MINUTES **DRAFT**
COCOA CRA
March 6, 2023

The Regular Meeting of the Cocoa Community Redevelopment Agency was held on March 6, 2023 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noticed.

I. CALL TO ORDER:

Chairman Blake called the meeting to order at 6:00 pm.

ROLL CALL:

Michael C. Blake	Chairperson
Lavander Hearn	Vice Chairperson
Alex Goins	Agency Member
Rip Dyal	Agency Member
Lorraine Koss	Agency Member
Janne Etz	Agency Member
Candace Rogers	Agency Member
Anthony Garganese	Agency Attorney
Lori Chabot	Recording Secretary

PRESENT:

Michael C. Blake	Chairperson
Lavander Hearn	Vice Chairperson
Alex Goins	Agency Member
Janne Etz	Agency Member
Candace Rogers	Agency Member
Rip Dyal	Agency Member
Lorraine Koss	Agency Member
Anthony Garganese	Agency Attorney
Lori Chabot	Recording Secretary

ABSENT:

None

STAFF PRESENT:
City Manager, Stockton Whitten and Charlene Neuterman, Community Services Director.

Audience Member led the assembly in the Invocation and Alec Greenwood led the assembly in the Pledge of Allegiance to the flag of the United States of America.

II. APPROVAL OF AGENDA:

AGENDA: Regular Meeting, March 6, 2023 as written or with amendments.

*** MOTION by Agency Member KOSS; SECONDED by Agency Member ETZ to approve the Agenda for the Regular Meeting of March 6, 2023, as written.**

AYES: BLAKE, HEARN, ETZ, ROGERS, KOSS, DYAL, GOINS

MOTION PASSED UNANIMOUSLY (7-0)

APPROVAL OF MINUTES:

MINUTES: Regular Meeting February 6, 2022 as written or with amendments.

*** MOTION by Agency Member KOSS; SECONDED by Agency Member ETZ to approve the Minutes of the Regular Meeting of February 6, 2023 without amendments.**

AYES: BLAKE, HEARN, ETZ, ROGERS, KOSS, DYAL, GOINS

MOTION PASSED UNANIMOUSLY (7-0)

III. DELEGATIONS:

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Alex Greenwood, Brevard Avenue, Cocoa spoke on three issues. He is looking for a consensus re: golf carts and whether to allow or not them and he recommends an ordinance. Chair **BLAKE** suggested he get with City Manager for additional information as Agency Member **GOINS** stated the City Manager was already working on it.

Vice Chair **HEARN** stated he liked the idea of golf cards in the village. There was discussion as to whether there should be some kind of permit or fee. Chair **BLAKE** stated he has a concern about parking. A consensus was reached with regard to the Golf Carts.

Consensus on Golf Carts
Agency Member **DYAL** – Likes the idea.
Agency Member **KOSS** – In favor
Agency Member **ROGERS**: In favor, with safety measures.
Agency Member **ETZ** – In favor
Chair **BLAKE** – connects north and south.
Agency Member **HEARN** stated he likes the idea.
Agency Member **GOINS** was in favor.

A second topic Mr. Greenwood talked about was Parking Stripes and adding stripes to show where to park. Would like to see it corrected. He also spoke about the Decorative pavement in front of playhouse. He Would like to see if the crosswalks could be made wider for safety.

IV. PRESENTATIONS: None

V. ACTION ITEMS:

1. Request Agency Approval of an Interlocal Agreement between the Cocoa CRA and the City of Cocoa for Community Policing Program approved by Agency Members on October 18, 2022 and to authorize the City Mayor to sign the Agreement.

   * **MOTION by Agency Member GOINS; SECONDED by Agency Member DYAL to approve the** Interlocal Agreement between the Cocoa CRA and the City of Cocoa for Community Policing Program approved by Agency Members at their October 18, 2022 and to authorize the City Mayor to sign the Agreement.

   Director Neuterman introduced the item stating part of agreement memorializes the requirements and another the required reporting. Staff are asking for approval, then the item will go to City Council.

   Agency Member **ETZ** asked about the budgeted amount and if it would show as a specific line item. Director Neuterman replied yes, it would. She also asked about whether there is a cap on the amount or up to? Or will it go up over the years? Director Neuterman replied, on October 18 meeting it was "not to exceed" 72,800. If more is needed it will come back to CRA. Agency Member **ETZ** would like to see this partnership evolve into what CRA covers. She gave some examples; she realizes it is in a beginner phase and would like to see it evolve.

   Agency Member **ROGERS** asked with re: $72,800, she understands if an emergency arises, officers could be called away. Also, with that a percentage of costs will be paid by the city as she recalls from a prior meeting and is asking for clarification. Director Neuterman replied to it will be considered a special detail that allows for better tracking. Agency Member **ROGERS** asked about reporting and how often. Director Neuterman replied, the plan is to report quarterly, and the Agency can request a presentation. Agency Member **ROGERS** also suggested the Agency define what a bar is and what a restaurant and if there should be any fees from revenues, adding we need all skin in the game including the businesses.

   Agency Member **GOINS** asked about the reporting and if it would include incidents. Director Neuterman replied yes in numbers of incidents.

   Agency Member **KOSS** agreed with Agency Member **GOINS** about nightlife getting more popular.

   Chair **BLAKE** discussed the need for growth.

   AYES: BLAKE, HEARN, GOINS, ROGER, ETZ, KOSS, DYAL

MOTION PASSED UNANIMOUSLY (7-0)

2 Request Agency Approval of a BAF and Resolution Amending the FY23 Budget in an amount not to exceed $20,000 for the purchase and installation of two cameras and monitoring at the Municipal parking lot, north of City Hall for an amount not to exceed $20,000.

* **MOTION by Agency Member DYAL; SECONDED by Agency Member ROGERS to approve** a BAF and Resolution Amending the FY23 Budget in an amount not to exceed $20,000 for the purchase and installation two cameras and monitoring at the Municipal parking lot, north of City Hall.

Chair **BLAKE** read the item and Director Neuterman continued with explanations and clarified one item. She added the quote came in lower and staff added an additional camera. There will be a total of three cameras not to exceed $20,000.

AYES: BLAKE, HEARN, GOINS, ROGERS, ETZ, KOSS, DYAL
MOTION PASSED UNANIMOUSLY (7-0)

3.Approve a Resolution Amending the FY23 Budget, BAF #23-178 in the amount of $1,750 for the purposes of submitting an advertisement in Florida Trend Magazine about the Hotel RFP.

Chair BLAKE read the item and Director Neuterman gave some explanation about the advertisement with regard to the RFP.

* **MOTION by Chair BLAKE; SECONDED by Agency Member KOSS in the amount of $1,750 for the purpose of submitting an advertisement in Florida Trend Magazine about the Hotel RFP.**

AYES: BLAKE, HEARN, GOINS, ROGERS, ETZ, KOSS, DYAL
MOTION PASSED UNANIMOUSLY (7-0)

VI. <u>ATTORNEY'S REPORT:</u> None

VII. <u>UPDATES AND STAFF REPORTS</u>:

Discussion with regard to the RFP for the 603 Brevard Hotel project. Director Neuterman stated the rebid was released on March 21 there has been quite a bit of interest. Staff will have more information at the next meeting. Bids are due mid-April. She also stated Agency Members will need to iron out who the representative will be for the selection committee. City Manager Whitten requested three members with one from the Agency. Agency Members discussed.

*** MOTION by Agency Member DYAL; SECONDED by Chair BLAKE to appoint Agency Member ROGERS as the Cocoa CRA member for the Selection Committee for the 603 Brevard RFP Hotel. Agency Member ROGERS accepted the appointment.**

AYES: BLAKE, HEARN, GOINS, ROGERS, ETZ, KOSS, DYAL
MOTION PASSED UNANIMOUSLY (7-0)

Director Neuterman notified Agency Members of the Find Grant Application for FY 24 for the docks and breakwater and Staff's request to submit the Application and for Cocoa CRA to pay ½. She added staff needs consensus for this grant. The grant application has to be submitted at the end of March and will come to the council too.

All in consensus to move forward with the grant application and process.

Agency Member **GOINS** stated some tree canopies need to be raised in some areas as the lights not very bright. Director Neuterman replied there are plans for trimming.

Chair **BLAKE** stated several members will not be available for the April meeting due to travel, however, there would be a quorum.

VIII. NEXT MEETING DATE:

Monday, April 3, 2023, at 6:00 in the Council Chambers located in Cocoa City Hall, 65 Stone Street, Cocoa, Florida.

IX. ADJOURNMENT:

*** MOTION by Agency Member DYAL; SECONDED by Chair BLAKE to adjourn the meeting.**

AYES: BLAKE, HEARN, GOINS, ROGERS; ETZ, KOSS, DYAL

MOTION PASSED UNANIMOUSLY (7-0)

MEETING WAS ADJOURNED AT 6:36 PM.

Michael C. Blake
Michael C. Blake, Chairperson

Respectfully Submitted by:

Lori Chabot
Lori Chabot, Recording Secretary