

City of Cocoa

*65 Stone Street
Cocoa, FL 32922*



Meeting Agenda

Monday, March 11, 2024

6:00 PM

Cocoa City Council Chambers

Diamond Square RDA

I. CALL TO ORDER**INVOCATION****PLEDGE OF ALLEGIANCE****ROLL CALL****II. APPROVAL OF AGENDA AND MINUTES:****AGENDA:**

1. [24-086](#) Request Agency approval of the Agenda for the Diamond Square CRA Regular Meeting on March 11, 2024...End

Attachments: [DSCRA - Short Agenda - 03.11.2024 - FINAL.pdf](#)

MINUTES:

1. [24-087](#) Request Agency approval of the Minutes from the Diamond Square CRA Special Meeting held on January 30, 2024, either as written or amended...End

Attachments: [DSCRA Minutes - FINAL - 01.30.2024.pdf](#)

III. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

IV. PRESENTATIONS:**V. ACTION ITEMS:**

1. [24-088](#) Request Agency approval of an Interlocal Agreement (ILA) for Affordable Housing construction and related costs, up to \$800,000, in the Michael C. Blake Subdivision between the Diamond Square CRA and the City of Cocoa. Request Agency approval of a Resolution Amending the FY 2024 Budget, BAF #24-066-IF1, in the amount of \$800,000, transferring this amount to the City's General Fund to complete the construction of the five affordable homes...End

Attachments:

[Michael C. Blake 5 Homes Cost Estimate.pdf](#)

[Diamond Square Interlocal - Michael C Blake Subdivision Contribution unexecu](#)

[BAF 24-066-IFT 1 of 2-DSCRA-CRA Interfund Transfers for Michael C. Blake \(C](#)

[Resolution DSCRA-24-088.pdf](#)

VI. ATTORNEY'S REPORT:

VII. UPDATES AND STAFF REPORTS:

VIII. NEXT MEETING DATE:

The next regularly scheduled meeting of the Diamond Square Community Redevelopment Agency will be on Monday, April 15, 2024 at 6:00 PM at the Cocoa City Hall, 65 Stone Street, Cocoa, Florida.

IX. ADJOURNMENT

NOTICE TO THE PUBLIC:

This is a public meeting. All interested parties may attend in person. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at cshealy@cocoafl.org.

Additionally, interested persons may view or listen to the meeting electronically at the following internet sites:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

However, the City is not responsible for technical difficulties that may occur while attempting to view or listen to the meeting on the internet.

Interested persons may submit their written comments or questions regarding the meeting prior to the meeting through Email at meetings@cocoafl.org, or via E-comments through the online agenda. Any electronic comments submitted will be made part of the meeting record. Written comments or questions not relevant to the Council meeting agenda will not be made part of the meeting record but will be maintained as public record.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

Although members of the public are entitled to be heard by the City Council on certain items on the meeting agenda pursuant to the City Council Rules of Procedure, members of the public are not entitled to an immediate response by either administrative staff members or Council; however, the City Council or administrative staff may provide a response at their discretion. When presenting before the City Council, all comments or questions should be directed to the Mayor or the chair of the meeting. Comments or questions should not be made directly to administrative staff without permission from the Mayor or chair.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Applicants or representatives of recognized groups with special interests in a matter shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per item shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda. Matters may also be raised by the Council, City Manager or City Attorney under reports and acted upon by the City Council.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.



Legislation Details (With Text)

File #: 24-086 **Version:** 1 **Name:**
Type: Agenda **Status:** Agenda Ready
File created: 2/15/2024 **In control:** Diamond Square RDA
On agenda: 3/11/2024 **Final action:**
Title: Request Agency approval of the Agenda for the Diamond Square CRA Regular Meeting on March 11, 2024...End
Sponsors:
Indexes:
Code sections:
Attachments: [DSCRA - Short Agenda - 03.11.2024 - FINAL.pdf](#)

Date	Ver.	Action By	Action	Result
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DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: February 15, 2024
Agenda Date: March 11, 2024
Prepared By: Ryan Browne, Redevelopment Coordinator
Through: Charlene Neuterman, Community Services Director
Requested Action:
Request Agency approval of the Agenda for the Diamond Square CRA Regular Meeting on March 11, 2024.

BACKGROUND:

Agency Members approve the Agenda at the beginning of the meeting.

BUDGETARY IMPACT:

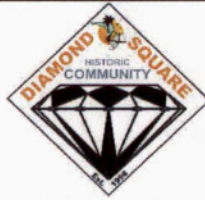
None.

PREVIOUS ACTION:

N/A.

RECOMMENDED MOTION:

Request Agency approval of the Agenda for the Diamond Square CRA Regular Meeting on March 11, 2024.



DIAMOND SQUARE

REDEVELOPMENT AGENCY

Tracy Moore
Chairperson

Crystal McQueen
Vice Chairperson

Larry Brown
Board Member
appointed by
Brevard
County

Jackie Isom
Board Member

VACANT
Board Member

VACANT
Board Member

Marilyn Smith
Board Member

DATE: Monday, March 11, 2024
TIME: 6:00 p.m.

Location:

Cocoa City Hall
Council Chambers
65 Stone Street

I. CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE
ROLL CALL

II. APPROVAL OF AGENDA & MINUTES

AGENDA: Regular Meeting of March 11, 2024
MINUTES: Special Meeting of January 30, 2024

III. DELEGATIONS

IV. PRESENTATIONS

V. ACTION ITEMS

1. Request Agency approval of an Interlocal Agreement (ILA) for Affordable Housing construction and related costs, up to \$800,000, in the Michael C. Blake Subdivision between the Diamond Square CRA and the City of Cocoa. Request Agency approval of a Resolution Amending the FY 2024 Budget, BAF #24-066-IF1, in the amount of \$800,000, transferring this amount to the City's General Fund to complete the construction of the five affordable homes.

VI. ATTORNEY'S REPORT

VII. UPDATES AND STAFF REPORTS

VIII. NEXT MEETING DATE

The next meeting of the Diamond Square Community Redevelopment Agency is Monday, April 15, 2024, at 6:00 PM. The meeting will be held at the City of Cocoa, City Hall, Council Chambers, located at 65 Stone Street, Cocoa, FL.

IX. ADJOURNMENT

NOTICE TO PUBLIC:

This is a public meeting. All interested parties may attend. The facility wherein this meeting will be held is accessible to the physically handicapped. Please be advised that more than one member of the City Council may attend. Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by this board with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise allowed by law. This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.



Legislation Details (With Text)

File #: 24-087 **Version:** 1 **Name:**
Type: Minutes **Status:** Agenda Ready
File created: 2/15/2024 **In control:** Diamond Square RDA
On agenda: 3/11/2024 **Final action:**
Title: Request Agency approval of the Minutes from the Diamond Square CRA Special Meeting held on January 30, 2024, either as written or amended...End

Sponsors:

Indexes:

Code sections:

Attachments: [DSCRA Minutes - FINAL - 01.30.2024.pdf](#)

Date	Ver.	Action By	Action	Result
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DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: February 15, 2024
Agenda Date: March 11, 2024
Prepared By: Ryan Browne, Redevelopment Coordinator
Through: Charlene Neuterman, Community Services Director
Requested Action:
Request Agency approval of the Minutes from the Diamond Square CRA Special Meeting held on January 30, 2024, either as written or amended.

BACKGROUND:

Agency Members approve the Minutes at the beginning of the meeting.

BUDGETARY IMPACT:

None.

PREVIOUS ACTION:

N/A.

RECOMMENDED MOTION:

Request Agency approval of the Minutes from the Diamond Square CRA Special Meeting held on January 30, 2024, either as written or amended.

MINUTES
CITY OF COCOA
DIAMOND SQUARE CRA
SPECIAL MEETING
January 30, 2024

The Special Meeting of the Diamond Square Community Redevelopment Agency was held on January 30, 2024, at City of Cocoa, City Hall, 65 Stone Street, Cocoa, FL, as publicly noted.

I. Call to Order

Chairperson **MOORE** called the meeting to order at **6:03 pm**.

Invocation: Chairperson **MOORE** provided the invocation.

Pledge of Allegiance: Chairperson **MOORE** led the Pledge of Allegiance to the flag of the United States of America.

ROLL CALL:

Tracy A. Moore	Chairperson
Crystal McQueen	Vice Chairperson
Larry Brown	Agency Member
Jackie Isom	Agency Member
Ed Jones	Agency Member
Amy Robinson	Agency Member
Marilyn Smith	Agency Member
Joseph Colombo	Agency Attorney
Ryan Browne	Recording Secretary

PRESENT:

Tracy A. Moore	Chairperson
Crystal McQueen	Vice Chairperson – via phone
Larry Brown	Agency Member
Jackie Isom	Agency Member
Ed Jones	Agency Member - Late
Amy Robinson	Agency Member
Marilyn Smith	Agency Member
Joseph Colombo	Agency Attorney
Ryan Browne	Recording Secretary

ABSENT:

STAFF PRESENT:

Community Services Director NEUTERMAN and Agency Liaison GOINS were in attendance.

II. **Approval of Agenda and Minutes:**

AGENDA:

Agenda - Special Meeting of January 30, 2024.

***MOTION by Agency Member SMITH; SECONDED by Agency Member ROBINSON to approve the Agenda for the Special Meeting of January 30, 2024, as written.**

AYES: MOORE, McQUEEN, BROWN, ISOM, ROBINSON, SMITH.

MOTION PASSED UNANIMOUSLY (6-0)

MINUTES:

Minutes - Regular Meeting of July 17, 2023.

***MOTION by Agency Member BROWN; SECONDED by Agency Member ROBINSON to approve the Minutes for the Regular Meeting of July 17, 2023, as written.**

AYES: MOORE, McQUEEN, BROWN, ISOM, ROBINSON, SMITH.

MOTION PASSED UNANIMOUSLY (6-0)

Minutes - Regular Meeting of September 18, 2023.

[Agency Member JONES arrives.]

***MOTION by Agency Member BROWN; SECONDED by Agency Member ISOM to approve the Minutes for the Regular Meeting of September 18, 2023, as written.**

AYES: MOORE, McQUEEN, BROWN, JONES, ISOM, ROBINSON, SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

Minutes - Regular Meeting of October 16, 2023.

***MOTION by Agency Member SMITH; SECONDED by Agency Member ROBINSON to approve the Minutes for the Regular Meeting of October 16, 2023, as written.**

AYES: MOORE, McQUEEN, BROWN, JONES, ISOM, ROBINSON, SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

Minutes - Regular Meeting of November 20, 2023.

***MOTION by Agency Member ISOM; SECONDED by Agency Member ROBINSON to approve the Minutes for the Regular Meeting of November 20, 2023, as written.**

AYES: MOORE, McQUEEN, BROWN, JONES, ISOM, ROBINSON, SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

III. **Delegations:** None.

IV. **Presentations:** None.

V. **Action Items:**

1. Approve a Resolution Amending the FY24 Budget, BAF# 24-034-A, in the amount of \$28,774, to adjust the budget due to the decrease in Actual Tax Increment Financing (TIF) received by the County.
 - i. Introduction. Director NEUTERMAN introduced the item. At the end of the year adjustments are made to the budget, based upon the actual numbers received from the County. These are then compared to the budgeted estimates and any differences between the projected and the actual is then resolved. In this case the County lowered their millage rate, thus reducing the revenue we receive. The only place in the budget, with this level of funding that we could pull from currently is the bus stop shelter project. This is because this project is currently on hold, awaiting pricing discussions with the County. Once the project resumes active status, the money will be pulled from fund balance to fund the project.
 - ii. Discussion. Agency Member BROWN asked why the money is being pulled from the bus shelter project. Director NEUTERMAN explained that it was the only budget item with enough money in it that was not already allocated for other items – items that will come up sooner. Since this project is still further out, it made it the only simple place to pull the money from, for now. She said that once we have an actual price for that project and are able to move forward on it, then we will pull from fund balance reserves to pay for it.

No allocation was made for contingency, so we had to pull from an activity. Chairperson MOORE asked why is there no contingency? Director NEUTERMAN explained that new CRA rules only allow contingency for projects that have allocated the money to specific line items. And since we did not have any additional projects to allocate to this year, we could not use that account. However, when we have our CRA Plan Update, we can then add new projects and put them in contingency. We have the funds available. They are just in fund balance.

iii. Vote.

***MOTION to approve the resolution by Agency Member BROWN; SECONDED by Agency Member ISOM, as written.**

AYES: MOORE, McQUEEN, BROWN, ISOM, JONES, ROBINSON, SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

2. Approve a Resolution Amending the FY24 Budget, BAF# 24-044-T, in the amount of \$150, to adjust the budget due to the increased cost of Payroll-related accounts, including Insurances and Long-Term Disability.
 - i. Introduction. Director NEUTERMAN. This adjustment is needed to cover the projected cost for the remainder of the current fiscal year. Since projections are from April and May of the previous year, they are estimates which may need revising in the First Quarter of the new fiscal year.
 - ii. Discussion. None.
 - iii. Vote.

***MOTION to approve the resolution by Agency Member ROBINSON; SECONDED by Vice Chairperson McQUEEN, as written.**

AYES: MOORE, McQUEEN, BROWN, ISOM, JONES, ROBINSON, SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

VI. Attorney's Report: None.

VII. Updates and Staff Report

1. Director NEUTERMAN:
 - i. Board Updates and Changes

1. Congratulations to Chairperson MOORE and Agency Members ISOM and SMITH, all three were approved for renewals of their four-year terms, which now finish on January 30, 2028.
 - a. Your Letter of Reappointment will be mailed to you from the City Clerk's Office soon.
 2. Agency Members JONES and ROBINSON – this is their last meeting, since their terms expire tonight.
 - a. Director NEUTERMAN expressed her thanks for all that Agency Member JONES has done for the Diamond Square community for over 25 years. In recognition of his service the City Council will be presenting him with a plaque at their February 13th meeting. Everyone applauded Agency Member JONES.
 - b. Chairperson MOORE commented that Agency Member JONES has been a stellar role model and that it has been a pleasure to know him.
 - c. Agency Attorney COLOMBO said that the agency will miss him and thanked him for his commitment to the Diamond Square community, and to the City of Cocoa.
 - d. Agency Member JONES responded that it has been a pleasure serving.
 - e. Vice Chairperson McQUEEN thanked Agency Member JONES for his service.
 - f. Director NEUTERMAN thanked Agency Member ROBINSON for her enthusiastic support of, and cheerleading for, the Diamond Square community.
 3. Director NEUTERMAN mentioned that Vice Chairperson McQUEEN will continue in her seat until 2026.
 4. Director NEUTERMAN addressed the one remaining member not already discussed, Agency Member BROWN, by saying that his seat is up for renewal on March 24, 2024. The County will notify us, once they have made their decision.
 5. Director NEUTERMAN mentioned that now there are two vacancies on the Board, that need new appointees. She explained that per the rules, a member must sit out one full term. She expressed her hope that Agency Member ROBINSON would return after her one-year wait is over. Then everyone gave her a round of applause.
- ii. Next, Director NEUTERMAN reported that the RFP for the CRA Plan Update Consultant would soon be closing and we would be beginning the selection process. She asked members to please think about what projects they want to discuss with the consultant, to help formulate the new plan. The current timeline is to present it at the April meeting. Chairperson MOORE asked about the CRA Sunset Date extension request. Director NEUTERMAN replied that the county decides that and that they have not yet responded to the City's letter. The previous Sunset Date was 2038, but

then it was shortened to 2032. The current request has already been submitted to the County asking to restore the original date of 2038.

1. Agency Attorney COLOMBO noted that the County Commission may become more favorable to the extension request in the near future.
 - iii. Agency Member BROWN asked where the CRA guidelines come from? Director NEUTERMAN responded that the CRA guidelines come from the State in Tallahassee.
 - iv. Next, he asked about the status of the Women Veterans Village Habitat Sign. Director NEUTERMAN responded that Habitat is still working on the funding needed for the sign.
 - v. Agency Member ISOM asked about the Peachtree houses, by the apartments (townhomes on Rosa). Director NEUTERMAN said that soon the Vacant Parcels List will go to Council, where a procedure will be discussed to move them to activity – i.e. sold and build affordable housing. Once approved, Council will be doing that. The Live Local Act affected a lot of procedural areas, affecting processes that must be followed. But, we are finally moving in the right direction.
2. Agency Liaison GOINS first thanked Agency Members JONES and ROBINSON for their service and let them know that the community appreciates their dedication.
 - i. Provost Park construction is on-schedule. Mid-Summer is the goal.
 - ii. Smoke Shop near church. 500 feet from church or school new Kava and Kratom Ordinance. US Highway 1 and Rosa L. Jones Drive. Both shops are pre-existing, and therefore not subject to the new ordinance against new establishments. Chairperson MOORE asked, what are they not allowed to say? Director NEUTERMAN explained that a ‘gentleman’s club’ is not allowed in the City of Cocoa; except for the M2 – Grissom area. Smoke shop and Kava and Kratom, 500-foot radius from schools and churches – moving forward. Existing can remain. As long as they do not change their use, they can stay.
 - iii. Director NEUTERMAN reminded the agency members that these are very new products and City Staff have had to quickly educate themselves on the proper oversight measures and ordinances needed to help keep our citizens safe, and especially keep these new products out of the hands of our youth. Regular procedures still apply, including the requirement to obtain a Business Tax Receipt and Planning and Zoning review of the use of the property. All new businesses are monitored. Some try to open without a license, that’s when Code Enforcement is called in. Anyone in the community can report potential violations to Code Enforcement.
 - iv. Agency Member BROWN asked, how did this get by the community? Director NEUTERMAN responded that the previous shop in that location had been closed for 20 years, before this new group bought it and moved in. The new owner is not required to notify the city if the zoning is correct. But, zoning

changes require. Special exception, called a "500 feet radius package" – handled by Planning & Zoning. Other examples of a special exception would be a liquor license going from a beer and wine only to full alcohol. The Board of Adjustment and Planning and Zoning Board review all of these applications, then present them to the City Council. No notice was required. When the sign went up is how people found out. But, it was allowed by the then-current zoning rules. Now they are working on their Parking, to get into compliance. Kava and Kratom was not even in the code, this had to be expanded to cover these innovative products. Changing times have required staff to adapt.

- v. Chairperson MOORE asked about 301 N. Cocoa Blvd. Director NEUTERMAN said that will be going before the Planning and Zoning Board soon. Example of notification to churches for zoning changes. Attend the meeting and bring your questions and concerns. Agency Member SMITH asked about the shop near Metropolitan. Director NEUTERMAN responded that the zoning was allowed, at the time. Even change of ownership does not necessarily stop it.
- vi. Agency Liaison GOINS praised the CRA Boards, both Cocoa and Diamond Square, for their work on improving the city, including building affordable housing, improving parks, purchasing land for affordable housing and planning for a mixed-use development, hopefully, with a hotel. A lot of movement. The community is on the rise. But, a lot of work still to do. Results are not always immediate.
- vii. Agency Member ISOM asked about where the city plans to put the homeless displaced by all of this positive development. Agency Liaison GOINS responded that this is a profound issue, needing lots of partners. Cocoa is a caring place, with lots of resources. But, we cannot do it all ourselves. This is a persistent problem across the country, not just locally. Chairperson MOORE said that this is a big problem in the United States. "The houseless, not homeless," she called them. Director NEUTERMAN responded that everyone is dealing with this same issues of panhandling, homeless, drugs, etc. Family Promise is helping them to get into a house. But, there are those who chose to be homeless. You cannot force them. The Board has done a lot to help the community.
- viii. Bezos Academy. Hope to have updates in March. Things moving in the right direction.
- ix. Agency Member BROWN complained that there is still trash all over Stone Street, that he attributes to absentee landlords. Can it be picked up? Waste Management has to schedule a pickup. Agency Liaison GOINS offered that it could be possible to require landlords who evict a tenant to provide a dumpster. Agency Attorney COLOMBO interjected that the homeless issue is all over the county, even in Indialantic, where they sleep on the beach! It is difficult to manage, because we still have a huge influx of people to Florida and to Brevard.

- x. Vice Chairperson McQUEEN asked concerning the homelessness issue: can we work together to create a plan and strategy to work on this issue? Would a One-Stop Shop be possible? Could the city purchase? Can we add as a project to our plan update? Agency Liaison GOINS responded that currently, we do not have the funding. We need a holistic conversation with the County and the other Cities. Would love to see some type of "Transitional Village." Agency Member SMITH mentioned that she has seen innovative ideas including pallet housing; creating wood tents instead of fabric tents; 128 sq. ft. no building permits required, foundations are laid for them; a lot of cities are using this method. Security was provided, along with counselors. The company partnered with cities. Pallet House, was started with Katrina. Director NEUTERMAN asked Agency Member SMITH to please send her information about the Pallet House program, so that she could look into its viability here.
- xi. Reminders:
 - 1. City Hall will be CLOSED on Monday, February 19, 2024 for the Presidents Day Holiday.
 - 2. Volunteers needed for the Collins Museum at the Moore Center.

MCB homes are going up quickly! Working on completion 90-120 days. Interior buildout. We will have a home completion ceremony. Agency Member JONES asked the price range? Director NEUTERMAN responded: \$310,000 - \$320,000 appraisal value. To be affordable, per HUD rules, the price must be below that appraisal. Financing help is being put together to bring down the total cost and help with down payment assistance. Goal is \$269,000 per home.

VIII. **Next Meeting Date**

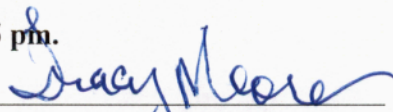
The next scheduled meeting of the Diamond Square Community Redevelopment Agency will be on **March 11, 2024 at 6:00 pm** at Cocoa City Hall, 65 Stone Street, Cocoa, Florida, unless a business need arises earlier.

IX. **Adjournment**

***MOTION to adjourn by Agency Member BROWN; SECONDED by Agency Member ISOM.**

AYES: MOORE, McQUEEN, BROWN, ISOM, JONES, ROBINSON, SMITH.
MOTION PASSED UNANIMOUSLY (7-0)

MEETING WAS ADJOURNED at 7:25 pm.


Tracy Moore, Chairperson

Respectfully Submitted by:


Ryan Browne, Recording Secretary



Legislation Details (With Text)

File #:	24-088	Version:	1	Name:	
Type:	Agenda	Status:		Agenda Ready	
File created:	2/15/2024	In control:		Diamond Square RDA	
On agenda:	3/11/2024	Final action:			
Title:	Request Agency approval of an Interlocal Agreement (ILA) for Affordable Housing construction and related costs, up to \$800,000, in the Michael C. Blake Subdivision between the Diamond Square CRA and the City of Cocoa. Request Agency approval of a Resolution Amending the FY 2024 Budget, BAF #24-066-IF1, in the amount of \$800,000, transferring this amount to the City's General Fund to complete the construction of the five affordable homes...End				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Michael C. Blake 5 Homes Cost Estimate.pdf Diamond Square Interlocal - Michael C Blake Subdivision Contribution unexecuted.docx BAF 24-066-IFT 1 of 2-DSCRA-CRA Interfund Transfers for Michael C. Blake (03-11-24) Agenda 24-Resolution DSCRA-24-088.pdf				

Date	Ver.	Action By	Action	Result
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DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: February 15, 2024
Agenda Date: March 11, 2024
Prepared By: Charlene Neuterman, Community Services Director
Through: Stockton Whitten, City Manager

Requested Action:

Request Agency approval of an Interlocal Agreement (ILA) for Affordable Housing construction and related costs, up to \$800,000, in the Michael C. Blake Subdivision between the Diamond Square CRA and the City of Cocoa. Request Agency approval of a Resolution Amending the FY 2024 Budget, BAF #24-066-IF1, in the amount of \$800,000, transferring this amount to the City's General Fund to complete the construction of the five affordable homes.

BACKGROUND:

In 2023, Staff requested approval from the Diamond Square CRA (DSCRA) for the purposes of constructing new homes in the Michael C. Blake Subdivision. The Agency approved the City Manager to negotiate with Community Housing Initiative (CHI) to build up to five new homes. The DSCRA budgeted \$475,000 in FY 2024 towards the construction of the homes and \$150,000 towards homebuyer assistance. Additionally, the City Council authorized the City Manager to negotiate an agreement with CHI to construct the homes. On June 6, 2023, the City executed an agreement with CHI to build the homes for \$750,000. A groundbreaking ceremony was held on November 1, 2023 and construction began shortly thereafter.

As part of the DSCRA Plan Update of 2014, one of their goals is to create partnerships with local developers to promote affordable housing within the Diamond Square community. This partnership with CHI will create new affordable housing in Diamond Square that will improve the housing inventory.

CONSTRUCTION OF FIVE (5) AFFORDABLE HOMES IN THE MICHAEL C. BLAKE

SUBDIVISION. The average construction cost for the new homes is \$275,496, with an additional \$55,730 for closing costs, developer fee and other associated fees on each home. With a starting budget of \$1,225,000, (\$475,000 DSCRA + \$750,000 City funds) there is a deficit of \$441,804 to complete the homes. Additional funding will be obtained from HOME CHDO funds, reduction of impact fees and other General Fund contributions.

Staff is requesting the DSCRA allocate an additional amount up to \$325,000 for the construction and related costs of the five homes. Since the exact total of construction and other related costs for constructing and selling the homes is estimated at this time, a transfer from the DSCRA to the General Fund will be the total contribution amount of \$800,000. Any unspent funding will be returned proportionally to the DSCRA upon sale of the homes. Any funds remaining after the final sales are complete will be placed in an account for future affordable housing in Diamond Square CRA upon approval by the DSCRA. See the Attachment A to this agenda item for the cost breakdown.

DOWN PAYMENT ASSISTANCE

The \$150,000 budgeted in FY 2024 for Down Payment Assistance will remain in the DSCRA budget to assist potential homeowners. The new homes being constructed have an appraised value of \$310,000 to \$320,000. Since the appraised value of the homes exceeds the defined amount for an affordable home per Housing and Urban Development (HUD) parameters, the City will use HOME and CDBG funds to assist the homebuyers through the first-time homebuyers' program and being able to qualify for a mortgage. Because HUD funding will be used in these transactions, each home will sell at \$269,000, which is the maximum sale price allowed by HUD. The City will be absorbing a Development Subsidy (the difference between construction costs and related costs and appraisal value) to bring the cost of each home down to \$269,000, the amount allowed by HUD. This Development Subsidy will be an additional mortgage on the home that will be forgiven after ten (10) years if the homeowner resides in the home the entire time. If at any time the homeowner decides to sell the home, the City will recapture the funds in a prorated, forgivable amount, depending on the year of the sale.

Staff is requesting the DSCRA approve entering into an Interlocal Agreement (ILA) with the City of Cocoa and agree to transfer the funds allocated to the Michael C. Blake Subdivision to the City's General Fund for costs related to the five (5) homes in the Michael C. Blake subdivision. A complete report of the costs for construction and sale of the five (5) homes will be provided when all of the homes are sold.

BUDGETARY IMPACT:

Budgeted	Yes
If not budgeted, is amendment/transfer attached?	Yes

Budget Amendment #24-066-IF1

Amount Requested	<u>\$325,000</u>
------------------	------------------

Account Number 111-0000-389.99-50
Account Name Diamond Square CRA Fund Balance

Amount Requested \$325,000
Account Number 111-3230-581.91-01
Account Name Interfund Transfer to General Fund

Amount Requested (\$475,000)
Account Number 111-3230-559.31-00
Account Name Professional Services

Amount Requested \$475,000
Account Number 111-3230-581.91-01
Account Name Interfund Transfer to General Fund

Total \$800,000

This BAF is one of two which will complete the interfund transfer. BAF# 24-066-IF2 will go to City Council on March 26th, with the final budget placed into Account No. 001-3200-515.62-00 CS21MB.

PREVIOUS ACTION:

The City of Cocoa authorized the City Manager to negotiate and execute an agreement with CHI on October 25, 2022 (Agenda 22-641).

The City of Cocoa entered into an agreement with CHI on June 6, 2023 to construct five (5) affordable homes in the Michael C. Blake subdivision.

The DSCRA authorized the City Manager to negotiate and execute an agreement with CHI on May 15, 2023. No agreement has been negotiated to date.

RECOMMENDED MOTION:

Request Agency approval of an Interlocal Agreement (ILA) for Affordable Housing construction and related costs, up to \$800,000, in the Michael C. Blake Subdivision between the Diamond Square CRA and the City of Cocoa. Request Agency approval of a Resolution Amending the FY 2024 Budget, BAF #24-066-IF1, in the amount of \$800,000, transferring this amount to the City's General Fund to complete the construction of the five affordable homes.

Attachment A Agenda 24-088

Michael C. Blake Subdivision Construction Cost Estimate

Budget Calculation

for 5 Homes @ Michael C. Blake Subdivision

Per Construction Agreement between the City of Cocoa and the Community Housing Initiative

Dated 6/6/23

Home Address Costs to Build/Sell Home:

Home Address	Home #1	Home #2	Home #3	Home #4	Home #5	HUD Max Sale Price	Cost vs Sale Price	Appraised Value	Cost vs What Could Sell For	Total HO Equity
713 Stone St.	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	\$ 269,000.00	\$ (76,199.25)	\$ 320,000.00	\$ (25,199.25)	\$
709 Stone St.	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	\$ 269,000.00	\$ (55,829.77)	\$ 310,000.00	\$ (14,829.77)	\$
705 Stone St.	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	\$ 269,000.00	\$ (58,423.87)	\$ 310,000.00	\$ (17,423.87)	\$
309 Valencia	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	\$ 269,000.00	\$ (55,831.79)	\$ 310,000.00	\$ (14,831.79)	\$
310 Mango	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	Construction ***Associated costs Total	\$ 269,000.00	\$ (75,519.25)	\$ 320,000.00	\$ (24,519.25)	\$
Total						\$ (1,345,000.00)	\$ (321,803.93)	\$ 1,570,000.00	\$ (96,803.93)	\$

***Associated Costs include closing costs, developer fee

Funding Sources FY24:

General Fund	\$ 750,000.00
Diamond Square CRA	\$ 475,000.00
Total amount budgeted	\$ 1,225,000.00
Deficit in Construction funding	\$ (441,803.93)

General Fund Contribution
Transfer from DSCRA

Funding Resources to Make Up Deficit:

Additional amount (not to exceed) from DSCRA	\$ 325,000.00
HOME CHDO Funds	\$ 24,153.00
Affordable Housing GF \$	\$ 21,631.00
Refund of City Impact Fees	\$ 33,211.00
Net	\$ (37,808.93)

Transfer from DSCRA
FY 2024 HOME budget
FY24 GF budget 001-3200-515.31-00
Goes back to GF (paid out of \$750K budget)
GF AFB for Affordable Housing

Down Payment Assistance

HOME Funds	\$200,000	Approximately \$35,000 allowed per HOME guidelines plus CHI fees
DSCRA Funds	\$150,000	Approximately \$25,000 for each home - plus CHI fees

T:\Michael C Blake Subdivision\Calculation of MCB 5 Homes Fees_Funding 3-5-24.xlsx

Prepared by:

Anthony A. Garganese
City Attorney of Cocoa
111 N. Orange Avenue, Suite 2000
Orlando, Florida 32802
(407) 425-9566

Return to:

Monica Arsenault, City Clerk
City of Cocoa
65 Stone Street
Cocoa, Florida 32922

INTERLOCAL AGREEMENT

(Michael C. Blake Subdivision Construction and Sale of Lots)

THIS INTERLOCAL AGREEMENT ("Agreement") is made and entered into this 11 day of March, 2024 ("**Effective Date**") between the **DIAMOND SQUARE REDEVELOPMENT AGENCY**, a Florida Community Redevelopment Agency ("**Agency**"), and the **CITY OF COCOA**, Florida, a Florida municipal corporation ("**City**").

W I T N E S S E T H:

WHEREAS, the Community Redevelopment Act of 1969 ("Act") authorizes a community redevelopment agency to engage in the provision of affordable housing, whether for rent or for sale, to residents of low or moderate income, including the elderly, as discussed in Section 163.340(9), Florida Statutes; in the definition of "community redevelopment"; and

WHEREAS, the Diamond Square Community Redevelopment Plan Updated, dated March 2014, includes "Goal 2" to "Increase Partnerships with Housing Developers" to construct new homes, particularly with not-for-profit housing developers able to build new residential units without a loss, and includes continuing with the Goals of developing and marketing housing opportunities within the Redevelopment Area and effectively utilizing Federal and State housing funds to development affordable housing and provide owner financing ; and

WHEREAS, Section 163.387(6)(c)7., Florida Statutes provides that a community redevelopment agency may budget and appropriate from its tax increment trust fund for the development of affordable housing within the community redevelopment area; and

WHEREAS, the City of Cocoa has contracted with Community Housing Initiative, Inc., a Florida non-profit organization qualified as a "Community Housing Development Organization" (CHDO) as defined by the U.S. Department of Housing and Urban Development (HUD), by that certain contract dated June 6, 2023, ("Construction Agreement") to cause up to five (5) single-family, affordable homes in the Michael C. Blake subdivision located within the Diamond Square Community Redevelopment Area; and

WHEREAS, the Diamond Square Community Redevelopment Area intends to contribute up to \$800,000.00 for the construction and costs associated with the sale and development of the five (5) homes to be used as affordable housing opportunities and to fund a portion of the City's financial obligation under the Construction Agreement; and

WHEREAS, the City and Agency have made, and continue to make, significant financial investments and policy decisions to redevelop and enhance the Diamond Square area and this Agreement is in furtherance of those continuing efforts; and

WHEREAS, the City Council and Agency Board hereby find this Agreement serves a public purpose, is consistent with the Act and Comprehensive Plan, the Redevelopment Plan and is in the best interests of the public health, safety, and welfare of the citizens of Cocoa.

NOW, THEREFORE, in consideration of the covenants and agreement hereinafter set forth, to be kept and performed by both parties, the Agency and the City agree as follows:

1. RECITALS. The foregoing recitals are true and correct and are incorporated herein by reference as a material part of this Agreement.

2. CONDITIONS PRECEDENT. All rights, obligations and liabilities of the parties under this Agreement shall be subject to the satisfaction of each of the following conditions precedent:

2.1 **Approval.** The approval of this Agreement by both the Agency's Board and the City Council of the City of Cocoa.

2.2 **Execution.** The complete execution of this Agreement by the Mayor of the City of Cocoa and the Chairperson of the Agency.

2.3 **Recordation.** The filing of this Agreement with the Clerk of the Circuit Court in and for Brevard County, Florida, pursuant to Section 163.01(11), Florida Statutes.

3. STATUTORY AUTHORITY. This Agreement shall be considered an Agreement pursuant to Section 163.01, Florida Statutes, and in accordance with the Community Redevelopment Act of 1969 (s. 163.330, Florida Statutes, et. seq.), and Chapter 8, Article III, of the City Code. With respect to the City, this Agreement shall also be in furtherance of the Florida Municipal Home Rule Powers Act (s. 166.011, Florida Statutes, et. seq.).

4. MICHAEL C. BLAKE SUBDIVISION PROJECT.

4.1 This Agreement is related to constructing and providing for the sale of five (5) homes as affordable housing in the Michael C. Blake subdivision in the Diamond Square Community Redevelopment Area.

4.2 The City shall be responsible, as the owner of the property upon which the five homes are currently being constructed, for pursuing and managing the Construction Agreement with Community Housing Initiative, Inc., and shall provide housing and community development services to ensure that the homes will be utilized for affordable housing purposes upon their sale.

4.3 All the privileges and immunities from liability, exemptions from laws, ordinances, and rules and all pension, insurance, relief, disability, worker's compensation, salary, death, and other benefits that apply to the activity of any City or Agency officer, agent, or employee when performing their respective functions hereunder shall apply to them to the same degree, manner, and extent while engaged in the performance of any of their functions and duties under this Agreement.

4.4 Subject to Section 6.11 of this Agreement, each party shall be responsible for the acts, omissions, or conducts of its own appointees/employees.

5. AGENCY CONTRIBUTION OF FUNDS.

5.1 **Construction Agreement.** On June 6, 2023, the City of Cocoa entered into a Construction Agreement with Community Housing Initiative, Inc. for the construction and services related to the marketing and sale of the five (5) affordable housing homes in the Michael C. Blake subdivision. The City of Cocoa agrees to fund its portion of the Construction Agreement costs, including Developer Fees, subject to the Agency's contribution set forth in Section 5.2 of this Agreement.

5.2 **Agency and City Financial Contribution.** The Agency agrees to contribute up to Eight Hundred Thousand Dollars and 00/100 cents (\$800,000.00) to fund a portion of the City's financial obligation under the Construction Agreement. The City agrees to fund the total project costs, including construction costs, developer fees, and closing costs of sale, less the Agency's contribution. The Agency's contribution shall be transferred by the City from the Agency's Tax Increment Trust Fund as a lump sum or periodic payment as deemed appropriate by the City Manager to fund the construction progress and expenses associated with the sale of the affordable housing homes.

5.3 **Use of Agency Funds by the City.** The Agency funds provided under this Agreement shall be used only for payment of actual construction costs incurred by the City under the Construction Agreement to complete the five (5) affordable housing homes, which shall include developer fees, utility connection fees, and expenses related to the sale of the homes, such as realtor fees and closing costs. Inasmuch as the Agency funds are administratively maintained by the City on behalf of the Agency, the City is hereby authorized, upon notice to the Agency, and without penalty, to stop processing or correct any payment that may be made in violation of this Agreement. Furthermore, if the Agency determines that the Agency funds, in whole or in part, were expended for a wrongful purpose, the Agency shall have the right to reimbursement from the City of the wrongfully expended funds.

5.4 **Budget & Appropriations.** The Agency and the City agree to budget and appropriate sufficient funds for purposes of funding the Project authorized in accordance with the terms and conditions of this Agreement.

6. MISCELLANEOUS TERMS AND CONDITIONS.

6.1 **Notices.** All notices and correspondence shall be (i) hand delivered (with signed acknowledgment of receipt or affidavit of delivery), (ii) delivered by registered or certified mail, return receipt requested, or (iii) delivered by overnight carrier with

signed acknowledgment of receipt. All such notices and correspondence shall be sent to the respective parties, with copies forwarded to their agents or attorneys, at the addresses set forth below or at such other addresses as the parties hereto shall designate to each other in writing.

(a) if to Cocoa: City of Cocoa
Attention: City Manager
65 Stone Street
Cocoa, FL 32922-1750
Telephone: (321) 433-8737

(b) if to Agency:
Attn: Agency Manager
65 Stone Street
Cocoa, FL 32922-1750
Telephone: (321) 433-8509

Any notice or demand so given, delivered or made by United States Mail, shall be deemed so given, delivered or made three (3) days after the same is deposited in the United States mail, registered or certified, return receipt requested, addressed as above provided, with postage thereon prepaid. Any such notice, demand or document hand delivered or made by overnight carrier shall be deemed to be given, delivered or made upon delivery (or attempted delivery, if deliver is not accepted) of the same at the address where the same is to be given, delivered or made.

- 6.2 Time. Time is of the essence of this Agreement and every term and provision of this Agreement.
- 6.3 Severability. It is further understood and agreed that in the event any provision of this Agreement shall be adjudged, decreed, held, or ruled to be invalid, the parties shall meet to discuss whether the intent and purpose of this Agreement can still be fulfilled and whether the terms and conditions of this Agreement must be renegotiated or the Agreement should be terminated.
- 6.4 Non-waiver. No covenant, term, condition (or breach thereof), shall be deemed waived, except by written consent of the party against whom the waiver is claimed. A waiver of any covenant, term, or condition (or breach thereof), shall not be deemed to be a waiver of any other covenant, term or condition (or breach thereof).
- 6.5 Captions. Captions and headings in this Agreement are for convenience only and shall not be relied upon in construing the meaning of this Agreement or any of its provisions.
- 6.6 Choice of Law; Venue. This Agreement has been made and entered into in the State of Florida, County of Brevard, and the laws of such state shall govern the validity and interpretation of this Agreement and the performance due hereunder. The parties agree

that venue shall be exclusively in Brevard County, Florida, for all state disputes or actions which arise out of or are based upon this Agreement, and in Orlando, Florida, for all federal disputes or actions which arise out of or are based upon this Agreement.

- 6.7 Integration. The drafting, execution, and delivery of this Agreement by the parties has been induced by no representations, statements, warranties, or agreements other than those expressed herein. This Agreement embodies the entire understanding of the parties, and there are no further or other agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof unless expressly referred to herein. The parties agree that they have both contributed equally to the drafting of this Agreement and this Agreement shall not be construed more favorably against the other in the event of any conflict with regards to the terms and conditions used herein.
- 6.8 Governmental Disputes. In the event of a conflict under this Agreement, the parties shall adhere to the procedures set forth in Chapter 164, Florida Statutes.
- 6.9 Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be considered an original agreement; but such counterparts shall together constitute but one and the same instrument.
- 6.10 Liability. Each party to this Agreement shall be responsible for its own actions and omissions, and the actions and omissions of its personnel and contractors, in performing its obligations pursuant to the terms and conditions of this Agreement.
- 6.11 Sovereign Immunity. Notwithstanding any other provision set forth in this Agreement, nothing contained in this Agreement shall be construed as a waiver of the Agency's or the City's right to sovereign immunity under Section 768.28, Florida Statutes, or other limitations imposed on either party's potential liability under state or federal law. As such, the Agency and the City shall not be liable under this Agreement for punitive damages or interest for the period before judgment. Further, the Agency and the City shall not be liable for any claim or judgment, or portion thereof, to any one person for more than two hundred thousand dollars (\$200,000.00), or any claim or judgment, or portion thereof, which, when totaled with all other claims or judgments paid by the State or its agencies and subdivisions arising out of the same incident or occurrence, exceeds the sum of three hundred thousand dollars (\$300,000.00). This paragraph shall survive termination of this Agreement.
- 6.12 Assignment Prohibited; Third Parties. This Agreement shall not be assigned in whole or in part. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the Agency and the City, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the Agency and the City and not for the benefit of any other party.
- 6.13 Termination. The City and the Agency may terminate this Agreement by mutual written agreement.

6.14 Claims Surviving Termination. Termination of this Agreement shall release both parties from their obligation to effect and to receive future performance hereunder. However, in addition to provisions of this Agreement that expressly survive the termination of this Agreement, termination of this Agreement does not preclude a claim for breach of this Agreement for non-performance.

6.15 Effective Date. The effective date of this Agreement shall be the date that this Agreement is recorded in the Official Records of Brevard County, Florida pursuant to Section 2.3 of this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals this day and year first above written.

CITY OF COCOA, FLORIDA

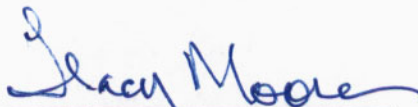
By: _____
Michael C. Blake, Mayor

ATTEST:

By: _____
Monica Arsenault
City Clerk

Approved by the City Council on: _____

**THE DIAMOND SQUARE REDEVELOPMENT
AGENCY, a Florida Community
Redevelopment Agency**

By: 

TRACY MOORE
, Its Chairperson

ATTEST:

By: 
RYAN BROWNE
Recording Secretary

Approved by the Agency Board on: 03/11/2024



City of Cocoa Budget Adjustment Form FY 2024 - 24-066-IF1

SELECT ADJUSTMENT TYPE: INTERFUND TRANSFER		REQUESTING DEPARTMENT #: 111-3230		DATE PREPARED: 03/05/24	
REVENUE ACCOUNT(S)					
ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET
\$ 325,000	111-0000-389.99-50		DS CRA FUND BALANCE	\$ 0	\$ 325,000
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 325,000	TOTAL			\$ 0	\$ 0
EXPENSE ACCOUNT(S)					
ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET
(\$ 475,000)	111-3230-559.31-00		PROFESSIONAL SERVICES	\$ 0	(\$ 475,000)
\$ 475,000	111-3230-581.91-01		INTERFUND TRANSFER TO 001	\$ 0	\$ 475,000
\$ 325,000	111-3230-581.91-01		INTERFUND TRANSFER TO 001	\$ 0	\$ 325,000
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 0				\$ 0	\$ 0
\$ 325,000	TOTAL			\$ 0	\$ 0
REASON/JUSTIFICATION FOR ADJUSTMENT:					
Per the Interlocal agreement between the DSCRA and the City, the CRA is allocating additional funds to the Michael C. Blake subdivision for the construction and moving it to the GF by Interfund Transfer. March 11, 2024 Agenda 24-088. All of these funds will eventually land in 001-3200-515.62-00 CS21MB.					
The General Fund portion of this IFT will occur after approval on the March 26, 2024 Agenda 24-124. (BAF 24-066-IF2)					
COUNCIL/BOARD APPROVAL REQUIRED? YES NO RESOLUTION #:					
City Council approval is needed for all transfers greater than \$75,000 and transfers between Departments / Funds. All CRA adjustments are required to go through their respective boards.					
3/5/24	Charlene Neuterman	Digitally signed by Charlene Neuterman Date: 2024.03.05 15:57:01 -05'00'		Dave Radford	Digitally signed by Dave Radford Date: 2024.03.05 16:52:45 -05'00'
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
3/5/24	Charlene Neuterman	Digitally signed by Charlene Neuterman Date: 2024.03.05 15:57:41 -05'00'		Lora Howell	Digitally signed by Lora Howell Date: 2024.03.05 11:12:01 -05'00'
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature
FINANCE USE ONLY:					
Date Entered:		Entered By:		Group #:	
Approved 07/13				Revised eform 8/3/23 - IT	

RESOLUTION NO. DSCRA-24-088

**A RESOLUTION OF DIAMOND SQUARE
COMMUNITY REDEVELOPMENT AGENCY OF THE
CITY OF COCOA, FLORIDA, AMENDING THE CITY
OF COCOA CRA BUDGET FOR FISCAL YEAR 2024;
PROVIDING FOR THE REPEAL OF PRIOR
INCONSISTENT RESOLUTIONS; AND PROVIDING
AN EFFECTIVE DATE.**

WHEREAS, the Diamond Square Community Redevelopment Agency (Diamond Square CRA) adopted the final budget for the fiscal year commencing on October 1, 2023, and ending on September 30, 2024, at a Regular meeting held on September 26, 2023; and

WHEREAS, in accordance with Article XII, Section 5 of the City of Cocoa Charter, whereby the Diamond Square CRA may, at any time by resolution, transfer any unused and unencumbered appropriation or portion thereof from one office or department to another; and

WHEREAS, the Diamond Square CRA deems it to be in the best interest of the City of Cocoa to amend its budget as provided in this resolution.

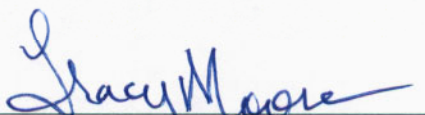
NOW, THEREFORE, BE IT RESOLVED BY THE DIAMOND SQUARE CRA, as follows:

SECTION 1. The 2023-2024 fiscal year budget shall be amended as detailed in the attached sheets.

SECTION 2. All prior resolutions or prior resolutions inconsistent with this resolution are hereby repealed to the extent of the conflict.

SECTION 3. This resolution shall become effective immediately upon its adoption by the Diamond Square CRA of the City of Cocoa, Florida.

ADOPTED by the Diamond Square CRA of the City of Cocoa, Florida, in a regular meeting assembled on the 11th day of March, 2024.


Tracy Moore, Chairperson

ATTEST:


Charlene Neuterman
Community Services Director

SAVE THE DATE

JUNETEENTH

HOSTED BY THE
ALLIANCE FOR
NEIGHBORHOOD
RESTORATION AND
THE CITY OF COCOA



- LIVE ENTERTAINMENT
- MUSIC
- FOOD
- CHILDREN ACTIVITIES
- VENDORS
- ARTS & CRAFTS
- AND MORE

For additional information,
contact Juneteenth Headquarters
at 321.614.1286 or
juneteenth@brevardweedandseed.org

ARTS & CULTURAL CELEBRATION

SATURDAY JUNE 15TH 2024

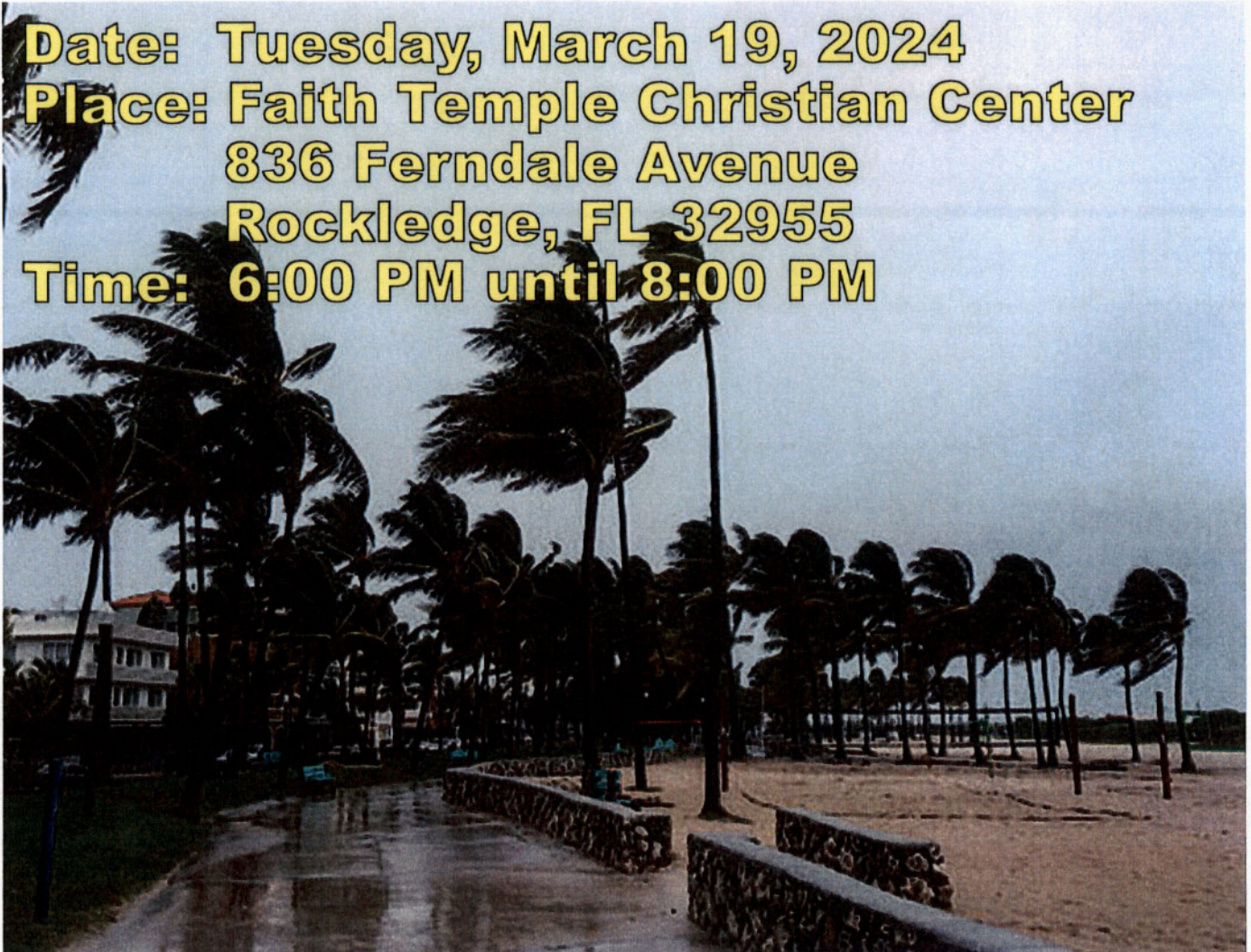
COCOA RIVERFRONT PARK | 401 RIVEREDGE BLVD.

Brevard County Hurricane and Disaster Preparedness Workshop

Date: Tuesday, March 19, 2024

**Place: Faith Temple Christian Center
836 Ferndale Avenue
Rockledge, FL 32955**

Time: 6:00 PM until 8:00 PM



**Scan QR code or click
link below to register :**

<https://forms.gle/EEMeKKmcZpcy5D919>



For more information please contact

Amy Avant Robinson @

(321) 348-7520 or

unityinthefamilybrevardco@gmail.com

This Hurricane and Disaster Preparedness Workshop is being conducted by:
Unity In The Family Ministry Brevard Branch and
The Deep South Center for Environmental Justice. This project is being funded by:
The National Institute of Environmental Health Sciences.

