMPACT:

N/A

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Agency approval on the Proposed Fiscal Year 2022 Budget for the Diamond Square CRA and prioritize specific projects as listed in the Diamond Square CRA Plan Update 2014.



Legislation Details (With Text)

File #: 21-348 **Version:** 1 **Name:**
Type: Agenda **Status:** Agenda Ready
File created: 5/5/2021 **In control:** Diamond Square RDA
On agenda: 5/17/2021 **Final action:**
Title: Agency approval of a Budget Resolution #21-348 amending the DS CRA Fiscal Year 2021 Budget, BAF #21-074-T in the amount of \$6,000 to pay for Summer Camp Scholarships at the Dr. Joe Lee Smith Center.

Sponsors:

Indexes:

Code sections:

Attachments: [DS CRA Resolution 21-348 FY 2021.pdf](#)
[April 19 2021 Diamond Square CRA JOURNAL.pdf](#)
[Joe Lee Smith Summer Camp Calendar 2021.pdf](#)
[Joe Lee Smith Summer Camp Flyer.pdf](#)
[YP Attachment A - Medication, Conditions and Restrictions.pdf](#)
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[YP Attachment D - Discount Form.pdf](#)
[YP Attachment F - Sponsorship Form.pdf](#)
[BCPR YP Registration Packet.pdf](#)
[FW Summer Camp Scholarships.pdf](#)
[BAF 21-074-T-CRA-Summer Camp-\(05-17-21\) Agenda 21-348.pdf](#)

Date	Ver.	Action By	Action	Result
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DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: May 5, 2021
Agenda Date: May 17, 2021
Prepared By: Lori Chabot, Redevelopment Director
Through: Charlene Neuterman, Deputy Community Services Deputy Director
Requested Action:

Agency approval of a Budget Resolution #21-348 amending the DS CRA Fiscal Year 2021 Budget, BAF #21-074-T in the amount of \$6,000 to pay for Summer Camp Scholarships at the Dr. Joe Lee Smith Center.

BACKGROUND:

At the Diamond Square CRA Meeting on April 19, 2021, Agency members voted to approve Scholarship Funds to pay for 10 youth in the Diamond Square CRA to attend Summer Camp at the Dr. Joe Lee Smith Community Center.

As part of the Diamond Square Community Redevelopment Plan Update in 2014, Objective 4.4 - Programs and Partners for Kids references partners and programs to provide support and encouragement to Diamond Square Youth. The summer camp program offered by Brevard County Parks and Recreation is a direct benefit to the youth in the Diamond Square community.

This Diamond Square CRA Camp Scholarship is for the summer camp program offered by Brevard County Parks and Recreation. The program length is 9 weeks, Monday through Friday offering a wide variety of activities and field trips while providing a safe environment for campers to gather and stay active.

Staff is requesting approval of a Budget Resolution #21-348 amending the DSCRA Fiscal Year 2021 Budget and a BAF#21-074-T in the amount of \$6,000 to pay for these Summer Camp Scholarships.

BUDGETARY IMPACT:

Budgeted	No
Budget Adjustment Form is attached	Yes

BAF#21-074-T

Amount Requested	<u>\$6,000.00</u>
Account Number	<u>111-3230-559.39-00</u>
Account Name	Contingency Account

TO	
Account Number	111-3230-559.49-00
Account Name	Other Charges & Obligations

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Agency approval of a Budget Resolution #21-348 amending the DS CRA Fiscal Year 2021 Budget, BAF #21-074-T in the amount of \$6,000 to pay for Summer Camp Scholarships at the Dr. Joe Lee Smith Center.

RESOLUTION NO. DSCRA 21-348

A RESOLUTION OF DIAMOND SQUARE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF COCOA, FLORIDA, AMENDING THE CITY OF DIAMOND SQUARE CRA BUDGET FOR FISCAL YEAR 2021; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Cocoa adopted the final budget for the fiscal year commencing on October 1, 2020, and ending on September 30, 2021, at a Regular meeting held on September 23, 2020; and

WHEREAS, in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Council/Diamond Square CRA may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

WHEREAS, the City Council/Diamond Square CRA deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COCOA, as follows:

SECTION 1. The 2020-2021 fiscal year budget shall be amended as detailed in the attached sheets.

SECTION 2. All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

SECTION 3. This resolution shall become effective immediately upon its adoption by the City Council/Diamond Square CRA of the City of Cocoa, Florida.

ADOPTED by the City Council of the City of Cocoa, Florida, in a regular meeting assembled on the 17th day of May, 2021.

Tracy Moore, Chairman

ATTEST:

Charlene Neuterman
Deputy Community Services Director

JOURNAL
CITY OF COCOA
REGULAR MEETING OF THE DIAMOND SQUARE RDA
April 19, 2021

I. OPENING MATTERS:

Agency Member Thomas called the meeting to order at 6:15 pm.

II. APPROVAL OF AGENDA AND MINUTES:

1. Agenda: Regular Meeting of April 19, 2021
2. Minutes: Special Meeting of March 15, 2021
 - The Agenda for the Regular Meeting of April 19, 2021 was *unanimously* approved as written and the Minutes for the Regular Meeting of March 15, 2021 were *unanimously* approved with corrections.

III. DELEGATIONS: Derrick Jenkins – 7820 Tupelo, Cocoa, Florida

IV. PRESENTATIONS: None

V. ACTION ITEMS:

1. Staff requests Agency direction for the proposed Fiscal Year 2022 Budget for the Diamond Square CRA and to prioritize specific projects as listed in the Diamond Square CRA Plan Update of 2014. **MOTION MADE TO table** this item and for Staff to bring back Agency ideas and Staff recommendations to the May meeting. **APPROVED UNANIMOUSLY.**

VI. ATTORNEY'S REPORT – NONE

VII. UPDATES AND STAFF REPORTS

1. Informational Item – Rose Garden, Habitat for Humanity

Agency Member Brown requested DSCRA sponsor DS kids to attend BC Parks and Recreation Summer Camp. **MOTION MADE TO sponsor** 10 kids for Summer Camp at the Dr. Joe Lee Smith Center and for staff to negotiate with Brevard County Parks and Recreation on costs with the possibility of adding to the number of kids. **APPROVED UNANIMOUSLY.**

VIII. ADJOURNMENT

- The Special Meeting of the Diamond Square Redevelopment Agency on April 19, 2021 adjourned at 7:27 pm.



Joe Lee Smith Park 2021 Summer Camp Calendar

Address: 415 Stone Street, Cocoa, FL 32922

Phone Number: (321)633-1872

Registration available online at <http://registration.brevardfl.gov>



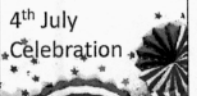
Camp is for children who have completed kindergarten through grade 6.

Camp Dates: June 4 – August 9, 2021

Camp Hours: 7:00 a.m. – 6:00 p.m.

Camp Fees: \$90 per week or \$30 per day (discounts are available; additional fees may apply, please see calendar)

Camp T-Shirt: \$5 plus tax (required for all field trips)

Camp Week & Fee Total	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 Camp: \$90	May 31 Memorial Day	June 1 No Camp	June 2 No Camp	June 3 School Ends	June 4 Welcome to Camp!!
	June 7 Summer fun activities	June 8 Arts and Crafts 	June 9 Swimming Nutrition	June 10 Fun in the Sun 	June 11 Movie Day  P.J.s & Popcorn
Week 2 Camp: \$90 Other Fees: \$21 Total: \$111	June 14 Playground Outdoor Fun Day	June 15 Animals of The World 	June 16 Swimming Dress up Costume Day	June 17 Daytona Lagoon \$21 (includes lunch)	June 18 Board Games & Bingo 
Week 3 Camp: \$90 Other Fees: \$18 Total: \$108	June 21 Dance Competition practice	June 22 Dance Off Competition	June 23 Swimming Nutrition	June 24 WonderWorks \$18 (includes lunch)	June 25 Crazy Hat Day 
Week 4 Camp: \$90	June 28 Coed Basketball practice	June 29 Coed Basketball 	June 30 Swimming Nutrition	July 1 Countries of the World 	July 2 Arts and Craft Day
Week 5 Camp: \$90 Other Fees: \$25 Total: \$115	July 5 Red, White, and Blue Day 	July 6 4 th July Celebration 	July 7 Swimming Nutrition	July 8 Andretti Thrill Park \$25 (includes lunch)	July 9 Planet Earth 
Week 6 Camp: \$90 Other Fees: \$12 Total: \$102	July 14 Plan for the future workshop	July 13 Dress up costume day	July 14 Swimming Nutrition	July 15 Brevard Zoo \$12 (bring lunch)	July 16 Trivia 
Week 7 Camp: \$90 Other Fees: \$24 Total: \$114	July 19 Fun in the Sun	July 20 Playground Outdoor Fun Day	July 21 Swimming Nutrition	July 22 Urban Air \$24 (includes lunch)	July 23 Movie Day P.J.s & Popcorn
Week 8 Camp: \$90 Other Fees: \$16 Total: \$106	July 26 Silly Sock Day 	July 27 Sci-fi Day 	July 28 Swimming Talent Show Practice	July 29 River Lanes \$16 (includes lunch & arcade card)	July 30 Talent Show 
Week 9 Camp - \$90	August 2 Team Spirit Day	August 3 Field Day Practice	August 4 Swimming	August 5 Field Day	August 6 Arts and Craft
	August 9 End Camp Party	August 10 School Begins	August 5 No Camp	August 6 No Camp	August 7 No Camp

Remember:

- Camp calendar subject to change.
- All camp fees must be paid prior to participation.
- Please bring a water bottle, lunch & snack daily unless otherwise stated.
- Wear camp t-shirt on each field trip day.
- Dress appropriate for outside play. No flip-flops, sandals, crocs, slides or any open toed shoes.



Summer Camp 2021

DR. JOE LEE SMITH COMMUNITY CENTER
415 STONE STREET, COCOA, FL 32922

REGISTRATION BEGINS MONDAY, MAY 3, 2021

- Camp fees per child are \$90 for the week or \$30 per day. *(Discounts available)*
- Additional fees may apply for camp specials, field trips, and t-shirts.
- Camp will take place Monday – Friday, 7:00 AM – 6:00 PM
- Provide a lunch and snack for your child daily, unless otherwise stated.

Program held in accordance with State and Local government guidelines regarding Covid-19 and is subject to change/cancellation.

For more information, please call (321)633-1872.



Brevard County Parks and Recreation
2725 Judge Fran Jamieson Way
Viera, FL 32940
www.brevardparks.com





Brevard County Parks & Recreation
Youth Programs Participant Administration of
Medication, Conditions & Restrictions



One form per participant, per medication. All medication must be in original container.

Participant's Name: _____

Name of Medication: _____

Dosage: _____ Method of Administration: _____

At the Following Times: _____

Explanation (Why is medication necessary during camp hours?): _____

Does the participant have any conditions or restrictions you would like us to be aware of?

☐

Yes (if yes, please list below)

☐

No

I, the parent/guardian of the above-mentioned participant understands that there shall be no liability for civil damages as a result of the administration of such medication where a person administering such medication acts as an ordinarily reasonably prudent person would have acted under the same or similar circumstances. I hereby grant permission to the Site Supervisor or his/her designee to assist in the administering of the medication listed below to the participant named above:

Is assistance in administration of medication required? ☐ Yes ☐ No

Parent/Guardian Signature: _____ Date: _____

For Office Use Only

Date	Time Given	Site Supervisor Administering	Staff Witness



Brevard County Parks & Recreation Youth Programs Bike/Walk Permission



Participant's Name: _____

I allow my child to ride a bike or walk to the program daily. In addition to this, my child is able to sign themselves in and out at the beginning and completion of the program day. My Child will not be released early on his/ her own without prior written notification by myself or others authorized on the registration card.

Parent/Guardian Signature: _____ Date: _____

Per Rules and Guidelines: If the participant has bike/walk authorization, they are not permitted to check themselves in before the start of the program or out before the end of the program unless the parent/guardian provides written permission.



Brevard County Parks & Recreation
Youth Programs Notice of Temporary Guardianship



Please Print

Parent/Guardian Name: _____

Parent/Guardian Address: _____

List the full name and date of birth of each child. If more than three attach a second form.

Name: _____ Date of Birth: _____

Name: _____ Date of Birth: _____

Name: _____ Date of Birth: _____

List full name of individual to whom you are granting temporary custody and person's relationship to the child/children.

Name _____ Relationship _____

Address _____

Phone Number/Numbers _____

As the Parent/Guardian of child/children listed, I hereby grant temporary guardianship of the child/children to individual listed above.

Statement of consent: (To be signed in the presence of a legalized notary public)

I, _____ hereby grant temporary guardianship of the above-mentioned child/children, whom I have legal custody of to _____

☐ From _____ to _____.

☐ For as long as necessary, beginning on _____.

Signature: _____ Date: _____

Notarization: On this _____ day of _____, _____, _____
Date Month Year Name of Parent

personally appeared before me in _____, _____, and in my presence has satisfactorily identified him/her self as the signer of this Temporary Guardianship form.

Affix seal here

Name of Notary Official: _____

Signature: _____ Commission Expires: _____



Brevard County Parks & Recreation Youth Programs Discount Form



Dear Parent/Guardian:

Thank you for registering a participant in a Brevard County Parks and Recreation Youth Program or Camp. We have great adventures planned for participants to have fun, learn, grow and play.

If you wish to apply for a youth program or camp discount, please see the requirements below. Upon verification of eligibility, the youth program or camp discount will be valid for one (1) year from the start of summer camp for all Brevard County sponsored youth programs and camps.

Discounts are available based on residency in a Neighborhood Strategy Area (NSA) or finances. **Discounts may not exceed 75% of youth program or camp cost.** In order to determine eligibility for the discount, you must provide the information listed below. **If documentation is incomplete, your discount cannot be verified.**

- Residents of identified neighborhood strategy areas shall receive a 50% reduction to department sponsored program fees for facilities located within neighborhood strategy areas in which they reside.
- For Residency Discount (50%), you must attach a copy of your Florida Driver's License (DL) with address. If you are unable to furnish DL with current address, submit two (2) Brevard County address verifications (utility bill, lease, letter from landlord, etc.)
- Financial Assistance for Free/Reduced Lunch Discount (25%), you must attach the Direct Certification Notification Letter of Free/Reduced lunch from the Brevard County School Board or a copy of the participant's report card. *Only one financial assistance may be given.*
- Financial Assistance for Food Stamp/Cash Assistance (50%), you must attach most recent eligibility documentation for the Florida Department of Children and Families indicating the participant is currently eligible to receive one of the benefits listed. *Only one financial assistance may be given.*

Name of Participant: _____

Address of Participant: _____

Are you applying for a residency discount? ☐ Yes ☐ No

Are you applying for a financial discount? ☐ Yes ☐ No

I attest that I have read the above carefully and state that my attestation here is true and correct.

Parent/Guardian Name: _____ Signature: _____

-----Office Use Only-----

50% Residency Discount: Approved Not Approved

25% Free/Reduced Lunch Financial Discount: Approved Not Approved

50% Food Stamp/Cash Assistance Financial Discount: Approved Not Approved

Recreation Program Coordinator
Parks & Recreation Department
Brevard County Florida

Audit Performed
Signature & Date



Brevard County Parks & Recreation
Youth Programs Sponsorship Form



Please fill out one form per participant that your organization will be sponsoring.

Organization Name: _____

Contact Name: _____ Title: _____

Phone Number: _____ Email: _____

Participant Name: _____ Age: _____

Program Type (ie. camp, basketball, etc.): _____

Program Location: _____

Please check the applicable items below that your organization will be sponsoring:

- ☐ Activity Registration Fees
- ☐ Activity T-Shirt
- ☐ Activity Field Trips
- ☐ Additional Activity Fees (ie. Camp Special)

How would you like to proceed; in the event there should be any unused sponsorship funds for the above-mentioned participant?

- ☐ Use remaining funds for additional youth activities provided by Brevard County Parks and Recreation.
- ☐ Provide organization with a refund of remaining unused sponsorship funding.

Organization Authorized Representative's signature below agrees to Sponsorship as outlined above.

Print Name: _____ Title: _____

Signature: _____ Date: _____



Brevard County Parks & Recreation Youth Programs Registration Packet



Please Print

Participant's First Name: _____ Last Name: _____

Age: _____ Date of Birth: _____ Grade Entering: _____ Gender: M ☐ F ☐

Please choose a T-Shirt size for above named participant:

Youth – S ☐ M ☐ L ☐ Adult – S ☐ M ☐ L ☐ XL ☐ XXL ☐

Is your child allowed to participate in the following activities?

Swimming – Yes ☐ No ☐ Movies – Yes ☐ No ☐ Bike/Walk Permission – Yes ☐ No ☐

SPORTS PARENT PLEDGE – I pledge to promote positivity in youth sports and act as a role model to my child, as well as other participants and sports parents I meet. I will serve as an advocate for good sportsmanship and to keep fun and learning at the center of the youth sports experience. I will try to improve upon my youth sports knowledge so that I can be an informative leader in the youth community.

Address: _____ City: _____ State: _____ Zip code: _____

Parent/Guardian Name: _____ Cell Phone: _____ Home Phone: _____

Email: _____ Place of Employment: _____ Work Phone: _____

Alternate Emergency Contact: _____ Phone: _____

Alternate Emergency Contact: _____ Phone: _____

Alternate Emergency Contact: _____ Phone: _____

Parks and Recreation will not release participants to anyone not listed above.

Additional Forms Available:

Medication, Conditions and Restrictions (*Attachment A*)

Bike/Walk Permission (*Attachment B*)

Notice of Temporary Guardianship (*Attachment C*)

Discount Form (*Attachment D*)

Parent/Guardian Volunteer Application (*Attachment E*)

For Office Use Only:

Location: _____

☐ Summer Camp ☐ Winter Camp ☐ Spring Camp ☐ After School ☐ Program: _____

Athletics: ☐ Preschool ☐ Youth ☐ Teen ☐ Other: _____

Swim Lessons: ☐ Water Babies (6-36 months) ☐ Preschool (3-5 years) ☐ Youth (6-16 years) ☐ Swim Team



Brevard County Parks & Recreation Youth Programs Rules and Guidelines



REGISTRATION - All fees must be paid prior to participation. It is recommended that you pay for the weeks desired at time of registration in order to guarantee participant's enrollment. Please ensure accuracy of the information provided in the registration packet. Parent/Guardian is responsible to keep this information updated and to notify staff in writing of any changes. Checks should be made payable to the Brevard County Board of County Commissioners (BoCC). Please retain your receipt(s), if needed, for the IRS. Brevard County Tax ID # 59-6000523.

DISHONORED CHECKS - When a check is returned unpaid by the bank, the original amount of the check plus any bank service charges must be paid in full by cash, certified check or credit card. Participant(s) will not be allowed to attend the program until payment is made in full. Future registrations must be paid by cash, certified check, or credit card. Checks may not be re-deposited.

REFUNDS - An application for refund must be received prior to scheduled date of use, except for illness or family emergencies, in which case proof must be provided, and the application must be received within 7 days following absence. A processing fee of \$20.00 will be assessed for each refund application. Daily refunds are not available.

DISCIPLINE POLICY - Please review the rules with the participant(s). In the event a participant is involved in an incident requiring discipline, a discipline report will be sent home with the participant. The participant must return the discipline report signed by the parent/guardian before being allowed to further participate in the program. Each incident will be documented and a supervisor will be notified before the participant is suspended or removed from the program. The County reserves the right to immediately expel any participant from the program.

PHYSICAL CONTACT MADE 1st Incident: - Participant will be picked up the day of incident and will be suspended for the next day. 2nd Incident: - Suspension for one (1) week. 3rd Incident: - Removal from program.

DISRESPECTFUL, DISRUPTIVE OR DESTRUCTIVE BEHAVIOR 1st Incident: - Removal from activity. 2nd Incident: - Participant will be picked up the day of incident and be suspended for the next day. 3rd Incident: - Suspension for one (1) week. 4th Incident: Removal from program.

Please note: If your child is suspended due to behavior issues, there will not be any refund of camp fees, field trips fees, or any other associated costs incurred for the camp.

PROGRAM RULES (Each program will develop rules as needed)

1. Swimming is a part of some programs. All children are swim tested by certified lifeguards. Non-swimmers are required to wear life jackets and must stay in shallow water. A wristband will be provided for identification of all non-swimmers. Swimming lessons are not part of camp. Lessons are available through a separate program. Please inquire.
2. Movies are part of some programs. Age-appropriate movies will be shown.
3. Bike/Walk participants may sign themselves in and out at the beginning and at the completion of the day. Participants will not be released before 4pm on their own without prior written authorization by the parent/guardian or others authorized on this registration form.
4. Participant must stay with assigned group unless reassigned by program staff. Participant must ask permission from staff to leave the group.
5. Participant will show courtesy to fellow participants and staff.
6. Each participant is expected to show respect for personal, private and county property.
7. Participant will be responsible for using games and equipment properly.
8. Name-calling, cursing, swearing, and fighting will not be tolerated.
9. Participant must comply with staff and observe rules at all times. Disrespect will not be tolerated.
10. Participant must keep hands, feet, and objects to themselves.
11. Participant must clean their area before moving to the next activity.

CHECK IN - Each participant must be escorted into the program and checked in by signing the daily sign in sheet. Please do not bring participants to the facility prior to start of program. - staff is not available to supervise participants before the scheduled program time. If the participant has bike/walk authorization, they are not permitted to check themselves in before the start of the program or out before the end of the program unless the parent/guardian provides written permission. All late arrivals must be signed in with staff. Brevard County will not be responsible for children who are not signed into the program.

CHECK OUT - Parks & Recreation will not release participant(s) to anyone not listed on the Registration Form. It is the responsibility of the Parent/Guardian to keep this information up to date. A legal document must be presented to identify any change in legal custody that affects who is or is not authorized to leave the site with the participant. At the time of pickup, proper picture identification and signature will be required. A Late pickup fee of \$20.00 per participant shall be assessed for participants not picked up within 15 minutes of the conclusion of the program. If the parent/guardian is late, a telephone call is appreciated, but does not relieve you of the responsibility of the late fee. Payment of this fee will be required before the participant will be allowed back in the program. If staff is not able to reach the parent/guardian, appropriate authorities will be notified.

CAMP FIELD TRIPS - Field trips are for weekly registered participants. All field trips are scheduled in advance and may be canceled at any time. Field trips must be paid in advance of the scheduled field trip. Program T-shirts must be worn on field trips. Additional information will be given the week of the field trip. Please send participants with a change of clothes on all water days. If a participant cannot attend the field trip, the parent/guardian will need to make arrangements in advance with the staff supervisor for the participant to stay at another program location for the day if possible. The parent/guardian will be responsible for transportation to and from the alternate location.

AQUATICS – Swim Team participants may NOT be registered in a USA Swimming year-round program.

ATHLETICS – Players will not be placed on certain teams unless the parent is coaching. No special recognition will be given for practice times, travel, coaches or friendships. Children under the age of 12 years are not to be left unattended.

CONDITIONS – Should the participant have any conditions or restrictions (to include medication) that we should be aware of, please inform Brevard County Parks and Recreation.

Having been informed of the activity to provide supervised recreation for youth, having read and been provided a copy of the Program Guidelines (page 2 and 3 of registration packet) I, the parent/guardian of the participant named, do hereby give my approval for participation in any and all of the activities as indicated including Media Release described below. I assume all risks and hazards incidental to the conduct of the activity, transportation to and from the activities, and I do hereby release, absolve, indemnify and hold harmless Brevard County, its agents and employees, the organizers and sponsors, any and all of them. In case of injury to the participant, I hereby waive all claims against the organizers, the sponsors or any of the supervisors appointed by them. I likewise release from responsibility any person transporting the participant to and from activities.

I further agree to indemnify and hold harmless Brevard County Parks & Recreation, the Brevard County Board of County Commissioners, its municipalities, Charter Officers, Brevard County School Board and their agents and assigns and any licensees of the aforementioned against any liability, loss, or other injury whatsoever caused by or arising out of my, or the participant's, appearance on the program or any utterance made by me, or the participant, on the program or the use of any materials furnished for use by me, or the participant, on the program including reasonable costs and attorneys' fees. Brevard County Parks & Recreation permitting me, or the participant, to appear in their programs shall constitute its approval of this agreement.

Parent/Guardian Signature: _____ Date: _____

BREVARD COUNTY

PHOTOGRAPHIC AND OTHER MEDIUM RELEASE AND ASSIGNMENT CONSENT FORM

THIS AFFECTS YOUR LEGAL RIGHTS. PLEASE READ CAREFULLY BEFORE SIGNING BELOW.

Note: If I am under eighteen (18) years of age, I understand that I am not permitted to execute this Release and Assignment Consent Form without approval of my parent or legal guardian, who must execute this Form on my behalf.

CHECK APPROPRIATE BOX: ☐ for an adult ☐ for a minor under the age of 18

I, the undersigned, hereby grant to Brevard County, a political subdivision of the State of Florida, and those acting pursuant to its authority, the absolute right and permission to:

- a. Record my/the minor under my care's participation and appearance on videotape, audiotape, film, photograph, or any other medium in connection with participation in or attendance at a Parks and Recreation Youth Program.
- b. Use my/the minor under my care's name, likeness, voice, and biographical material in connection with these recordings.
- c. Exhibit or distribute such recording in whole or in part without restrictions or limitation for any legal purpose(s), including, without limitation, educational or promotional purposes, which Brevard County, and those acting pursuant to its authority, deem appropriate.

I further grant to Brevard County, and those acting pursuant to its authority, the right to copyright such pictures and images in its own name or to publish, market, and/or assign such pictures and images without further consideration, compensation, or report to me.

I hereby waive any rights and/or interests that I/the minor under my care might have in the pictures or images, including any rights to inspect and/or approve the finished photographs and images or the use of which the pictures and images may be applied so long as such use is lawful. Notwithstanding any prohibition as may be contained in Section 540.08, Florida Statutes, I hereby freely and voluntarily consent to the use and publication of my name, participation, and/or likeness by Brevard County, and those acting pursuant to its authority, including the entity seeking this consent, and photographs, videos, and/or audio recordings for any and all purposes including, but not limited to, education, promotional, advertising, and trade, through any medium or format, including, but not limited to, film, photograph, television, radio, digital, internet, or exhibition, at any time from this date forward until I revoke this consent in writing.

I hereby release any and all claims, demands, damages, and causes of action of any nature that currently exist or may exist hereafter against Brevard County, its affiliates, officers, directors, employees, and agents arising out of, or in connection with, my participation or attendance at the Event, including, but not limited to, any claims for defamation; invasion of privacy; invasion of right of publicity; misappropriation of likeness; infliction of emotional distress; negligence; any right, title, or interest in the photographs, videos, or other mediums of recording; or any other physical or monetary injury.

Without limiting the foregoing, I understand that any distribution of the images will be fully compliant with Brevard County policies, statements, and values. I release Brevard County, and those acting pursuant to its authority, from any liability related to the alteration, intentional or otherwise, that may occur in connection with the processing, editing, transmission, display, or publication of any such materials covered by this Form, and understand that images may be cropped or altered for purposes of illustration.

I HAVE READ THE FOREGOING RELEASE AND ASSIGNMENT CONSENT FORM BEFORE SIGNING BELOW. I WARRANT THAT I AM 18 YEARS OF AGE OR OLDER, OR THE PARENT AND/OR GUARDIAN OF _____, A MINOR UNDER THE AGE OF 18 YEARS, AND FULLY UNDERSTAND THE CONTENTS OF THIS FORM AND AUTHORIZE THE USE OF PHOTOGRAPHS, VIDEOS, AND OTHER MEDIUM BY BREVARD COUNTY, AND THOSE ACTING PURSUANT TO ITS AUTHORITY.

☐ Check box if you DO NOT consent to the Photographic and Other Medium Release and Assignment Form.

Name of adult or guardian: _____ Signature: _____

Name of minor: _____ Age of minor: _____ Date: _____

BREVARD COUNTY PARKS AND RECREATION DEPARTMENT

PARTICIPANT

CORONAVIRUS/COVID-19 RISK ACKNOWLEDGMENT

INDEMNIFICATION/ HOLD HARMLESS

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. This is a community exposure and the Brevard County Parks and Recreation Department is taking all reasonable preventative measures in order to reduce the spread of COVID-19. However, the Brevard County Parks and Recreation Department cannot guarantee that the below-named participant, your family or yourself will not become infected with COVID-19.

By signing this Risk Acknowledgment Indemnification/Hold Harmless Form, I, _____ (hereinafter "named participant"), hereby acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that the named participant, my family or myself may be exposed to and/or infected by COVID-19 by participating in the above-referenced Recreation Program and that such exposure or infection may result in personal injury, illness, permanent disability and/or death. I understand that the risk of becoming exposed to and/or infected by COVID-19 by participating in the activity of the Recreation Program may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Brevard County Parks and Recreation Department employees, volunteers and other individuals. I, the parent/guardian of the named participant, voluntarily agree to assume all the foregoing risks and accept sole responsibility for any injury, illness and/or death to the named participant, my family or myself.

On behalf of the named participant, my family or myself, I hereby release, covenant not to sue, discharge, indemnify and hold harmless Brevard County, Florida, the Brevard County Parks and Recreation Department, its officers, employees, representatives, agents and assigns, of and from any and all claims, including all liabilities, actions, damages costs or expenses of any kind arising out of or relating to the named participant's participation in the Recreation Program.

I represent and warrant that I have carefully read and fully understand all of the provisions of this Risk Acknowledgment Indemnification/Hold Harmless Form.

Signature of parent/guardian is required for all participants under the age of 18 years.

Participant Signature: _____ Date: _____

If Applicable:

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

From: Charlene Neuterman
To: Lori Chabot
Subject: PW: Summer Camp Scholarships
Date: Wednesday, May 5, 2021 9:05:41 AM
Attachments: [image001.png](#)
[image001.jpg](#)
[image004.png](#)
[image005.png](#)
[YP Attachment F - Sponsorship Form.pdf](#)
[Joe Lee Smith Summer Camp Calendar 2021.pdf](#)
[Joe Lee Smith Summer Camp Flyer.pdf](#)
[BCPR YP Registration Packet.pdf](#)
[YP Attachment A - Medication, Conditions and Restrictions.pdf](#)
[YP Attachment B - Ride-With Permission.pdf](#)
[YP Attachment C - Notice of Temporary Guardianship.pdf](#)
[YP Attachment D - Discount Form.pdf](#)
[image002.png](#)
[image007.png](#)

Charlene Neuterman, MPA
Deputy Community Services Director
65 Stone St., Cocoa, FL 32922
(321) 433-8509 | cneuterman@cocoafl.org



Check out our new online building permit portal where you can easily apply, pay and search for building permits all online.

From: Turner, Shawn M <Shawn.Turner@brevardfl.gov>
Sent: Friday, April 23, 2021 9:00 AM
To: Lori Chabot <lchabot@cocoafl.org>
Subject: Summer Camp Scholarships

Hi Lori,

The following is the cost of camp based on the Diamond Square (NSA) discount (50% off camp).

Individual Child:

\$45 camp per week X 9 weeks of camp = \$405

Additional cost for field trips and camp t-shirt = \$121.35

Totaling \$526.35 per child

Based on 10 children receiving scholarships for the entire summer the total would be \$5,263.50.

I have also attached the following:

- Sponsorship form that will need to be completed for each child that is sponsored
- The unpublished (set to be released on May 3) Joe Lee Smith Camp calendar
- Joe Lee Smith Summer Camp Flyer
- Our Youth Programs registration packet
- Additional forms that may be needed by participant; *note: a discount form will be required by all participants to receive the NSA (Diamond Square) discount and any additional discounts they may qualify for.*

Once we receive completed packets, Parks and Recreation will keep track of the scholarship amount by each participant; we will then send an invoice for payment at the conclusion of camp.

- Completed packets should contain the following: Sponsorship form, Activity Registration packet, Discount form, and any additional forms that may apply
- The organization will only be billed for when the participant attends.

Please do not hesitate to contact me should you require any additional assistance.

Thank you,

Ms. Shawn M. Turner, CPRP

Recreation Program Coordinator II
RecTrac/WebTrac/Advertising/Social Media
Disaster Recovery Liason, SFSP
shawn.turner@brevardfl.gov

Brevard County Parks and Recreation

Central Area Parks Operations
840 Forrest Avenue, Cocoa, FL 32922
P: (321) 633-1874 F: (321) 633-1850
<http://www.brevardparks.com>



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The comments and opinions expressed herein are those of the author of this message and may not reflect the policies of the Brevard County Board of Commissioners.

"Under Florida Law, email addresses are Public Records. If you do not want your e-mail address released in response to public record requests, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."



City of Cocoa Budget Adjustment Form FY 2021 - 21-074-T

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER		REQUESTING DEPARTMENT #: 3230		DATE PREPARED: 05/05/21	
'FROM' ACCOUNT(S)					
ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ADJUSTED BUDGET
(\$ 6,000)	111-3230-559.39-00		Contingency	\$ 185,899	\$ 172,462
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
TOTAL				\$ 0	\$ 0
'TO' ACCOUNT(S)					
ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	ADJUSTED BUDGET
\$ 6,000	111-3230-559.49-00		Other charges & obligations	\$ 500	\$ 6,500
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
TOTAL				\$ 0	\$ 0
REASON/JUSTIFICATION FOR ADJUSTMENT:					
To pay for Summer Camp Scholarships for 10 Diamond Square youth to attend Summer Camp at the Dr. Joe Lee Smith Center. Going to the May 17, 2021 DS CRA meeting for approval. Agenda #21-348					
CITY COUNCIL APPROVAL REQUIRED? YES ☒ NO ☐					
DATE APPROVED: 05/17/21 RESOLUTION #: 21-348					
City Council approval is needed for all transfers greater than \$50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.					
5/6/21	Lori Chabot	5/7/21	Colleen Campbell	Digitally signed by Colleen Campbell Date: 2021.05.07 14:52:35 -0400	
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
5/6/21	Charlene Neuterman	5/11/21	Lora Howell	Digitally signed by Lora Howell Date: 2021.05.11 09:15:49 -0400	
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature
FINANCE USE ONLY:					
Date Entered:		Entered By:		Group #:	
Approved 07/13		Revised eform 9/18/20 - IT			



DIAMOND SQUARE

REDEVELOPMENT AGENCY

UPSTART COCOA

MINORITY & SMALL BUSINESS PROGRAM

**NOW
ACCEPTING
APPLICATIONS**

Diamond Square Upstart Cocoa Minority and Small Business Program has been formulated to encourage businesses to locate or relocate to Diamond Square, while supporting minority entrepreneurs with business skill sets, start-up and marketing expenses. The forgivable loan is available to racial minorities and women owned small businesses.

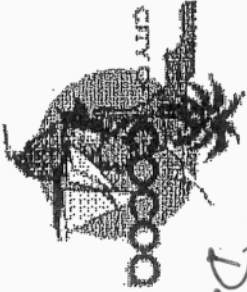
Funding is based on budget availability and **applications are currently being accepted until May 31, 2021.** Application submission does not guarantee approval. The forgivable loans are funded between \$1,500 and \$10,000 as determined by the City Council. For startup businesses, the minority entrepreneur must obtain at least 10% of startup costs from non-Program related funding sources. Funds shall be provided on a reimbursement basis only.

The application process will consist of several steps.

- 1) Go to choosecocoa.org
- 2) Click on the Upstart logo
- 3) Review the criteria
- 4) Complete the application found in the blue box on the left
- 5) Receive an email from the City confirming receipt of application
- 6) Respond to City email with the following attachments:
 - a. Business Plan
 - b. Budget
 - c. Business Tax Receipt (EIN, SSN)
 - d. Address of intent to lease or mortgage showing ownership
 - e. Financial Statement from business bank
 - f. Drawings, plans, etc.
- 7) Receive an email from the City confirming your successful completion of the application

The Upstart Cocoa Selection Committee will meet in June of 2021 and selected applicants will be contacted with further details.

Contact Angela Essing, Economic Development Manager, aessing@cocoafl.org, 321-433-8522



DISCARD

CITY OF COCOA CITY COUNCIL

Request to Speak (print legibly and fill out completely)

NAME:

NATE STOKES

ADDRESS:

1413 W. W. 1st St. #100

Carissa Ave

Cocoa

TELEPHONE:

607-0003

ORGANIZATION YOU REPRESENT (IF ANY):

AGENDA ITEM NUMBER/SUBJECT:

Delegations

IF YOU WOULD LIKE TO SPEAK UNDER DELEGATIONS, PLEASE CHECK ONE OR MORE THAT APPLY: (You must meet one of the following requirements to speak under Delegations)

- ☒ Resident or taxpayer (may speak on any subject of general or public interest)
- ☐ City Employee (may speak regarding his/her employment)
- ☐ Water and/or sewer customer (may speak on matters related to the City's water and/or sewer system)
- ☐ Any member of the public may address any agenda item that is listed on the agenda for final official action by the City Council excluding public hearing items which are heard at the public portion of the meeting, ministerial items (e.g. approval of agenda, minutes, informational items), and quasi-judicial or emergency items.

PLEASE CONDUCT YOURSELF IN ACCORDANCE WITH THE TERMS AND CONDITIONS PRINTED ON BACK.