

MINUTES

CITY OF COCOA DISTRICT 1 HALL MEETING

April 18, 2017

A District 1 Town Hall Meeting was held on Tuesday, April 18, 2017 in City Council Chambers, Cocoa City Hall, 65 Stone Street, Cocoa, Florida, as publicly noticed.

I. OPENING MATTERS:

Councilman Whipple called the meeting to order at 6:03 pm.

Fire Chief Prince provided the invocation and Police Chief Cantaloupe led the assembly in the Pledge of Allegiance to the United States of America.

Councilman Whipple introduced City Council and welcomed all and advised that persons wishing to speak should fill out a speaker card and limit their comments to three (3) minutes. He advised directors would be providing presentations¹ on their departments.

Present:	Henry U. Parrish III	Mayor
	Don Boisvert	Deputy Mayor
	Clarence Whipple, Jr.	Councilman
	Matt Fuhrer	Assistant City Manager
	Angela Ferguson	Assistant City Clerk

Absent:	Brenda Warner	Councilwoman
	Jeri Blanco	Councilwoman
	John Titkanich, Jr.	City Manager

Assistant City Manager Fuhrer introduced staff members present:

Ed Wegerif, Public Works Director; Ann Quesada, Accounting Manager; Mike Cantaloupe, Police Chief; Gene Prince, Fire Chief; Steve Belden, Community Services Director; Jack Walsh, Utilities Director; and Tammy Gemmati, Administrative Services Director.

II. Discussion Topics

1. Department Updates

¹ Exhibit A: District 1 Town Hall Meeting, Staff Presentations

Police Chief Cantaloupe reviewed his slides regarding Calls for Service to the Cocoa Police Department highlighting the amount of proactive patrol checks that the officers perform and highlighted some new initiatives:

- Park, Walk and Talk (civic engagement with community and citizens)
- Weekly Community Watch Meetings (provides location specific crime data)
- Aggressive Traffic Enforcement (use of crosswalks and regular radar on U.S 1)
- Internet Sales Exchange Program Location (a safe zone at the Police Department to meet with buyers and sellers)

He also spoke about not encouraging the homeless to loiter in the City by not providing them money and to contact 211 which can provide outreach services to the homeless. He added that it is important to prevent major crimes by locking doors, concealing purses and other valuables out of view of car thieves, and keeping garage closed and locked.

Fire Chief Prince thanked everyone for attending and explained the fire and rescue services that the Fire Department provides to the City highlighting that all firefighters are dual certified as firefighters and EMT's/paramedics. He spoke about the importance of mutual aid between the Cities and how well it works to ensure coverage near borders or during larger occurrences.

Fire statistics were shared and he noted that there is a 15 % increase in calls for service over the last few years and there were 1296 calls for service in the first three months of 2017.

Fire Chief Prince provided the latest developments regarding the construction of the new fire stations. Fire Station 1 walls are going up and should be completed in December 2017 and Stations 2 and 3 are in the permitting stage. He provided the locations of the new stations:

- Station 1: Administration: 114 First Street
- Station 2: 113 Fiske Boulevard (will house a County ambulance)
- Station 3: 2003 Michigan Avenue

Mr. Belden introduced himself and explained the various divisions within Community Services. He highlighted capital projects within District 1:

- Stone Street Streetscape, 90% completed
- Pedestrian Connector from 520 to U.S. 1, contract is in process of being signed.

- Recent Housing Authority Home Purchase
- Regina Myra subdivision, last phase under construction.
- T-dock extension at Riverfront Park
- Wawa, storm water project is almost complete and construction will start soon.

Mr. Wegerif introduced himself and welcomed all. He indicated it has been a very busy year for Public Works and shared new and ongoing projects:

- Fiske Boulevard Improvements to include new drainage and sidewalks.
- Provost Park parking lot
- Bus Stop Shelters, 1st two being City Hall and the Peachtree/Fiske Boulevard.

Mr. Walsh shared the structure and responsibilities of the Utilities department and detailed the potable water and sewer systems. He shared flow statistics for the Dyal and Sellers Plants, as well as work completed by the Field Operations division. He also stated there were 15-20 engineering projects ongoing and that Lift Station #4 at School Street and Fiske Boulevard would be completed in a few months, and that the Peachtree Street East project would be complete by the end of the fiscal year.

Ms. Gemmati spoke about the Summer Youth Program explaining that it was a paid internship for Rockledge and Cocoa High School Juniors and Seniors that reside within the city limits of Cocoa. 22 positions are open and applications can be found on the City's website, in their school's guidance office, or they may reach out to Jana Bauer at CareerSource Brevard.

2. Citizen Input

Norris Park, 1111 Burnham Street spoke about the traffic circle in front of First Baptist Church in the village. He submitted a drawing², showing and suggesting that the City "square up" the area and put a four way stop sign at the Rosa L. Jones Boulevard, Brevard Avenue, and John Garren Lane intersection. He indicated that it would rid the area of confusion amongst drivers who do not know which way to go.

Mr. Park also pointed out that Extreme Motors on U.S. 1 is constantly parking cars on the sidewalk and treating it like a parking lot. They are told to move them, and they do, but then they just park the cars back on the sidewalk at a later date. He thought issuing citations may help.

² Exhibit B: Drawing, Brevard Ave/Rosa L. Jones/Oak/John Garren

In response, Councilman Whipple assured him that his concerns would be looked in to and follow up would happen.

Alex Goins said he appreciated the hard work of everyone in the City.

He finds it troubling that the traffic light at Blake Avenue and S.R. 520 are lengthy, and felt that there should be a turn signal at Rosa L. Jones and Fiske Boulevard as sometimes he sits in traffic for 8-10 minutes. He added that bright white lights are desired at Blake Avenue and Rosa L. Jones Boulevard so that people walking or waiting for the bus feel safe and criminals are deterred. He also felt that the City should make sure that the trees are cut at the Rosa L. Jones/ Fiske Blvd intersection are trimmed like they are on U.S 1 as that intersection is an entry point to the City as well. Lastly, he expressed that he would like the Police Department's Walk and Talks to be more consistent.

Councilman Whipple thanked Mr. Goins and said beautification is on the books and he will not leave Council without having tended to concerns.

Mayor Parrish stated that he wants it to look good in that corridor.

Larry Sinclair, 1052 Mitchell Street, spoke about issues in Broadmoor Acres and questioned the timeline of the drainage project. He felt it was important to look at the City as a whole, and not just certain sections. He was happy with lighting improvements on Fiske Boulevard and he sees residents taking pride in their neighborhood. He added that there are speeders on Mitchell Street on a regular basis and that perhaps a roundabout would help deter the speeding. By July, he hopes that construction breaks on new homes in Broadmoor Acres.

Councilman Whipple expressed his appreciation to Mr. Sinclair for his compassion to bring up the community, and that he comes with suggestions at Council meetings.

Demetrius Waters, 911 School Street, expressed that he felt insulted by local politicians for the last seven (7) years. He spoke about the afforded civil rights to public accommodation and asked for the resignation of Councilman Whipple. He pointed out that Councilman Whipple was appointed by Council and not elected by the people. He wants to resolve the issue and cited a Florida State Statute to start a referendum to remove Councilman Whipple from office. He added that Council is selected to represent all, not just some.

Councilman Whipple thanked Mr. Waters for his time.

Charles Watson, 1203 Montclair Road, spoke about the dangers of water fluorination. He provided statistics and cited that most countries do not add fluoride to the drinking water, and 90% of European countries do not. He listed side effects that fluoride has on the body and mind.

Councilman Whipple asked Mr. Walsh to contact Mr. Watson to follow up on his concerns.

Deputy Mayor Boisvert thanked everyone for their comments and for being present.

Councilman Whipple said he was happy to be back and he is not going anywhere. He will move on in a positive manner. He thanked everyone in attendance.

Assistant City Manager Fuhrer shared that City Manager Titkanich is in Tallahassee advocating on current legislative issues.

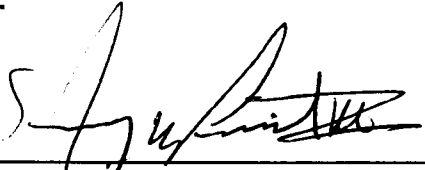
Mayor Parrish was happy to see a great showing of people. There are many opportunities in the City for residents and businesses. He reminded everyone to speak highly of the City.

He mentioned the new Wawa that will be built, the Stone Street project, and the addition of about thirty (30) on street new parking spots in the village area. It was affirmed that Moore Center was coming along. Support for the All Aboard station being located in Cocoa was expressed and he indicated it was a good possibility and if Cocoa was chosen it would be at the corner of Rosa L. Jones Drive and U.S. 1.

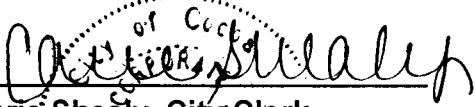
Mayor Parrish felt Cocoa had the best downtown and thought everyone should use it. He expressed that before his term is up he wants to make sure all jobs in all districts are completed.

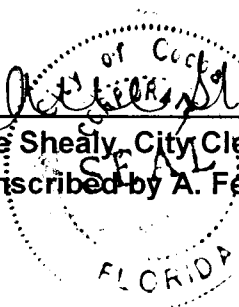
III. ADJOURNMENT:

- * The Town Hall Meeting adjourned at 7:08 pm.


Henry U. Parrish III, Mayor

ATTEST:


Carrie Shealy, City Clerk
(Transcribed by A. Ferguson, Assistant City Clerk)



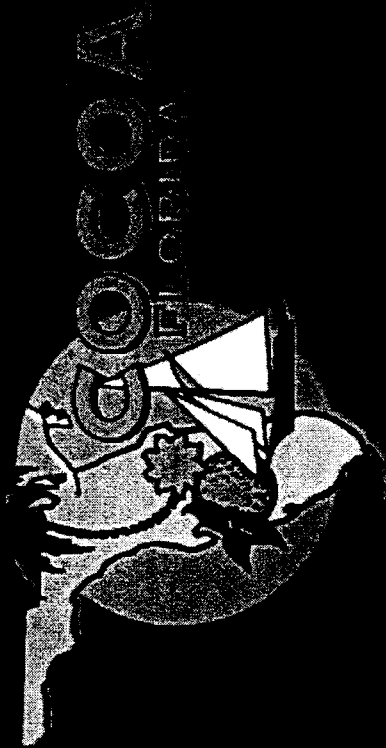
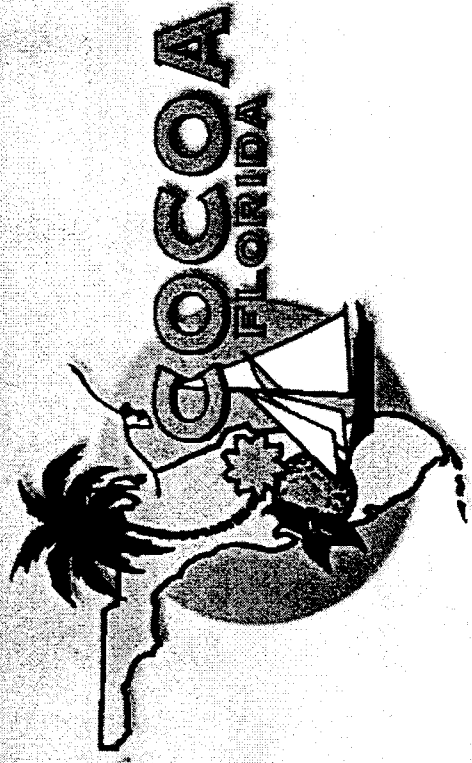


EXHIBIT A- DISTRICT 1 TOWN HALL
MEETING STAFF PRESENTATIONS

District 1 Town Hall Meeting

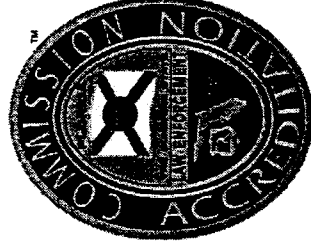
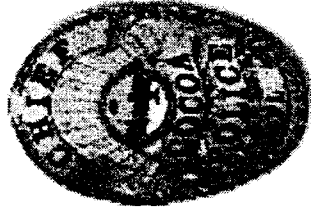
Councilman Clarence Whipple, Jr.



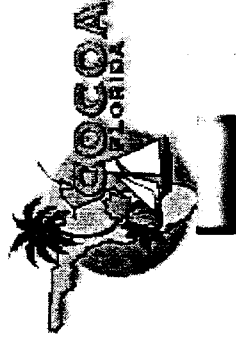
Deputy Mayor Don Boisvert - District 3
Council Member Clarence Whipple, Jr. - District 1
Council Member Brenda Warner - District 2
Council Member Jeri Blanco - District 4
City Manager - John A. Titkanich, Jr.

April 18, 2017

Cocoa Police Department

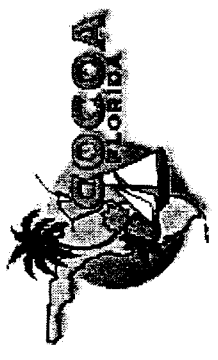


Mike Cantaloupe
Police Chief



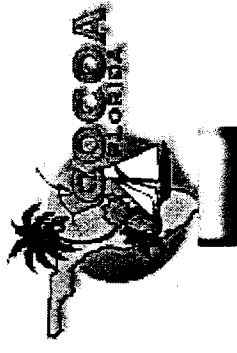
2017 Calls for Service

- The Cocoa Police Department answered a total of 13,508 calls for service from January 1 to April 13, 2017
- 9,872 Reported calls for service
- 3,636 Proactive Patrol Checks

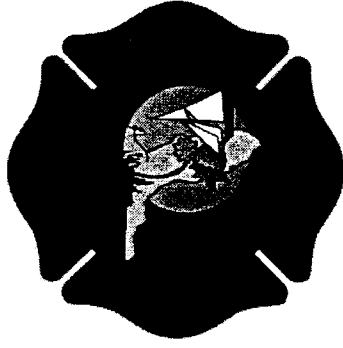


New for 2017

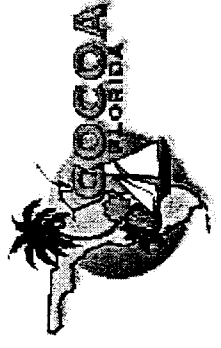
- Proactive enforcement (Hot Spots)
- Park, Walk and Talk
- Weekly Community Watch Meetings
- Aggressive Traffic Enforcement
- Internet Exchange Program
- Homeless
- Majority of Crimes are Crimes of Opportunity we want to limit the opportunities



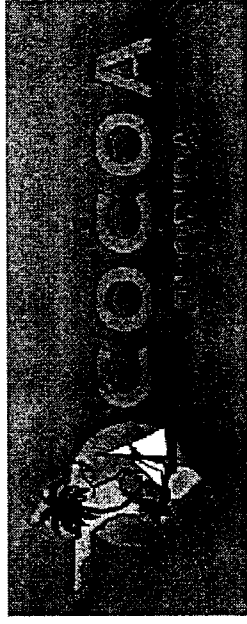
Cocoa Fire Department



Gene Prince
Fire Chief



Cocoa Fire Department



Services

- Fire Suppression
- Fire Safety Education and Prevention
- Advance Life Support (ALS) Medical Services
- Hazardous Materials Response
- Mutual-Aid and Auto-Aid with Rockledge and Brevard County

Rescue

- 42 Emergency Response Personnel
- Each member is dual certified as a Firefighter and an EMT or Paramedic
- Four personnel in Fire Administration
- 3 Fire Stations

Fire Rescue Calls For Service

2017 - 1296 - First 3 months

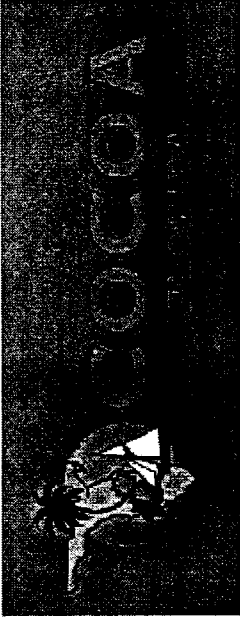
2016 - 5297 - 9% increase over 2015

2015 - 4866 - 6% increase over 2014

2014 - 4570 - 6% increase over 2013

2013 - 4308

Current Cocoa Fire Stations



Current

Administration & Station 1

- o 114 First Street

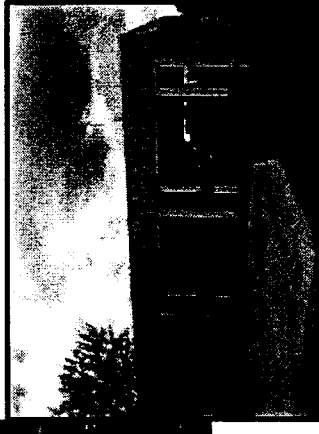
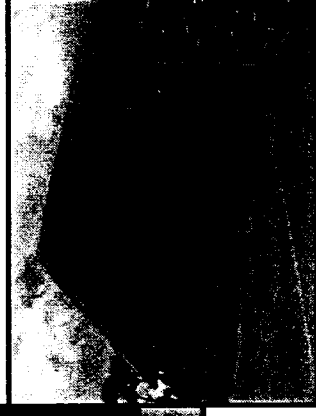
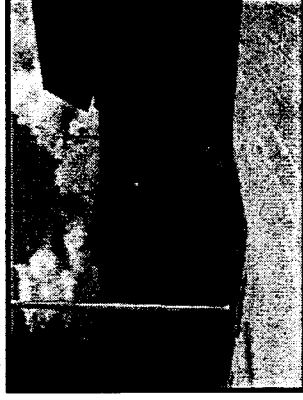
Station 2

- o 113 Fiske Boulevard

Station 3

- o 2003 Michigan Avenue

Ambulances are operated by Brevard County and are located in West Cocoa, Rockledge, Canaveral Groves & Merritt Island



New



Fire Station 1

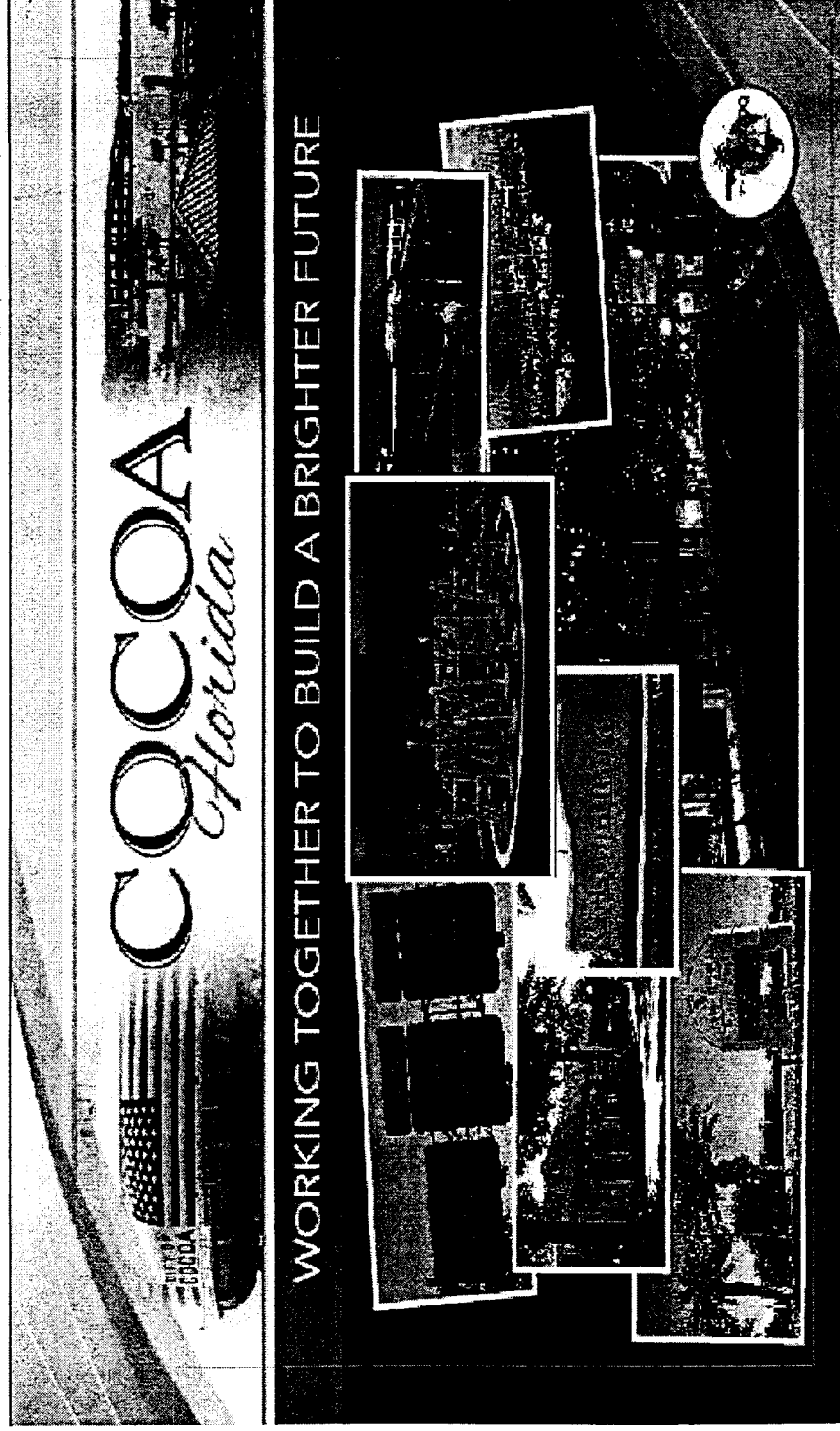
Located on Dixon Boulevard just west of Clearlake

Will house Fire Administration and one Fire Engine Personnel

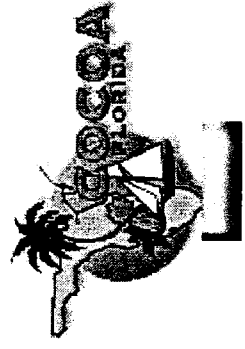
Completion date is December of 2017

Stations 2 and 3 are in permitting stage

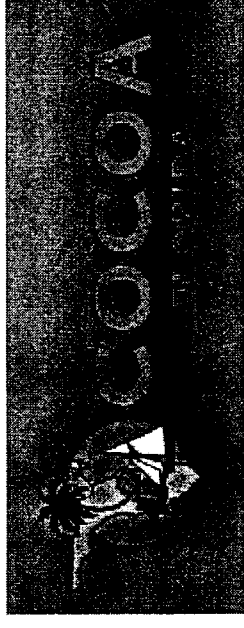
Community Services Department



Steven Belden, AICP
Community Services Director



Community Services Department



Stone Street Streetscape

- o East end at railroad terminus to Fiske Boulevard

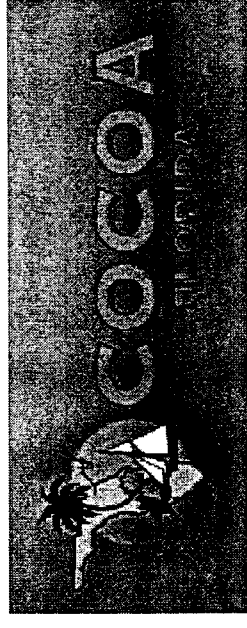
Pedestrian Connector

- o Lee Wenner Park to north side of SR 520

Housing Authority of the City of Cocoa Lots

- o City of Cocoa purchased lots owned by the Housing Authority of the City of Cocoa to build approximately 28 low to moderate income single-family housing

Community Services Department



∞ Regina Myra Subdivision

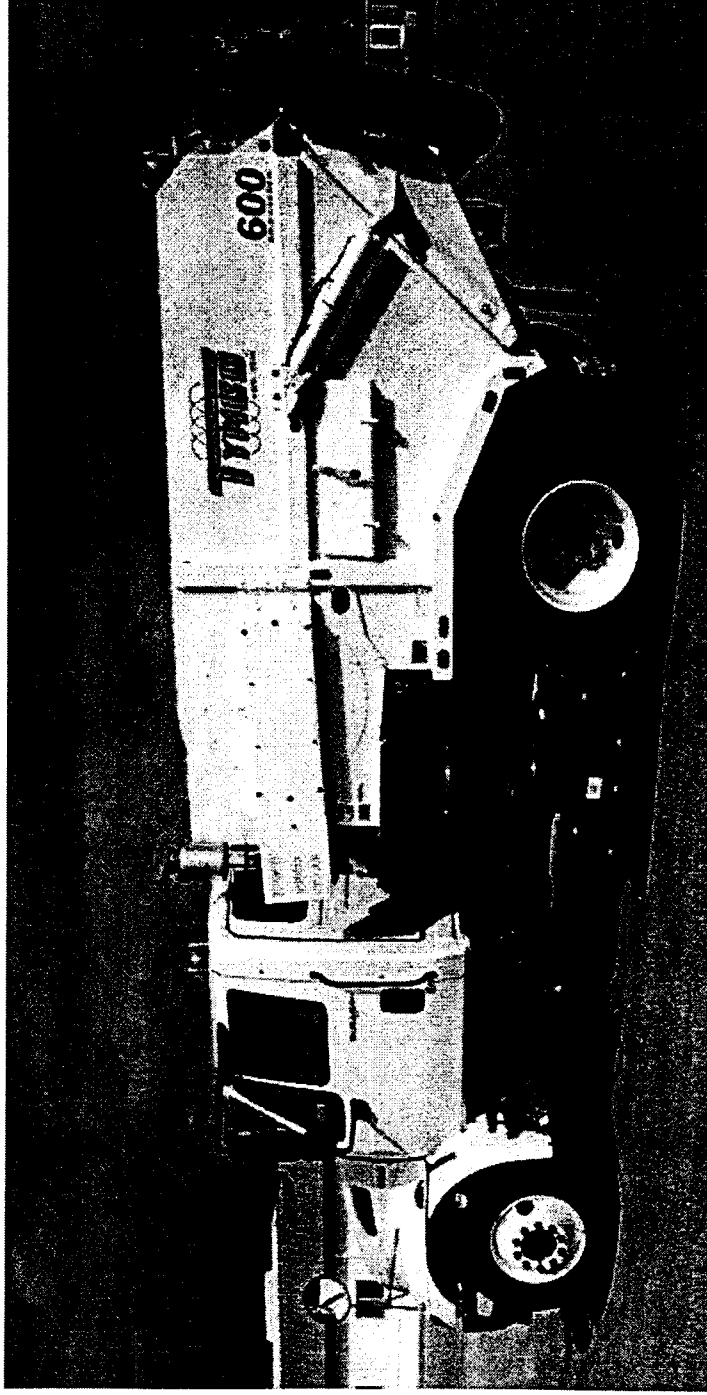
- Construction of single family homes on the last four lots currently underway
- Low to moderate income qualified homeowners

∞ Future Wawa

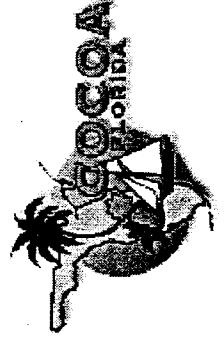
- Future Wawa – Located at the southeast corner of West King Street and Fiske Boulevard
- Anticipated open date fall 2017



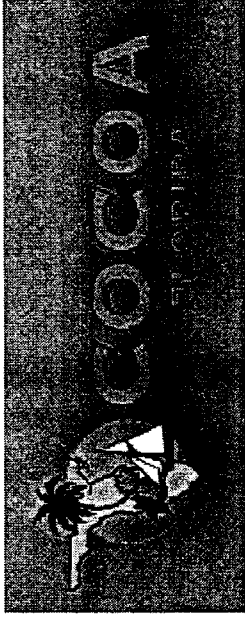
Public Works Department



Ed Wegerif, P.E.
Public Works Director



Public Works Department

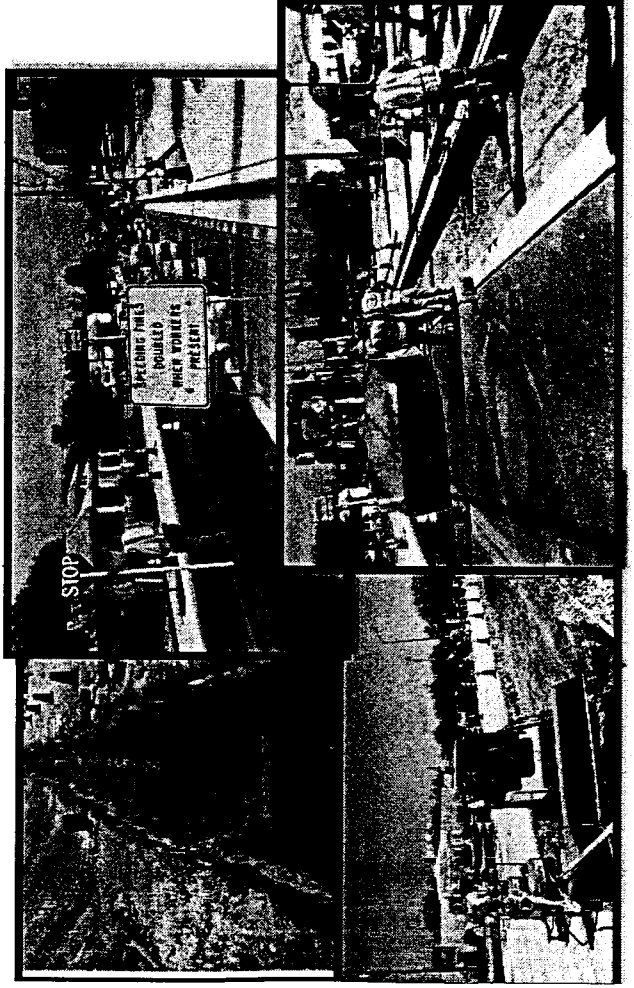


- SR520 Interim Safety Improvements - Streetscape improvements at new SunTrust facility starting	- Factory Street Drainage Improvements at AT&T - Project is underway and will be complete in May 2017
- Fiske Boulevard Lighting - LED lights installed from Peachtree Street to Dixon Boulevard - Project Complete	- Diamond Square Redevelopment Stormwater Facility - Project underway and will be complete in May 2017
- Fiske Boulevard Roadway and Sidewalk Safety Improvements Phase 2 - SR 520 to Peachtree Street - Purchase Orders have been issued - Contractor is scheduling work	- Fire Stations Construction / Three Fire Stations - Fire Station 1 started, with slab poured and walls going up - Fire Stations 2 and 3 - Design is complete and construction will begin in May 2017
- PW17SI Fiske Boulevard Phase 3 Design and Engineering - Peachtree Street to Highland Avenue - Survey and Design is underway	- Fleet Building Expansion - Project is Substantially Complete
- SCTPO Sidewalk Gap Lap Project - Varr Avenue at Peachtree Street - Plans complete and submitted to FDOT awaiting funding	- Bus Stop Shelters - Design and permitting has started - Peachtree / Fiske and City Hall shelters are priority
- Provost Park Parking Lot - Survey complete, Design started	- Event Circle Ribbon Curbing and Step Work in Riverfront Park - Project was awarded by Council in April, Work to be started next week
- Broadmoor Acres Drainage Improvements - Survey Complete - Design started	- Riverfront Park Fountain protective pad - Complete
	- Council Chambers LED Lights - Work in progress
	- Peachtree St Sidewalk from RR tracks to US #1 - Complete

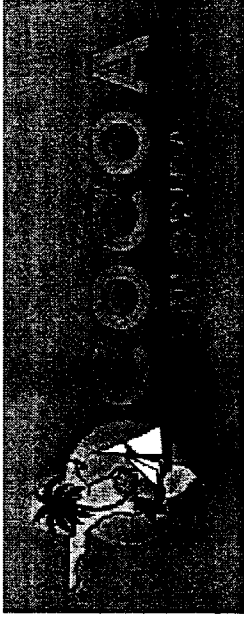
Public Works Department

Florida Avenue Streetscape Project

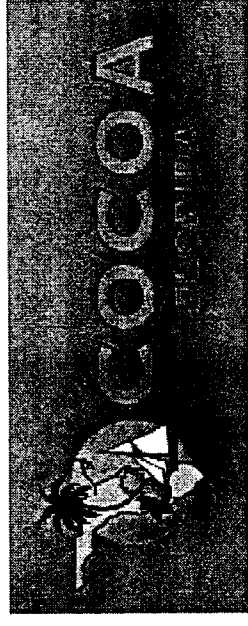
- Project from Forrest Avenue to South City Limits
- Completion scheduled for May 2017



- Harry T Moore Center Grant Funding Historic Preservation Grant
 - Work has been started
 - Completion July 2017

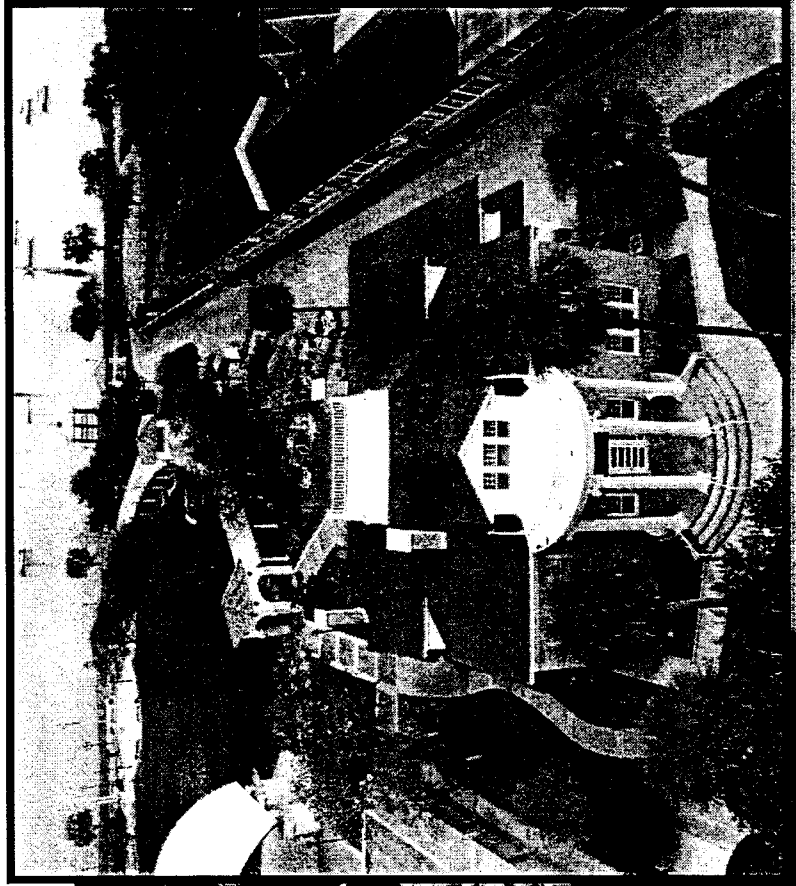
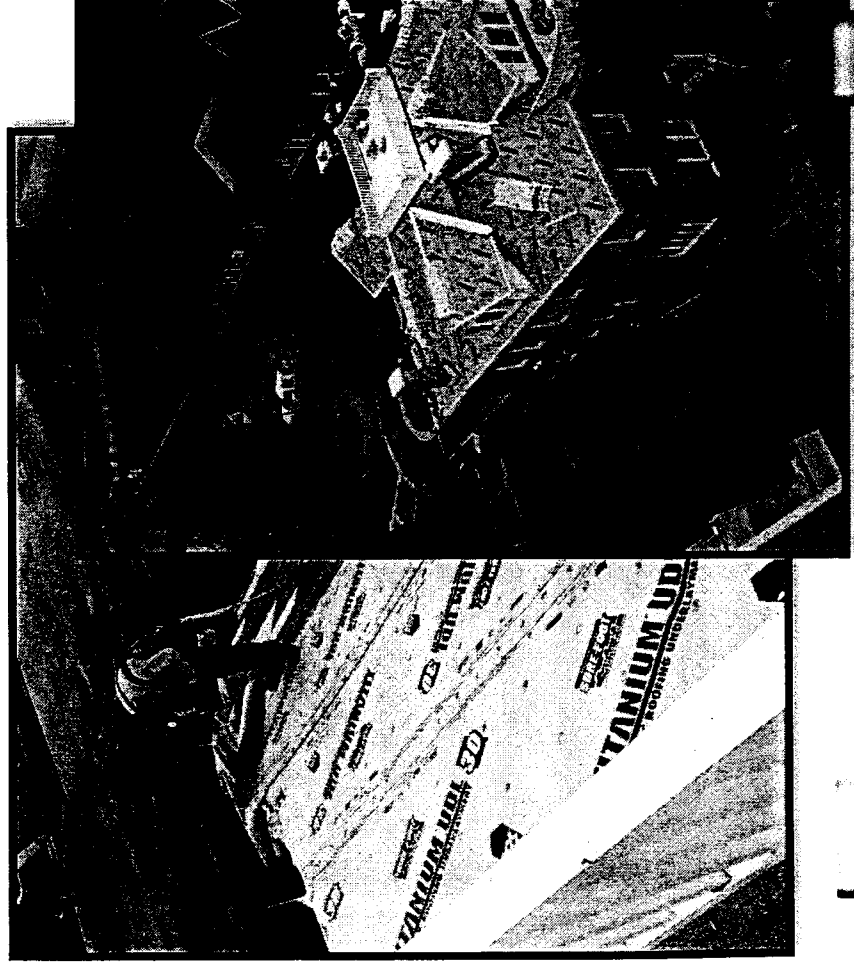


Public Works Department



∞ Porcher House Historic Preservation Grant

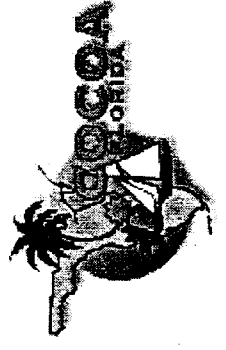
- Roof Work is Complete



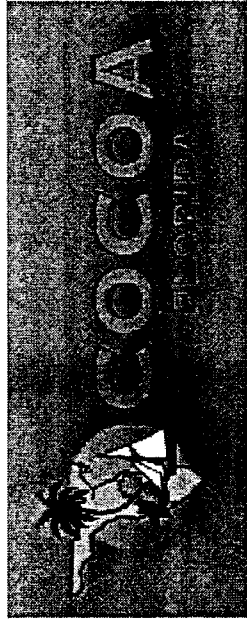
Utilities Department



Jack Walsh, P.E.
Utilities Director

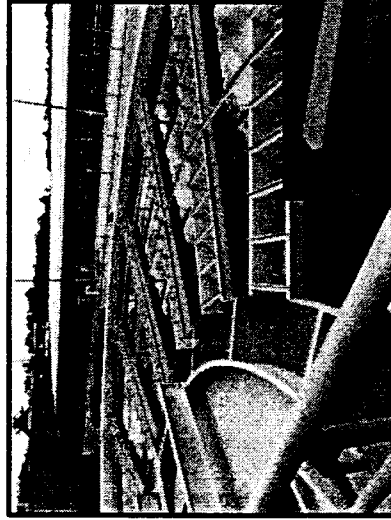


Utilities Department



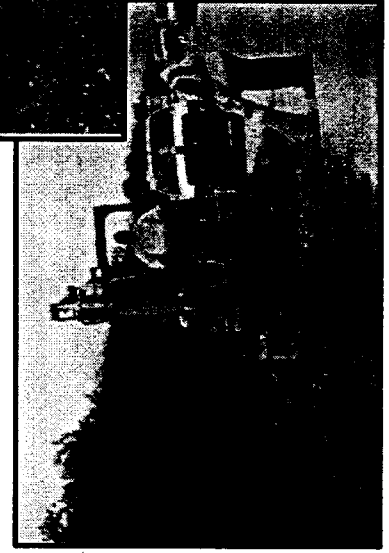
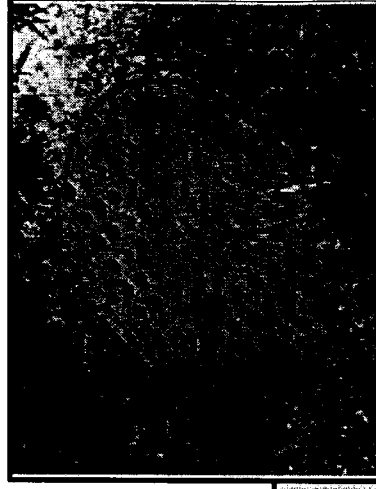
Potable Water System

- 1,300+ miles of transmission and distribution piping
- 20,400 water valves
- 6,300 hydrants
- 83,000 meters/connections
- 280,000 customers
- 268 square miles of service area
- 22 MGD average flows
- 48 ground water wells

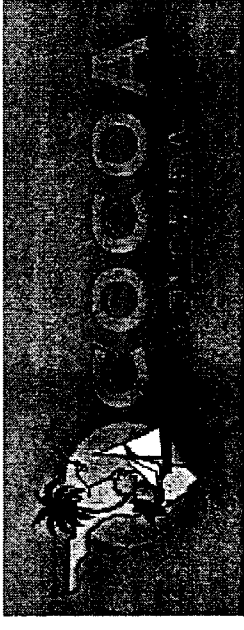


Sewer System

- 61 miles of gravity mains and 35 miles of force mains
- 53 lift stations
- 6,800 connections
- 11 square miles of service area
- 1.8 MGD average flows
- Reclaim Water
- 73 miles reclaim distribution piping
- 2,070 customers



System Highlights 2017



☞ Dyal Plant

- 3.16 Billion gallons pumped (through Feb)
- 24 MGD average day flows (trending up)

☞ Sellers Plant

- 2.0 MGD average day flows (trending up)
- Supplementing reclaim system to maintain balance

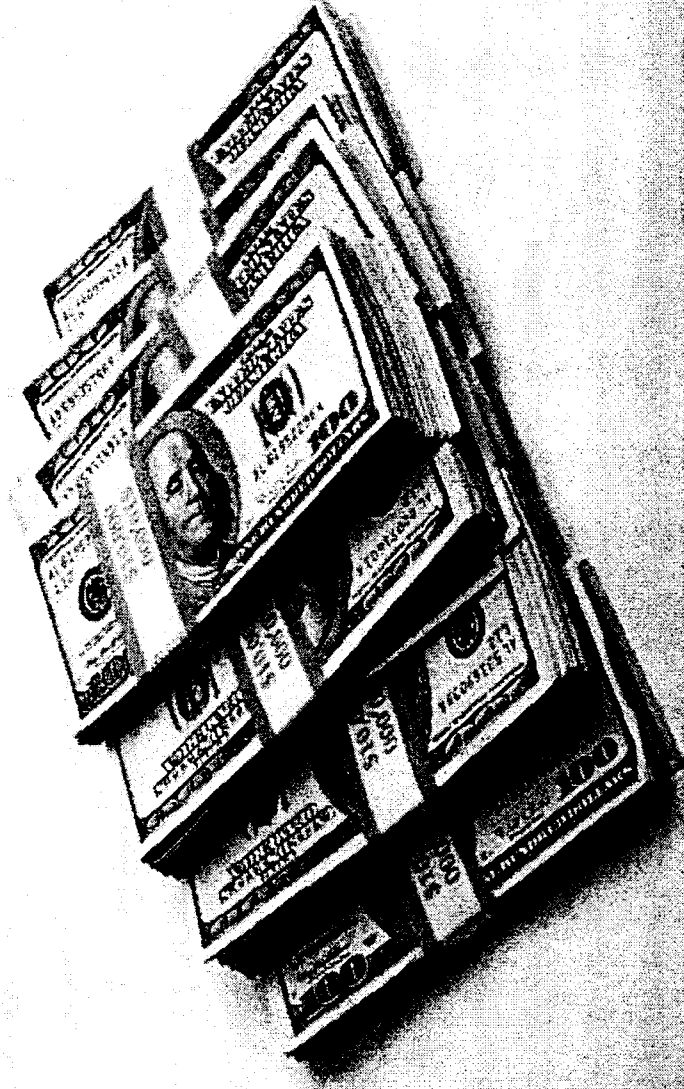
☞ Field Operations

- 7,100 work orders completed to date
- 6,300 hydrant assessments completed to date
- 4,000 system valves assessments completed to date
- 4,408 l.f. of gravity sewer has been slip lined to date

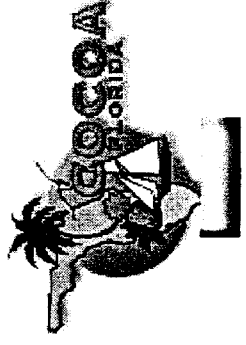
☞ Engineering

- Lift Station #4 Under Construction (School St/Fiske)
- Peachtree East near completion (US1 to Railroad tracks)

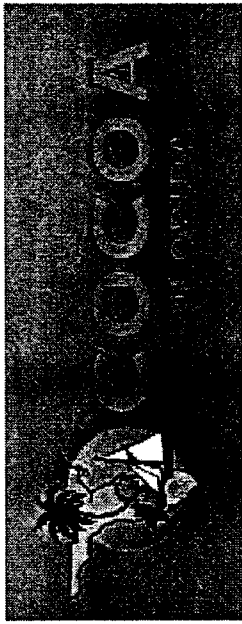
Finance Department



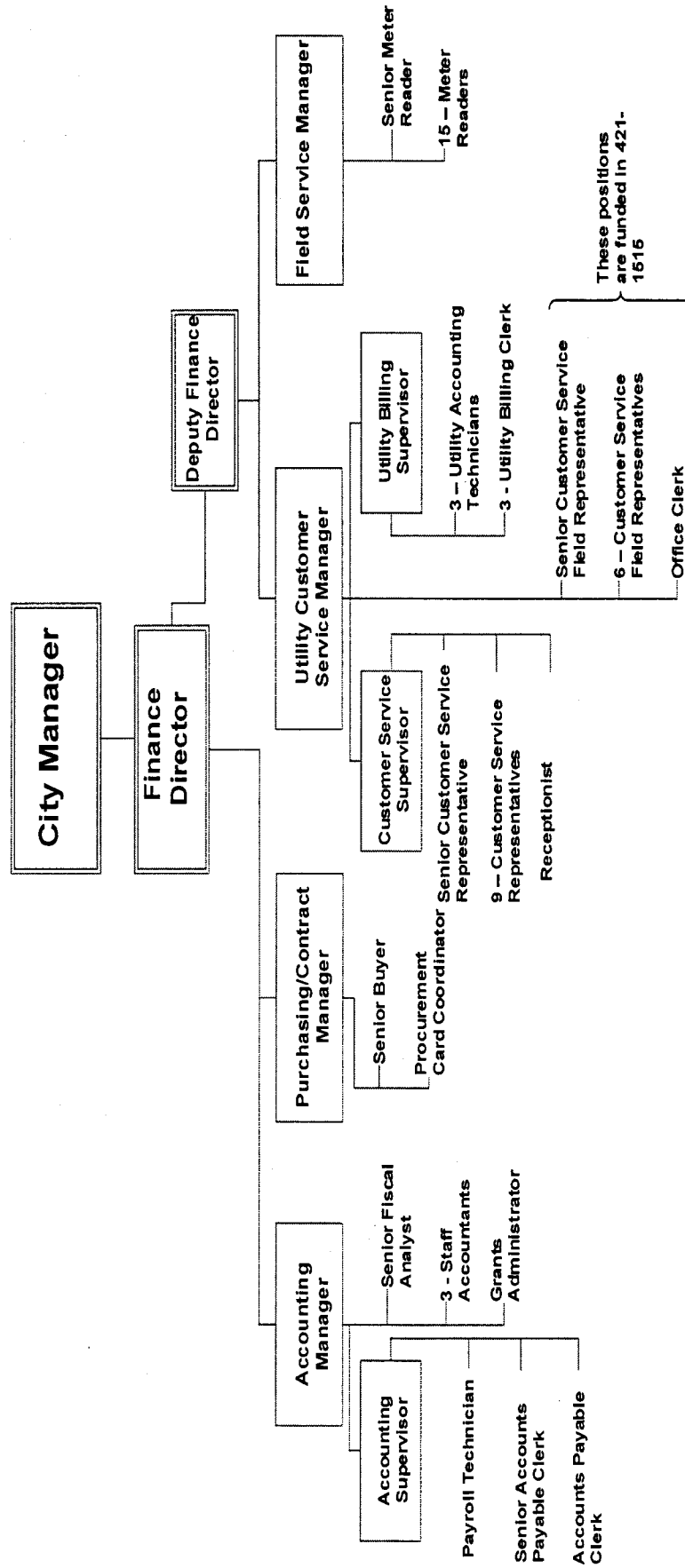
Teri Butler, CGFO
Finance Director



Finance

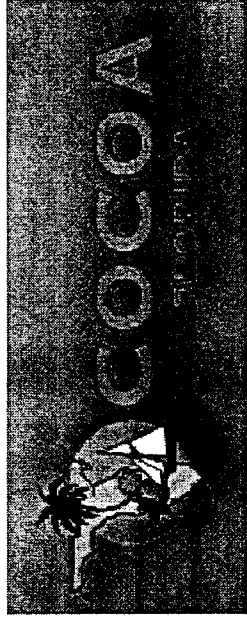


Finance Organizational Chart



Frozen Positions (Not Funded)
Accounts Payable Clerk

Finance



Administration / Accounting

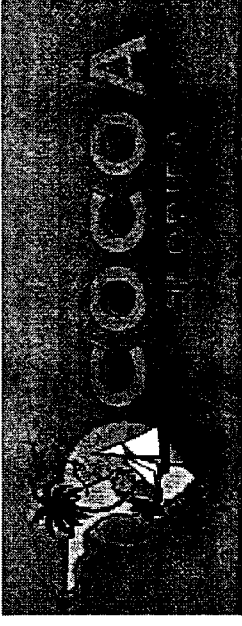
- Financial transactions and reporting
- Budget & Capital Improvements Program
- Cash and treasury management
- Payroll
- Debt administration & compliance
- Grant administration & compliance
- Pension monitoring
- Internal control monitoring

Purchasing

- Procurement of goods & services
- Purchasing Card oversight
- Contracts monitoring
 - Continuing Service Agreements
 - Cooperative Purchase Agreements
- Vendor performance monitoring



Customer Service



Customer Service

MONTHLY

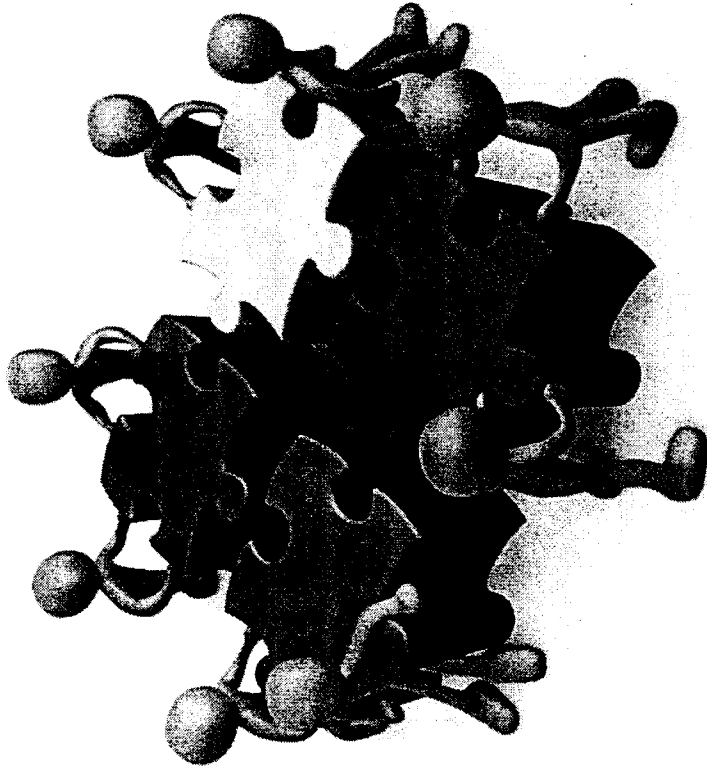
- Customer service to over 83,000 customers
- Field more than 12,000 telephone calls
- Assist more than 7,500 walk in customers
- Process ~ 100,000 bills per month
- Collection and processing of utility payments
- Processing of utility refunds

Field Services

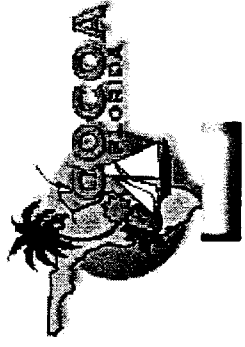
MONTHLY

- Reading & recording over 82,000 water and reuse water meters
- Maintaining meters and easements
- Investigating leaks, stuck meters and other irregularities
- Reporting illegal connections
- Answering customers' questions while in the field

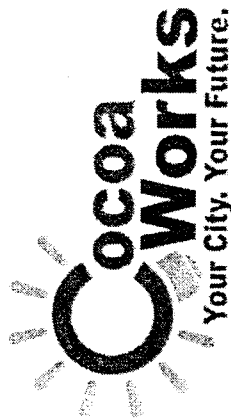
Administrative Services Department



Tammy Gemmati
Administrative Services Director



2017 Summer Youth Employment Program



22
summer job
opportunities
available

Cocoa's Summer Youth Employment Program

Opportunities
available throughout
the city including:

- Information Technology
- Public Relations and Marketing
- Records Technician
- Human Resources
- Administration
- Utilities
- Public Works

The City of Cocoa summer youth employment program is available for all eligible Cocoa and Rockledge High School Juniors and Seniors that reside in the City of Cocoa limits. The program gives our youth the opportunity to learn about and engage in their local government while gaining the experience needed to start a successful career.

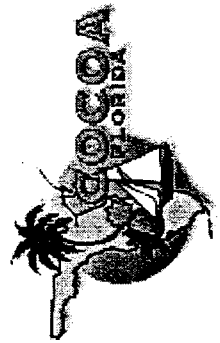
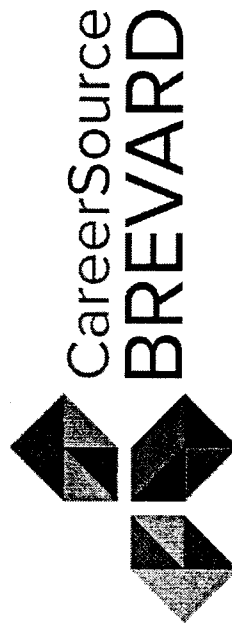
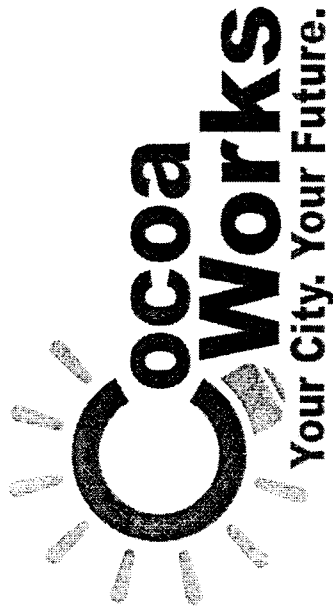
All students will be placed in positions within the City of Cocoa for a five (5) week long, twenty-five (25) hour per week, paid internship funded through the City of Cocoa and in partnership with CareerSource Brevard.



APPLICATIONS DUE

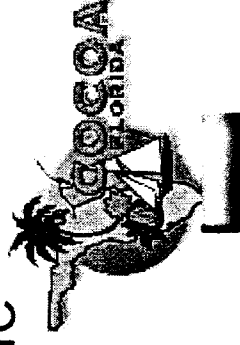
April 24, 2017

The City of Cocoa is an Equal Employment Opportunity Employer.



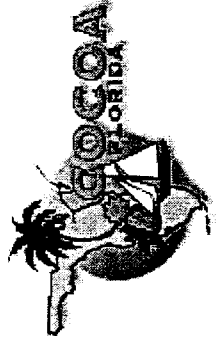
Program Goals

- ∞ To provide Cocoa youth a meaningful summer employment opportunity
- ∞ Investment in Cocoa's youth to develop their employability skills and address systemic issues of poverty and unemployment
- ∞ Assist in the strategic item of community development to help young disadvantaged citizens receive an opportunity to gain experience in a public service position
- ∞ May provide a career path for regular full-time positions upon graduation from High School



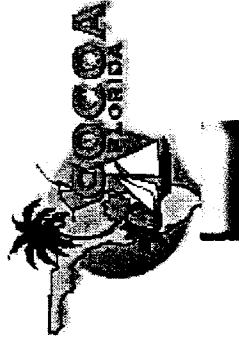
Eligibility Criteria

- ☞ Needs based program
- ☞ Student must be a resident of Cocoa
- ☞ Student must be enrolled in Cocoa or Rockledge High School in good standing as a current Junior or Senior
- ☞ Student must be at least 16 years old
- ☞ Make a commitment to full participation of the program
- ☞ Have a desire to develop and utilize financial, work readiness and work experience skills
- ☞ Ability to provide or arrange his/her own transportation for all program components



Program Components

- Successful Completion of Program Includes
- 25 hours of Work Readiness Training
(Foundations Training) with CareerSource
Brevard
- 125 hours of paid work experience
- Follow Up experience to gain knowledge of
students' accomplishments, success stories
and feedback for next year's program



How to Apply

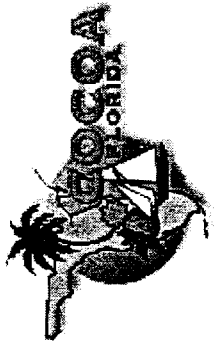
Interested students can visit their guidance office for a program application, or reach out to the Program Manager at CareerSource Brevard to receive an application.

Jana Bauer, Program Manager

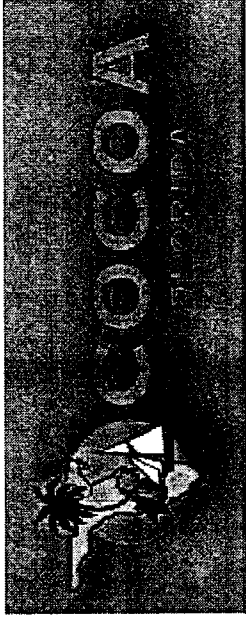
321-394-0696

jbauer@careersourcebrevard.com

Applications are due to CareerSource by April 24.
Preferably submitted by email.



City of Cocoa



Community Comments, Concerns, and Questions...

