

**MINUTES
CITY OF COCOA
DIAMOND SQUARE REDEVELOPMENT AGENCY
SPECIAL MEETING
March 28, 2016**

The Special Meeting of the Diamond Square Redevelopment Agency Board was held on Monday March 28, 2016 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noticed.

I. CALL TO ORDER:

Chairwoman Moore called the meeting to order at 7:10 p.m.

<u>PRESENT:</u>	Tracy Moore	Chairwoman
	Delores Martin	Vice Chairwoman
	Jewel Collins	Agency member
	Larry Robinson	Agency member
	Edward Jones	Agency member
	Ruby Jenkins	Agency member
	Adrian Moss-Beasley	Agency member
	Michael Blake	Council Liaison
	Monica Arsenault	Recording Secretary

<u>ABSENT:</u>	Joseph Colombo	Agency Counsel
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STAFF PRESENT:

Susan McGrady, CRA Program Manager

Agency member Moss-Beasley provided the invocation and led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA: Special Meeting of March 28, 2016

* **MOTION** by Vice Chairwoman Martin; **SECONDED** by Agency member Collins to approve the agenda for the Special Meeting of March 28, 2016.

AYES: Moore, Martin, Collins, Robinson, Jenkins, Jones, Moss-Beasley

MOTION CARRIED UNANIMOUSLY (7-0)

MINUTES: Special meeting of December 14, 2015.

- * **MOTION by Agency member Collins; SECONDED by Agency member Jenkins to approve the minutes of the special meeting of December 14, 2015.**

AYES: Moore, Martin, Collins, Robinson, Jenkins, Jones, Moss-Beasley

MOTION CARRIED UNANIMOUSLY (7-0)

III. DELEGATIONS:

NONE

IV. PRESENTATIONS:

NONE

V. NEW BUSINESS:

1. Interlocal Agreement – City of Cocoa and Diamond Square Community Redevelopment Agency - \$25,000 Redevelopment Funding Contribution

Ms. McGrady presented the Board with the Interlocal Agreement for their review. **Ms. McGrady** reiterated the Board's decision to allocate \$10,000.00 to Habitat for Humanity, \$10,000.00 for the design, construction and placement of entry signage and landscape beautification, and \$5,000.00 to Alliance for Neighborhood Restoration to strengthen ANR programs.

Ms. McGrady stated that **Delores McLaughlin** from Alliance for Neighborhood Restoration would be submitting a short letter indicating that the money would be used to help sustain and enhance the Juneteenth program. She also stated that in order for Habitat for Humanity to secure the \$10,000.00 from the Agency they had to secure the rest of the funding themselves, which they have done in addition to applying for a building permit for 817 Barbara Jenkins Street.

The Interlocal Agreement will also require Council's approval. It will go before City Council on April 12, 2016.

Chairwoman Moore discussed some of the terms of the Interlocal Agreement with the Board.

- * **MOTION by Vice Chairwoman Martin; SECONDED by Agency Member Jones to approve the Interlocal Agreement with the City of Cocoa for a \$25,000 redevelopment funding contribution.**

AYES: Moore, Martin, Collins, Robinson, Jenkins, Jones, Moss-Beasley

MOTION CARRIED UNANIMOUSLY (7-0)

2. 1225 West King Street – Commercial Façade Grant Application

Ms. McGrady shared that the property is owned by **Mr. Gary Wittekind**. The property formerly housed Car Quest and Discount Auto Parts. The current tenant has a lease agreement with **Mr. Wittekind** until the fall of 2017, but would like to move on if possible. Mr. Wittekind requested a Commercial Façade Grant to update the building in order to help invite a new potential tenant.

Agency member Moss-Beasley shared a concern about the possibility of a new tenant's desire to change the color scheme on the outside of the building after the grant has been spent on the remodel.

Agency member Jones shared a concern about the time left on the lease agreement.

- * **MOTION by Agency member Collins; SECONDED by Agency Member Jenkins to approve a request for a Commercial Façade Grant in the amount of \$5,000.00 for Wittekind Enterprises, Inc. located at 1225 West King Street.**

AYES: Moore, Martin, Collins, Robinson, Jenkins, Moss-Beasley

NAYS: Jones

MOTION CARRIED (6-1)

VI. OLD BUSINESS:

Shauna Ginn of the **Housing Authority of the City of Cocoa** shared that there will be a public hearing on May 2, 2016 for the Capital Fund Annual Plan. It will be take place at the Pineda Senior Center at 1053 Fern Avenue at 2:00 p.m.

Ms. Ginn also announced that the home to be located on Barbara Jenkins Street is currently under contract for a lease to purchase. **Ms. Ginn** stated that they hope to close on the property by the end of 2016 as long as HUD approves the sale.

Ms. Ginn reiterated that the **Housing Authority** received a grant about a year ago for security cameras. She shared that there is hope that the security cameras will be installed by the end of summer 2016. She stated that there are a few more cameras than originally anticipated. There will be several cameras at Peachtree Street and Pineapple Avenue, Fern Avenue, as well as A, B, and C Street.

VII. ATTORNEY'S REPORT:

NONE

VIII. AGENCY MEMBERS AND STAFF REPORT:

1. Agency Budget Report

IX. NEXT MEETING DATE:

The next meeting of the Diamond Square Redevelopment Agency will be a Regular Meeting to be held on Monday, April 18, 2016 at 7:00 p.m. at City Hall, 65 Stone Street.

X. ADJOURNMENT:

- * **MOTION** by Vice Chairwoman Martin; **SECONDED** by Agency member Jenkins to adjourn the Special Meeting of March 28, 2016.

AYES: Moore, Martin, Collins, Robinson, Jenkins, Jones, Moss-Beasley

THE MOTION CARRIED UNANIMOUSLY (7-0)

MEETING WAS ADJOURNED AT 8:10 p.m.



Tracy Moore, Chairwoman

Respectfully Submitted,


Monica Arsenault, Recording Secretary