

**MINUTES
CITY OF COCOA
DIAMOND SQUARE REDEVELOPMENT AGENCY
REGULAR MEETING
March 20, 2017**

A Regular Meeting of the Diamond Square Redevelopment Agency Board was held on March 20, 2017 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noticed.

I. CALL TO ORDER:

Chairwoman Moore called the meeting to order at 7:07 pm

ROLL CALL:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairwoman
Adrian Moss-Beasley	Agency member
Larry Robinson	Agency member
Jewel Collins	Agency member
Edward Jones	Agency member
Ruby Jenkins	Agency member
Clarence Whipple Jr.	Council Liaison
Joseph Colombo	Agency Counsel

PRESENT:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairwoman (7:10 pm)
Ed Jones	Agency member
Larry Robinson	Agency member
Jewel Collins	Agency member
Clarence Whipple Jr.	Council Liaison
Monica Arsenault	Recording Secretary

ABSENT:

Ruby Jenkins	Agency member
Adrian Moss-Beasley	Agency member
Joseph Colombo	Agency counsel (excused)

STAFF PRESENT:

Steven P. Belden, AICP, Community Services Director, and Samia Singleton, Redevelopment Specialist.

Agency member Collins provided the invocation and led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA: Regular Meeting of March 20, 2017

- * **MOTION by Agency member Collins; SECONDED by Agency member Jones to approve the agenda for the Regular Meeting of March 20, 2017.**

AYES: Moore, Robinson, Collins, Jones

MOTION CARRIED UNANIMOUSLY (4-0)

MINUTES: Minutes of the Regular Meeting of November 21, 2016

- * **MOTION by Agency member Robinson; SECONDED by Agency member Collins to approve the minutes of the regular meeting of November 21, 2016.**

AYES: Moore, Robinson, Collins, Jones

MOTION CARRIED UNANIMOUSLY (4-0)

III. DELEGATIONS:

NONE

IV. PRESENTATIONS:

1. Alliance for Neighborhood Restoration Monthly Reports

Ms. Delores McLaughlin approached the Agency to share updates regarding the Alliance for Neighborhood Restoration (ANR) program. **Ms. McLaughlin** spoke about various activities that ANR is currently conducting with the children in their after school program. **Ms. McLaughlin** shared that the coaches from Cocoa P.A.L. are encouraging children from Diamond Square and the surrounding community to come out on Tuesdays and Thursdays to play basketball with no associated fees. ANR is beginning to plan their Youth Employment Training Program for the summer. The program is set to begin in July. The after school program, which will turn into the Academy of Cops and Kids, will begin shortly after school ends for the summer. **Ms. McLaughlin** stated that ANR is targeting thirty children this year. ANR has combined efforts with the Cocoa Police Department to raise funds for field trips throughout the summer.

Ms. McLaughlin shared that in place of Juneteenth ANR will be hosting a Gospel Jubilee and Food Festival this year. ANR is in the process of securing a venue for the event.

Ms. McLaughlin mentioned that ANR has begun their Community Garden project with the children but they are currently researching the most effective water source. Soaker hoses may be a feasible option.

V. NEW BUSINESS:

NONE

VI. OLD BUSINESS:

1. Diamond Square CRA Fiscal Year 2017 Budget Amendment

Ms. Samia Singleton, Redevelopment Specialist, explained that an adjustment will be made to the overall Diamond Square CRA FY 2017 Budget to account for Brevard County's newly adopted millage rates. The revised Brevard County's newly adopted millage rates will result in an increase in the FY 17 TIF revenue from \$114,250.00 to \$115,766.00; an increase of \$1,516.00. Account 111-3230-559.45-00 Insurance line item "\$4,169.00", will be increased by \$36.00 to offset a negative balance. Account 111-3230-559.55-00 (Other Grants and Aids) line item "Training - \$0", will be increased by \$1,480.00.

* **MOTION by Vice Chairwoman Martin; SECONDED by Agency member Collins to approve the amended Diamond Square CRA FY 2017 Budget to account for Brevard County's newly adopted millage rates for the General Fund and Recreation Special District IV Operating and Maintenance.**

AYES: Moore, Martin, Robinson, Collins, Jones

MOTION CARRIED UNANIMOUSLY (5-0)

VII. AGENCY MEMBERS AND STAFF REPORT:

1. Stone Street Streetscape Update

Mr. Tom Vill, from Infrastructure Solutions Services, Inc., approached the Agency to give an update regarding the Stone Street Streetscape Project. **Mr. Vill** explained that the detailed design of the streetscape project is being coordinated with other City and private projects including the Diamond Square Regional Stormwater Project, the development of Wawa located on King Street, the development of Cumberland Farms located at the intersection of Highway 520 and US-1, and the development of Dunkin Donuts located on King Street. The project concept includes street trees, improved street lighting, on-street parking flexibility, ADA compliant sidewalks and ramps, a "Diamond Square" signature intersection improvement at key/gateway intersections, as well as a landscaped and hardscaped area at the terminus to create a public area.

Discussion followed regarding the change in traffic patterns during and after the construction. **Council Liaison Whipple** commented on the retention pond being built east of Fiske Boulevard and west of Barbara Jenkins Street. **Mr. Vill** explained the design of the retention pond to the Agency.

2. Brownfields Redevelopment Program Update

Ms. Singleton shared that a Phase 1 Environmental Site Assessment was conducted at 830 Knight Avenue and the property was determined to be clear of any contamination. No further investigation will be needed at the property. **Ms. Singleton** shared that there was also a Phase 1 Environmental Site Assessment conducted at College Park and South Fiske Boulevard. There were environmental concerns found on this property so the consultants recommended a Phase 2 assessment. There were no contaminants of concern to be found during the Phase 2 assessment and so no further investigation will be needed.

Council Liaison Whipple requested a Brownfields update on 716 S. Fiske Boulevard and 712 S. Fiske Boulevard. **Ms. Singleton** stated she would obtain the information and send an update via email to **Mr. Whipple**.

3. New Diamond Square CRA Businesses Update

Ms. Singleton presented the Agency with a list of new businesses established in the Diamond Square Community Redevelopment Area for FY 16.

Ms. Shauna Ginn, Cocoa Housing Authority, approached the Agency to provide a few brief updates. **Ms. Ginn** shared that the Tax Credit applications that were submitted to rehabilitate one-hundred and forty-four (144) apartments are still in underwriting and undergoing design plans. The project will commence sometime in fall of 2017.

Ms. Ginn stated that the Cocoa Housing Authority has also submitted another application to rehabilitate all three-hundred and twenty-seven (327) apartments. The application was submitted at the end of January 2017 and a status update will hopefully be provided in May.

Ms. Ginn mentioned that the Cocoa Housing Authority has been awarded a Resident Opportunity Self Sufficiency (ROSS) Grant. She explained that the Cocoa Housing Authority currently has a position open for a Resident Services Manager. This three year grant will help to pay for this position.

Ms. Ginn briefly mentioned the two summer programs that the Housing Authority will be sponsoring, the Joe Lee Smith Center Summer Camp put on through Brevard County Parks and Recreation as well as the Summer Food Program at the Pineda Senior Center located on Fern Avenue.

Lastly, **Ms. Ginn** stated that the new Dollar General to be located off of Barbara Jenkins Street and Fiske Boulevard is still in the approval process.

March 20, 2017

VIII. NEXT MEETING DATE:

The next meeting of the Diamond Square Community Redevelopment Agency will be a Regular Meeting to be held on Monday, April 17, 2017 at 7:00 p.m. in Council Chambers at City Hall, 65 Stone Street.

IX. ADJOURNMENT:

- * MOTION by Agency member Collins; SECONDED by Vice Chairwoman Martin to adjourn the Regular Meeting of March 20, 2017.
AYES: Moore, Martin, Robinson, Collins, Jones

THE MOTION CARRIED UNANIMOUSLY (5-0)

MEETING WAS ADJOURNED AT 8:42 pm



Tracy Moore, Chairwoman

Respectfully Submitted,



Monica Arsenault, Recording Secretary