

March 8, 2016

to be transferred to the Contract Services account which will allow for payment of the commission.

- * A MOTION was made by Agency member Warner; SECONDED by Vice Chairman Boisvert to approve the transfer of \$2,928.00 to the Contract Services Account which will allow for payment of the commission.

AYES: Parrish, Boisvert, Warner, Lanni

MOTION CARRIED (4-0)

VII. ATTORNEY'S REPORT:

NONE

VIII. AGENCY MEMBERS AND STAFF REPORTS:

NONE

IX. NEXT MEETING DATE:

The next regularly scheduled meeting of the Cocoa Redevelopment Agency will be held on Tuesday, April 5, 2016 at 5:00 PM at the Cocoa City Hall, 65 Stone Street, Cocoa, Florida.

X. ADJOURNMENT:

- * MOTION made by Agency member Warner; SECONDED by Agency member Lanni to adjourn the special meeting of March 8, 2016.

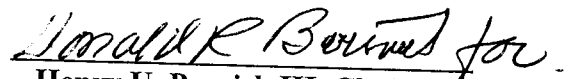
AYES: Parrish, Boisvert, Warner, Lanni

THE MOTION CARRIED UNANIMOUSLY (4-0)

MEETING WAS ADJOURNED AT 5:45 p.m.

Respectfully Submitted By:


Monica Arsenault, Recording Secretary


Henry U. Parrish III, Chairman

AYES: Parrish, Boisvert, Warner, Lanni

MOTION CARRIED UNANIMOUSLY (4-0)

- * **MOTION by Vice Chairman Bosivert; SECONDED by Agency member Lanni to approve the minutes of the special meeting of February 9, 2016.**

AYES: Parrish, Boisvert, Warner, Lanni

MOTION CARRIED UNANIMOUSLY (4-0)

III. DELEGATIONS:

NONE

IV. PRESENTATIONS:

NONE

V. OLD BUSINESS:

1. Brevard Avenue Brownstones – Request to Cure Default

Ms. McGrady stated that to date, White Challis has not performed any construction activity at the project site. On March 2, 2016 the Cocoa CRA sent White Challis Redevelopment Company a Notice of Default which states that White Challis has thirty (30) days to cure the default by commencing construction of the utility and Off-Site improvements.

Chris Challis, 112 Orange Avenue, Daytona Beach, came before the Agency to present his case. **Mr. Challis** explained that the delay in construction is due to an increase in costs higher than what was anticipated for the project. **Mr. Challis** requested that the Board grant him an extension of the Cure period. He asked to give monthly or bi-monthly reports to show that White Challis is working in earnest on the project until construction can begin.

Discussion followed between the City Manager and the Agency members to determine a reasonable time extension for White Challis. A ninety (90) day extension was granted.

- * **MOTION by Agency member Warner; SECONDED by Agency member Lanni to approve an extension of the Cure period for an additional ninety (90) days.**

AYES: Parrish, Boisvert, Warner, Lanni

MOTION CARRIED UNANIMOUSLY (4-0)

VI. NEW BUSINESS:**1. Florida Avenue Streetscape Project – Bidding Assistance – Quentin L. Hampton Associates, Inc.**

Ms. McGrady shared that Quentin L. Hampton Associates, Inc. provided a proposal for bidding assistance for the Project. The Florida Department of Transportation (FDOT) has locked down the money for the Project. Once notice is received from FDOT to proceed the bid will go out. Since part of the funding coming from FDOT is federal funds the bidding process needs to be conducted in a certain manner and meet certain criteria. **Ms. McGrady** also shared that Quentin Hampton is LAP Certified so they will be able to conduct the bid and the necessary procedures. The fee for the service is \$6,695.00.

- * **A MOTION was made by Agency member Warner; SECONDED by Agency member Lanni to approve the proposal from Quentin L. Hampton Associates, Inc. for bidding assistance for the Florida Avenue Streetscape Project.**

AYES: Parrish, Boisvert, Warner, Lanni

MOTION CARRIED (4-0)

2. Lee Wenner Park – Mangrove Trimming – Atlantic Environmental Solutions

Ms. McGrady stated that FDEP maintains a list of mangrove certified trimmers, six (6) of which are located in Brevard County. All six (6) were contacted and three (3) quotes were submitted. The lowest and best qualified quote was provided by Atlantic Environmental Solutions for \$14,500.00. The quote includes the trimming of the mangroves at the stormwater pond as well as the T-dock. The quote also includes the removal of exotic species in those areas such as Brazilian peppers and invasive vines. In order to complete the project, funds would need to be transferred. **Ms. McGrady** suggested that a portion of the funding come from the Debt Service account and a portion come from the Other Grants and Aids Account.

- * **A MOTION was made by Agency member Warner; SECONDED by Agency member Lanni to accept the bid from Atlantic Environmental Solutions for \$14,500.00 to trim the mangroves at Lee Wenner Park and to include a transfer of \$12,701.00 from the Debt Service Account and \$1,799.00 from the Other Grants and Aids Account to be added to the Contract Services account to fund the project.**

AYES: Parrish, Boisvert, Warner, Lanni

MOTION CARRIED (4-0)

3. Cocoa Village Post Office – Rental Commission – CBRE

Ms. McGrady stated that there was a commission fee of \$2,928.03 that was not paid after the lease was amended. It has to be paid as part of the agreement. \$2,928.03 needs

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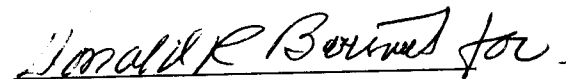
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Henry U. Parrish III, Chairman

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Monica Arsenault, Recording Secretary