

**MINUTES
CITY OF COCOA
DIAMOND SQUARE REDEVELOPMENT AGENCY
SPECIAL MEETING
MARCH 27, 2018**

A Special Meeting of the Diamond Square Redevelopment Agency Board was held on March 27, 2018 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noticed.

I. CALL TO ORDER:

Chairwoman Moore called the meeting to order at 5:01 pm.

ROLL CALL:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairperson
Adrian Moss-Beasley	Agency member
Larry Robinson	Agency member
Jewel Collins	Agency member
Edward Jones	Agency member
Sylvia Thomas	Agency member
Joseph Colombo	Agency counsel
Clarence Whipple Jr.	Council Liaison

PRESENT:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairperson
Larry Robinson	Agency member (arrival 5:05 pm)
Jewel Collins	Agency member
Edward Jones	Agency member (arrival 5:05 pm)
Sylvia Thomas	Agency member
Joseph Colombo	Agency counsel
Clarence Whipple Jr.	Council Liaison
Torri Edwards	Recording Secretary

ABSENT:

Adrian Moss-Beasley	Agency member
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STAFF PRESENT:

Samia Singleton, Redevelopment Specialist, and **Larry Lallo, CEcD, EDFP**, Economic Development Manager.

Agency member Collins provided the invocation and **Chairwoman Moore** led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA: Special Meeting of March 27, 2018

- * **MOTION by Vice Chairperson Martin; SECONDED by Agency member Thomas to approve the agenda for the Special Meeting of March 27, 2018.**

AYES: Moore, Martin, Collins, Thomas

MOTION CARRIED (4-0)

MINUTES: Minutes of the Special Meeting of January 29, 2018

- * **MOTION by Agency member Collins; SECONDED by Agency member Thomas to approve the minutes of the Special meeting of January 29, 2018.**

AYES: Moore, Martin, Collins, Thomas

MOTION CARRIED (4-0)

MINUTES: Minutes of the Regular Meeting of March 19, 2018

- * **MOTION by Vice Chairperson Martin; SECONDED by Agency member Jones to approve the minutes of the Regular meeting of March 19, 2018.**

AYES: Moore, Martin, Robinson, Collins, Jones, Thomas

MOTION CARRIED (6-0)

III. DELEGATIONS:

NONE

IV. PRESENTATIONS:

NONE

V. ACTION ITEMS:

1. Budget Transfer to Machinery and Equipment:

Ms. Singleton stated that Staff is requesting a budget transfer of \$3,051 from the Other Grants and Aids Account to the Machinery and Equipment Account and the Postage and Freight Account to cover the cost of installing a bench and waste receptacle at the bus stop located at Rosa L. Jones Boulevard and Blake Avenue. At the meeting on October 30, 2017, Agency member Jones had inquired on having the bench replaced at the Rosa L.

Jones bus stop. The staff received three (3) quotes for a new bench and waste receptacle. The original estimated cost of the bench was \$600. The final quote was higher at \$3051.

Chairperson Moore inquired whether the \$600 was transfer when the estimate was discussed. **Ms. Singleton** noted that no funds were transferred at that time.

Ms. Singleton stated cement has been poured in preparation for the bench. The installation will be completed within two (2) months of placing the order.

- * **MOTION by Agency member Jones; SECONDED by Vice Chairperson Martin to approve a budget transfer of \$3,051 from the Other Grants and Aids Account to the Machinery and Equipment, and Postage and Freight accounts to cover the cost of installing a bench and waste receptacle at the bus stop located at Rosa L. Jones Blvd. and Blake Avenue.**

AYES: Moore, Martin, Robinson, Collins, Jones, Thomas

MOTION CARRIED (6-0)

Chairperson Moore thanked **Agency member Jones** for informing the Board about the need for a replacement bench at the Rosa L. Jones bus stop.

Agency member Thomas inquired whether the new bench will have a canopy. **Ms. Singleton** noted there will be no canopy.

2. Budget Transfer to Overtime:

Ms. Singleton stated that Staff is requesting approval for a budget transfer of \$1.00 from the Regular Salaries and Wages Account to the Overtime Account to cover the cost of staff overtime during the Diamond Square CRA meeting.

- * **MOTION by Agency member Robinson; SECONDED by Agency member Thomas to approve a budget transfer of \$1.00 from the Regular Salaries and Wages Account (111-3230-559.12-00) to the Overtime Account (111-3230-559.14-00) to cover the cost of staff overtime during the Diamond Square CRA meetings.**

AYES: Moore, Martin, Robinson, Collins, Jones, Thomas

MOTION CARRIED (6-0)

VI. UPDATES AND STAFF REPORTS:

Chairperson Moore inquired whether there are any public hearings scheduled. **Ms. Singleton** stated there is a tentatively planned meeting in April 2018 to discuss the proposed relocation of the Dr. Joe Lee Smith Center. The Community Garden public meeting is scheduled on April 12, 2018 from 6 pm to 8 pm.

Chairperson Moore requested the Staff prepare a list of new businesses that have established in Diamond Square. **Mr. Whipple, Jr.** requested a list of proposed businesses in Diamond Square such as the donut shop and Cumberland Farms.

Agency member Collins requesting additional information on the proposed plan to relocate the Dr. Joe Lee Smith Center. **Chairperson Moore** stated the proposed plan will be discussed at the joint special meeting with City Council at 5:30 pm.

Agency member Collins requested on update on the Community Garden. **Chairperson Moore** noted there are several groups in the community that would like to volunteer or serve as partners at the Community Garden. There is a public meeting scheduled on April 12, 2018 to gather input from the community. The meeting will provide advice on ways to connect to other agencies to develop and maintain a successful garden. **Ms. Singleton** noted the meeting is at the Pineda Senior Center on 1046 Fern Street.

Ms. Singleton stated the City is reissuing the bid for the Stone Street Streetscape Project.

VII. NEXT MEETING DATE:

The next meeting of the Diamond Square Redevelopment Agency will be a Regular Meeting to be held on April 16, 2018 at 6:00 pm at City Hall, 65 Stone Street.

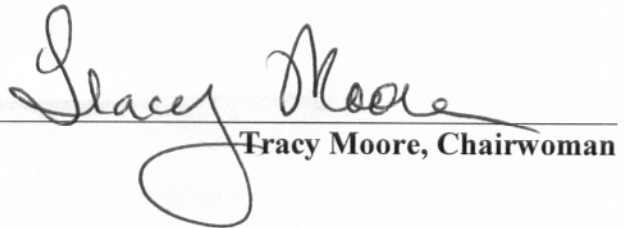
IX. ADJOURNMENT:

- * **MOTION by Vice Chairperson Martin; SECONDED by Agency member Thomas to adjourn the Special Meeting of March 27, 2018.**

AYES: Moore, Martin, Robinson, Collins, Jones, Thomas

MOTION CARRIED (6-0)

MEETING WAS ADJOURNED AT 5:21 pm


Tracy Moore, Chairwoman

Respectfully Submitted,


Torri Edwards, Recording Secretary