

**MINUTES
CITY OF COCOA
DIAMOND SQUARE CRA
REGULAR MEETING
March 15, 2021**

The Regular Meeting of the Cocoa Community Redevelopment Agency was held on March 15, 2021 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noted.

I. Call to Order

Chairperson Moore called the meeting to order at 6:05 pm.

ROLL CALL:

Tracy A. Moore	Chairperson
Delores Martin	Vice Chairperson
Sylvia Thomas	Agency Member
Ed Jones	Agency Member
Jackie Isom	Agency Member
Marilyn Ross Smith	Agency Member
Larry Brown	Agency Member
Joseph Colombo	Agency Attorney
Lori Chabot	Recording Secretary

PRESENT:

Tracy A. Moore	Chairperson
Jackie Isom	Agency Member
Marilyn Ross Smith	Agency Member
Larry Brown	Agency Member
Ed Jones	Agency Member
Sylvia Thomas	Agency Member (<i>arrived 6:18</i>)
Lori Chabot	Recording Secretary

ABSENT:

Delores Martin	Vice Chairperson
Joseph G. Colombo	Agency Attorney

STAFF PRESENT:

Charlene Neuterman, Deputy Community Services Director, Deputy Mayor **Alex Goins**.

Chairperson Moore provided the invocation and the Pledge of Allegiance to the flag of the United States of America.

II. **Approval of Agenda and Minutes:**

AGENDA: Regular Meeting of March 15, 2021.

- * ***MOTION by Agency Member Smith; SECONDED by Agency Member Jones to approve the agenda for the March 15, 2021, Regular Meeting as written.**

AYES: ALL

MOTION PASSED UNANIMOUSLY (5 -0)

MINUTES: Special Meeting of February 8, 2021.

- * ***MOTION by Agency Member Brown; SECONDED by Agency Member Smith to approve the minutes for the February 8, 2021, as written with two corrections.**

First Correction is on Page 4, last paragraph, first sentence, add the word “bid” after Blake.

Second Correction is on page 5, first paragraph, second line, change the word is to “it”.

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

III. **Delegations:** Shauna Ginn, Cocoa Housing Authority (CHA)

Ms. Ginn gave an update on Housing Authority. She discussed which progress had come to completion and which ones were still in progress. Renovations of the rental apartments is complete. The second phase of renovations at the Stone Street office is almost complete. Office staff moved back in and are all under one roof. There are some small fixes/adjustments that will need to be made at the apartments but all the residents are back in their homes.

Ms. Ginn discussed the cameras stating that some were down due to construction, but are going to be back online. The City has put cameras at Provost and will tie those into the network that Housing authority has. She is unsure the exact number of cameras the City installed. They should be completed within 4-5 weeks. Additionally, the CHA has barrel cameras that were brought in for construction. These can be moved around. Ms. Ginn continued stating a new management company is getting settled.

Ms. Ginn added a partner bank out of Atlanta provided \$500,000 grant with a requirement to have a certain number of apartments for homeless families. She stated they have met and exceeded that requirement.

Ms. Ginn identified a few other parcels that they would like to redevelop. One being a 3-story facility for the elderly as well as a location on Fiske Blvd. they would like to use for a commercial business.

Chairperson Moore asked about a position they had that assisted seniors. Ms. Ginn replied at one time they had a grant for resident family coordinator that would do programs for families but Covid has affected the services they could offer. She added that vaccines were offered for residents and was very successful. Agency Member Brown asked about the property at Fiske Blvd. and what they wanted to do there. She said previously they were looking for restaurants due to location and would like to see commercial use offering services. Agency Member Brown suggested speaking with the City Manager. He also asked how many cameras there were and Ms. Ginn responded about 98 which includes the barrels. They have been very helpful in assisting law enforcement with solving crimes.

Agency Member Smith asked about the barrel cameras and how to request using them. Ms. Ginn stated they entered into a Memo of Understanding with City. Mrs. Neuterman added the City had 3 cameras at Provost that will be coming online and were they updating the lighting.

IV. **Presentations:** Habitat for Humanity – Female Veteran’s Village Update

Ms. Anna Terry and Kate Dilulio of Habitat for Humanity were present to give Agency members an update on the progress of the Female Veteran’s Village. Since they last spoke before the Agency, 11 applicants applied but 7 did not qualify. However, there is currently one person in final application stage. If all goes well, construction would begin early May 2021 with completion in early 2022. Additionally, there are 3 others in the early part of the process.

Ms. Terry added they are continuing to fund raise and recently received \$10,000 grant from Northrup Grumman and \$15,000 from Home Depot for beautification. This was a result of a webinar Ms. Terry did with Habitat International. Ms. Terry stated they have increased their outreach to surrounding areas, other webinars and social networking. Chairperson Moore stated how happy she was to hear news.

Agency Member Brown asked and Ms. Terry clarified the income limits with regard to married couples. He also asked about their efforts to reach people that did not have computers or access to computers. Ms. Terry replied they are using webinars and social networking as well as through current or previous applicants. Agency Member Brown asked about the one in process and where in the process was she. Ms. Terry replied between Steps 5 and 6. Mrs. Neuterman added the City has been piggybacking on Habitat’s social medial notification and emails and sending out blasts.

V. **Action Items:**

1. Staff requests Agency approval of a Resolution Amending (BAF) the Fiscal Year 2021 Budget through an adjustment in the about of \$600.00 to increase the Legal Services account to cover the costs of Diamond Square CRA Legal Services. Staff is also requesting approval of a Change Order in the amount of \$600.00 increase to PO 77196 for legal fees.

Mrs. Neuterman introduced the item and explained the need for additional legal fees.

*** *MOTION by Agency Member Brown; SECONDED by Agency Member Thomas** to approve a Resolution Amending (BAF) the Fiscal Year 2021 Budget through an adjustment in the about of \$600.00 to increase the Legal Services account to cover the costs of Diamond Square CRA Legal Services. Staff is also requesting approval of a Change Order in the amount of \$600.00 increase to PO 77196 for legal fees.

AYES: ALL

MOTION PASSED UNANIMOUSLY (6-0)

VI. **Attorney's Report – None**

VII. **Updates and Staff Reports**

1. Informational Item – Project Report

Mrs. Neuterman briefly discussed the Project Report. The appraisal has been received lots in DS on Rosa Jones next to apartments, and staff is reviewing the report to see how much property could be negotiated with the Rose Garden Apartments.

The WeVenture partnership for services in Diamond Square are being reviewed with finance and legal. Staff hopes to have documents ready to bring to the Agency at the April meeting.

Michael C Blake bid was closed and staff received one response and will update the Agency after completion of negotiations with developer. Discussion continued regarding the homes and bid details.

Chairperson Moore asked Deputy Mayor Goins how the Town Hall meeting went. He responded it went very well. Discussion continued regarding how to reach all the residents and get their involvement, door knocking, use of signs, etc.

Chairperson Moore asked how the sign refurbishing was going. Mrs. Neuterman replied they were presently in process and hope to have them completed in about a month and re-posted.

Deputy Mayor Goins reported:

- The last week of March at the Dr. Joe Lee Smith Center, there will be a community conversation with the candidates for the new Police Chief. Exact date is not yet known but it will give the community an opportunity to ask questions.
- March 27 at the Dr. Joe Lee Smith Center there will be a Wealth and Investment workshop for residents. A mortgage broker and investors will educate community on several financial investment opportunities. The time will be 10:00am-12:00pm for the presentation and lunch afterwards with an opportunity to ask questions.
- The last walk for the Mayor's Challenge will be in Diamond Square behind Emma Jewel Charter Academy at Barbara Jenkins, beginning at 10:30am – 11:30am.

Chairperson Moore shared her honor in being selected to be on the committee for the new Police Chief and looks forward to the outcome.

2. Informational Item – Budget Reports are available in Agenda packets.

VIII. Next Meeting Date

The next regularly scheduled meeting of the Diamond Square Community Redevelopment Agency will be on Monday, April 19, 2021 at 6 pm at the Cocoa City Hall, 65 Stone Street, Cocoa, Florida, unless a business need arises earlier.

IX. Adjournment

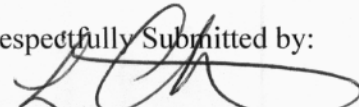
* ***MOTION by Agency Member Brown; SECONDED by Agency Member Thomas to adjourn the meeting.**

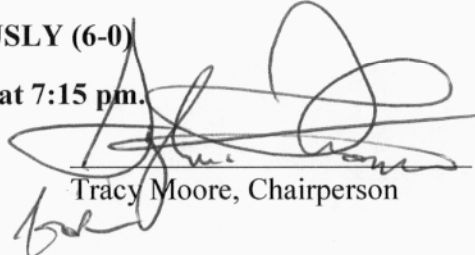
AYES: ALL

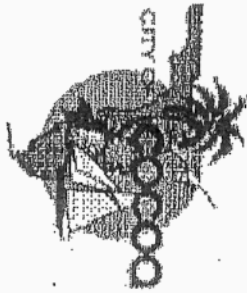
MOTION PASSED UNANIMOUSLY (6-0)

MEETING WAS ADJOURNED at 7:15 pm.

Respectfully Submitted by:


Lori Chabot, Recording Secretary


Tracy Moore, Chairperson



CITY OF COCOA CITY COUNCIL

Request to Speak (print legibly and fill out completely)

NAME: Darwick Jenkins

ADDRESS: 782 Typeo Circle

Cocoa TELEPHONE: 321-458-0179

ORGANIZATION YOU REPRESENT (IF ANY): _____

AGENDA ITEM NUMBER/SUBJECT: CR# Blake Subdivision

IF YOU WOULD LIKE TO SPEAK UNDER DELEGATIONS, PLEASE CHECK ONE OR MORE THAT APPLY: (You must meet one of the following requirements to speak under Delegations)

- ☐ Resident or taxpayer (may speak on any subject of general or public interest)
- ☐ City Employee (may speak regarding his/her employment)
- ☐ Water and/or sewer customer (may speak on matters related to the City's water and/or sewer system)
- ☐ Any member of the public may address any agenda item that is listed on the agenda for final official action by the City Council excluding public hearing items which are heard at the public portion of the meeting, ministerial items (e.g. approval of agenda, minutes, informational items), and quasi-judicial or emergency items.

PLEASE CONDUCT YOURSELF IN ACCORDANCE WITH THE TERMS AND CONDITIONS PRINTED ON BACK.