FINAL

MINUTES
CITY OF COCOA
DIAMOND SQUARE CRA
REGULAR MEETING
May 16, 2022

The Regular Meeting of the Diamond Square Community Redevelopment Agency was held on May 16, 2022, at Cocoa City Hall, 65 Stone Street, Cocoa, FL, as publicly noted.

I. Call to Order

Chairperson Moore called the meeting to order at 6:04 pm.

ROLL CALL:

Tracy A. Moore	Chairperson
Larry Brown	Vice Chairperson
Amy Robinson	Agency Member
Ed Jones	Agency Member
Jackie Isom	Agency Member
Marilyn Ross Smith	Agency Member
Crystal McQueen	Agency Member
Joseph Colombo	Agency Attorney
Lori Chabot	Recording Secretary

PRESENT:

Tracy A. Moore	Chairperson
Larry Brown	Vice Chairperson
Amy Robinson	Agency Member
Jackie Isom	Agency Member
Marilyn Ross Smith	Agency Member
Crystal McQueen	Agency Member
Joseph Colombo	Agency Attorney
Lori Chabot	Recording Secretary

ABSENT:

Ed Jones	Agency Member
Joseph G. Colombo	Agency Attorney

STAFF PRESENT:

Redevelopment Coordinator, Lori Chabot

Chairperson MOORE provided the invocation and the Pledge of Allegiance to the flag of the United States of America.

II. **Approval of Agenda and Minutes:**

AGENDA: Regular Meeting of May 16, 2022.

* ***MOTION by Agency Member SMITH; SECONDED by Vice Chairperson BROWN to approve the agenda for the May 16, 2022, as written.**

AYES: ALL

MOTION PASSED UNANIMOUSLY (6-0)

MINUTES: Regular Meeting of April 18, 2022.

* ***MOTION by Vice Chairperson BROWN; SECONDED by Agency Member ISOM to approve the minutes for the April 18, 2022, as written.**

AYES: ALL

MOTION PASSED UNANIMOUSLY (6-0)

III. **Delegations**-None

IV. **Presentations:** None

V. **Action Items:**

1. Staff is requesting Agency approval for an application for the agency's Paint Grant Program in an amount not to exceed $1,000 for the property located at 817 Barbara Jenkins St, Cocoa Fl and authorize the City Manager to execute a Paint Program Agreement.

Lori Chabot presented the Item stating the applicant had met the application requirements and photos were attached.

* ***MOTION by Vice Chairperson BROWN; SECONDED by Agency Member ROBINSON to approve** an application for the agency's Paint Grant Program in an amount not to exceed $1,000 for the property located at 817 Barbara Jenkins St, Cocoa Fl and authorize the City Manager to execute a Paint Program Agreement.

AYES: ALL
MOTION PASSED UNANIMOUSLY (6-0)

2. Staff is requesting Agency approval for an application for the agency's Paint Grant Program in an amount not to exceed $1,000 for the property located at

808 Barbara Jenkins St, Cocoa Fl and authorize the City Manager to execute a Paint Program Agreement.

Lori Chabot presented the Item stating the applicant had met the application requirements and photos were attached.

* ***MOTION by Agency Member SMITH; SECONDED by Vice Chairperson BROWN to** approve an application for the agency's Paint Grant Program in an amount not to exceed $1,000 for the property located at 808 Barbara Jenkins St, Cocoa Fl and authorize the City Manager to execute a Paint Program Agreement.

AYES: ALL
MOTION PASSED UNANIMOUSLY (6-0)

3. Staff is requesting Agency approval for an application for the agency's Beautification Grant Program in an amount not to exceed $500 for the property located at 817 Barbara Jenkins St, Cocoa Fl and authorize the City Manager to execute a Beautification Program Agreement.

Lori Chabot presented the Item stating the applicant had met the application requirements and photos are attached.

* ***MOTION by Vice Chairperson BROWN; SECONDED by Agency Member ISOM to approve** an application for the agency's Beautification Grant Program in an amount not to exceed $500 for the property located at 817 Barbara Jenkins St, Cocoa Fl and authorize the City Manager to execute a Beautification Program Agreement.

AYES: ALL
MOTION PASSED UNANIMOUSLY (6-0)

4. Staff is requesting Agency approval for an application for the agency's Beautification Grant Program in an amount not to exceed $500 for the property located at 808 Barbara Jenkins St, Cocoa Fl and authorize the City Manager to execute a Beautification Program Agreement.

Lori Chabot presented the Item stating the applicant had met the application requirements and photos were attached.

* ***MOTION by Vice Chairperson BROWN; SECONDED by Agency Member SMITH to approve** an application for the agency's Beautification Grant Program in an

amount not to exceed $500 for the property located at 808 Barbara Jenkins St, Cocoa Fl and authorize the City Manager to execute a Beautification Program Agreement.

AYES: ALL
MOTION PASSED UNANIMOUSLY (6-0)

5. Staff is requesting Agency approval for an application for the agency's Paint Grant Program in an amount not to exceed $1,000 for the property located at 401 Catherine Ct, Cocoa Fl and authorize the City Manager to execute a Paint Program Agreement.

Lori Chabot presented the Item stating the applicant had met the application requirements and photos were attached.

* ***MOTION by Agency Member SMITH; SECONDED by Agency Member ISOM to** Agency approval for an application for the agency's Paint Grant Program in an amount not to exceed $1,000 for the property located at 401 Catherine Ct, Cocoa Fl and authorize the City Manager to execute a Paint Program Agreement.

AYES: ALL
MOTION PASSED UNANIMOUSLY (6-0)

6. Staff is requesting Agency approval for an application for the agency's Paint Grant Program in an amount not to exceed $1,000 for the property located at 361 Lucas Lane, Cocoa Fl and authorize the City Manager to execute a Paint Program Agreement.

Lori Chabot presented the Item stating the applicant had met the application requirements and photos were attached.

* ***MOTION by Agency Member SMITH; SECONDED by Vice Chairperson BROWN** to approve an application for the agency's Paint Grant Program in an amount not to exceed $1,000 for the property located at 361 Lucas Lane, Cocoa Fl and authorize the City Manager to execute a Paint Program Agreement.

AYES: ALL
MOTION PASSED UNANIMOUSLY (6-0)

VI. **<u>Attorney's Report</u>** –NONE

Chairperson MOORE introduced and welcomed the newest member to the Diamond Square CRA, **Agency Member Crystal McQueen** and thanked her for her service.

VII. **Updates and Staff Report** –

Lori Chabot began notifying Agency Members of the dates for the next Florida Redevelopment Conference, October 12-14 and that is would be held in Daytona at the Hilton Daytona.

Lori Chabot also gave an update on the Paint/Beautification Grants adding that additional funding may be requested at the next meeting. Discussion continued as to how many applications were yet to be approved. Attorney Colombo stated the DS Façade grant had struggled for some time, adding these grants appeared to be providing more bang for the buck to the Agency and Community as neighborhoods were responding to their neighbors painting and/or landscaping.

She brought up FY23 budget and reviewed suggestions from the prior meeting for the coming budget year and gave some updates.

- Resurface Stamped asphalt that are the Diamonds.
  Vice Chairperson **BROWN** asked about the Diamonds and Chairperson **MOORE** replied they had been painted and recommended also to look at the crosswalks. Staff will look into those costs.

- Adding shelters to the bus stops with lighting and to work with SCAT to identify the busiest stops.
  The initial estimate for a shelter was found to be approximately $35 per shelter with out any amenities. Ms. Chabot also stated research on this continued and other options will be explored. Agency Member **ROBINSON** expressed concern over the price and asked staff for other options. She also mentioned the possibility of the busses advertising that could help with the costs. She also expressed the importance of having electrical and lighting.

- Landscaping along Fiske corridor especially with work at Provost.
  Chairperson **MOORE** discussed the many opportunities for the DSCRA is if the corridor along 520 from Fiske Blvd to US 1 was spruced up. She stated she would like to see landscaping added and mentioned checking if the DSCRA could buy any of the properties along that corridor that were vacant.

- Return First time Homebuyers program. The CRA has done this in the past and was successful and would like to see it return. Reduces costs for mortgage.
- Michel C Blake subdivision RFP to build the 22 homes on that property.
- Create Gateways – Add Historical Stone Street Sign and additional signage in areas.
- Community Based Centers. – Support Gilmore and Provost parks. City using funding to add to parks and recommend supporting those efforts.

- Scholarships for summer program.

Chairperson **MOORE** also discussed the Stone Street Mixed Use ideas and would like to keep working on that.

Vice Chairperson **BROWN** mentioned the car wash project and stated they were reconsidering and may look at other options.

Chairperson **MOORE** reiterated the 520 corridor and urged Agency Members to think about what could be done there.

Agency Member **ISOM** asked about Stone Street and if it could be reopened. Chairperson **MOORE** replied that had been explored and that it could not.

Chairperson **MOORE** mentioned the possibilities to purchase property.

Vice Chairperson **BROWN** mentioned a conversation with staff regarding property diagonally from the WAWA and it was possible something might go in there. He also asked about property behind Dunkin Donuts and who owned it. Staff will look into this and return to next meeting.

Chairperson **MOORE** mentioned the Juneteenth event to be on June 19 at 3:00 pm.

Agency Member **SMITH** asked the business list for DS. Staff will provide that.

Lori Chabot mentioned the next meeting and that the Council had previously cancelled June Meetings for all boards. However, if the agency wished to have one in June, that was their decision. Discussion continued whether or not to have a meeting and Agency Members chose to, on its original date of June 20. Agency Members discussed having the meeting to discuss existing grant applications. Lori Chabot provided clarification to Agency Members that the Paint and Beautification grants were up to date and that there would be a couple that were recently received for the June Meeting as well as a Façade Grant application. City Manager Whitten arrived *(at 7:04 pm)* stating he had listened to the meeting and recommended the June meeting as there would also be budget items to discuss and he would need to submit a Budget to the County in July.

> * ***MOTION by Vice Chairperson BROWN; SECONDED by Agency Member MCQUEEN to have a Diamond Square CRA meeting June 20 to discuss grant applications.**
>
> **AYES: ALL**
> **MOTION PASSED UNANIMOUSLY (6-0)**

Councilman **GOINS** arrived at *7:00 pm* advising Agency Members he had been on a day trip to visit Brightline facilities and ride the train. He advised that many Municipalities as well as county officials attended advocating the need for a stop in Cocoa. He stated it appeared it was a good possibility but, would not know for a bit. He also spoke very highly of the Paint and Beautification Grant and that it was certainly catching on in the Community. Agency Member

SMITH asked about the location of the train stop in Cocoa. Councilman **GOINS** replied it would likely be behind the Walmart in Cocoa where the train turns to the East.

Audience Member Al Washington, Cocoa spoke and commended Agency Members for their work. He stated he had not been to a meeting before and was happy with what he saw.

VIII. Next Meeting Date

The next scheduled meeting of the Diamond Square Community Redevelopment Agency will be on June 20, 2022, 6 pm at Cocoa City Hall, 65 Stone Street, Cocoa, Florida, unless a business need arises earlier.

IX. Adjournment

*** *MOTION by Vice Chairperson BROWN; SECONDED by Agency Member SMITH to adjourn the meeting.**

AYES: ALL

MOTION PASSED UNANIMOUSLY (6-0)

MEETING WAS ADJOURNED at 7:10 pm.

Tracy Moore, Chairperson

Respectfully Submitted by:

Lori Chabot, Recording Secretary