

MINUTES

CITY OF COCOA TOWN HALL MEETING

February 16, 2016

A Town Hall Meeting was held on Tuesday, February 16, 2016 at Cocoa Fire Station 1, located at 114 First St., Cocoa, Florida as publicly noticed.

I. OPENING MATTERS:

Mayor Parrish called the meeting to order at 6:09 pm.

Mayor Parrish thanked everyone in attendance coming and asked for prayers for Deputy Mayor Boisvert who was in the hospital, and introduced Port Commissioner Wayne Justice.

He introduced Councilmembers to those in attendance.

PRESENT:	Henry U. Parrish III	Mayor
	Michael C. Blake	Councilman
	Tyler Furbish	Councilman
	Brenda Warner	Councilwoman
	John Titkanich	City Manager
	Angela Ferguson	Assistant City Clerk
ABSENT:	Don Boisvert	Deputy Mayor
	Matt Fuhrer	Assistant City Manager

City Manager Titkanich introduced staff members present:

Tammy Gemmati, Administrative Services Director; Teri Butler, Finance Director; Michael Cantaloupe, Chief of Police; Jack Walsh, Utilities Director; Gene Prince, Fire Chief; Steve Belden, Community Services Director; Ed Wegerif, Public Works Director; Angela Ferguson, Assistant City Clerk, Samantha Senger, Public Relations Specialist; Jonathan Lamm, Deputy Fire Chief; Jamie Makuch, Firefighter/EMT; Alex Candelario, Firefighter/EMT; Nick Slaughter, Firefighter/EMT; Chris Perry, Desktop Support Tech.

Mayor Parrish touched on items that would be discussed and noted the Cocoa water that had been donated to the City of Flint, Michigan.

Mayor Parrish welcomed Port Commissioner, Wayne Justice.

Commissioner Justice thanked Council and staff for the invite to speak and appreciated the chance to say some words. He advised of a new CEO for the Port, and highlighted his accomplishments. He spoke of ongoing expansion at the Port on both the cargo and cruise sides, as well as the former Brevard Crossings property that was purchased by the Port and indicated a distribution center would be going in. Commissioner Justice then opened the discussion for questions.

Paul Falk, 2805 Denison Court, asked if Cocoa was turning into an industrial city. He wasn't opposed to it, but he stressed he would like to know. In response, City Manager Titkanich and Mayor Parrish said the city is not going to become industrial and that the land for the 524 project already has a Designated Land Use that won't change and zoning in place for industrial, commercial and residential and highlighted the Adamson Creek and Emerald Lakes residential developments.

Mayor Parrish indicated that the City of Cocoa loved working with the Port.

II. DISCUSSION TOPICS:

1. Citizen Input

Paul Falk, 2805 Denison Court, thanked the Mayor and Chief Cantaloupe and advised he met with citizen Lawrence Sinclair regarding crime prevention in his neighborhood of College Green. Mr. Falk liked the ideas of installing cameras to deter crime like Lawrence Sinclair was doing in Broadmoor Acres.

Mr. Falk asked about installing signs to advise of cameras being in use and what size they could be, if he needed a permit, and if there was an ordinance. In response, Mr. Belden indicated there was no specific ordinance and would depend on where you put it. Mr. Wegerif added that they cannot be placed on FPL poles.

Lawrence Sinclair, 1052 Mitchell St. asked about a crime watch sign that was near Mitchell and Pineda Streets and asked if they were available. Chief Cantaloupe indicated that they had been there for some time. Mr. Sinclair indicated he would be working with Mr. Falk, and Night Owl Security to have cameras installed in the College Green neighborhood.

Sam Revell, 2821 Denison Court, expressed that he was concerned about fast cars on his cul-de-sac and could a 10 mph speed limit sign be placed there.

In response, Mr. Wegerif said a speed study could be conducted if he was interested and that it would need to be put in writing with the Public Works department. He went on to say that enforcement makes the biggest impact on speeders.

Councilman Blake indicated to give the citizens what they want, and that an ounce of prevention equals a pound of cure.

Lawrence Sinclair, 1052 Mitchell Street, stated that the area of Fiske Boulevard between S.R. 520 and Dixon Boulevard needs to be cosmetically cleaned up. Councilman Blake said there is future redevelopment in the making. Mayor Parrish indicated a possible start date of next year and that Dixon Boulevard would have a "Cocoa Village" feel.

Mayor Parrish asked the citizens in attendance if they thought that the City was moving in the right direction. The citizens responded in the affirmative.

Billy Meyers, 116 Forrest Ave. and owner of Rocket City Retro, asked about the "holes" in the City of Cocoa where the County owns some parcels in various parts of unincorporated areas and what could be done about it. City Manager Titkanich, spoke about various ways to annex properties into the city, but noted it was challenge and that the lines between the City and communities that are adjacent to the city boundaries will remain open. He spoke on the advantaged of being annexed into the City.

2. Staff Updates/Brief Recap of 2015

City Manager Titkanich provided a presentation¹ of the projects and developments within the City.

City Manager Titkanich advised that the City is aiming to increase its digital footprint and highlighted the interactive Request Tracker, mobile app, a website re-design, and the social media archiver.

He further spoke about the 2016 Legislative Agenda which included a new EOC, the Diamond Square Justice Center, a parking structure in the village, and Endeavor Elementary.

The police department's calls for service, reaccreditation, the hiring of a Public Information Officer, body cameras for all officers, PredPol software and P25 compliance were highlighted.

City Manager Titkanich informed those in attendance about the Fire Department's increase in calls for service, the purchase of a new tower truck and two new engines, and the future construction of three new fire stations. Chief Prince affirmed that around October 2016, the City would break ground on a station.

City Manager Titkanich announced that the Community Services division was awarded for their simplified permitting process and that it was the third time they had been awarded for it.

¹ EXHIBIT A: 2015 Recap and Review

Growth of the City was further discussed, such as Clearlake Isles, and Adamson Creek and the Port purchase of the Brevard Crossings property. City Manager Titkanich reviewed the items that the Economic Development division had accomplished such as the job fair, the Cocoa CRA waterfront plan, SNAP, and various housing program items.

He discussed the public and private events that the Leisure Services department had hosted such as the Memorial Day event, Mardi Gras, and more.

Furthermore, he apprised citizens of the Public Works projects that were near completion such as the Peachtree Complete Street project and the US1 widening project. Street paving, sign replacement, the Porcher house restoration, and other items are ongoing.

Mayor Parrish indicated that 3 out of the 4 derelict boats were to be removed.

City Manager Titkanich advised of the new SCADA center that Utilities Department recently upgraded to noting it was highly advanced. He indicated the City of Cocoa's water system pumps over eight billion gallons of water per year and that 7.6 miles of new pipe had been added.

A brief review of the Finance Department's Customer Service Division was provided that included statistics and completed tasks. He noted that 99% of water meters are read correctly and he would welcome any concerns that the public may have regarding their water bills, reads, etc. He mentioned the City would demonstrate the strength of its system and perhaps would hire an outside consultant for review if necessary.

An overview of the Administrative Services department that included health and wellness programs, the health center, negotiated contracts, and HR related items was provided. City Manager Titkanich noted there had been 56 new hires for the city and currently had a total of 422 employees.

Lastly, he provided the City's contact information and asked if there were any further questions or concerns.

Lawrence Sinclair, 1052 Mitchell Street, spoke of the quality of the phone service at City Hall. In response, the City Manager advised that IT was still working on it, after an initial fix was unsuccessful. He indicated that hopefully it will be remedied soon.

City Manager Titkanich thanked citizens for attending the meeting as well Executive Director of the Cocoa Housing Authority Herb Hernandez.

Mayor Parrish thanked former councilman Aleck Greenwood for his attendance.

The City Manager spoke about the LEAD Brevard survey on the website and stressed its importance. By month's end or March, LEAD will present those results.

Aleck Greenwood, former councilman, indicated the City is going great. Councilman Furbish thanked everyone for coming and he will listen to the people. He advised of his town hall meeting in April.

Councilman Blake thanked everyone for coming and expressed the importance of friendships, stewardships, etc.

Mayor Parrish reiterated the Tank of the Year award and that the trophy should be presented next month.

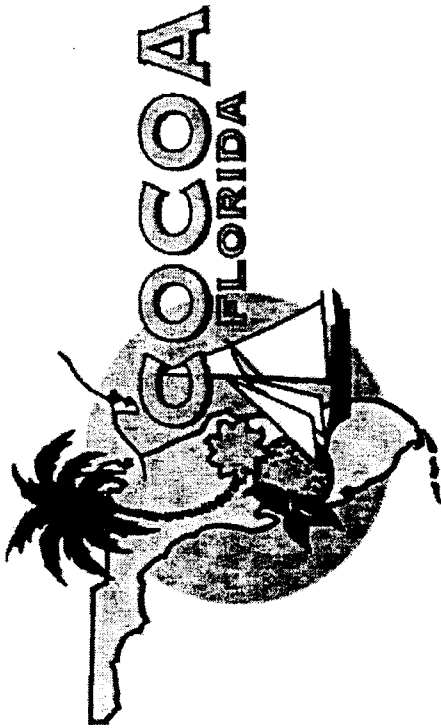
III. ADJOURNMENT:

- * The Town Hall Meeting adjourned at 7:28 pm.


Henry U. Parrish III, Mayor

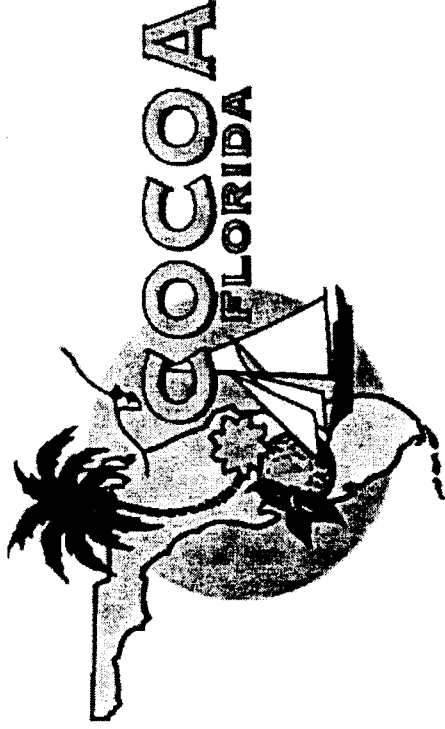
ATTEST:


Carie Shealy, City Clerk (Transcribed by A.
Ferguson, Assistant City Clerk)



Mayor Town Hall Meeting

Mayor Henry Parrish III



Deputy Mayor Don Boisvert - District 3

Council Member Michael Blake - District 1

Council Member Brenda Warner - District 2

Council Member Tyler Furboish - District 4

City Manager - John A. Titkanich, Jr.

February 16th, 2016

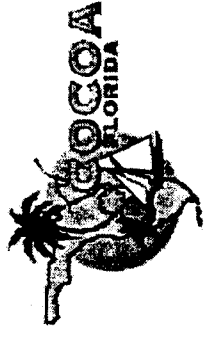
I. OPENING MATTERS:

1. Welcome and Introduction of City Council and Staff

II. DISCUSSION TOPICS:

1. Citizen Input
2. Staff Updates/Brief Recap of 2015

III. ADJOURNMENT.



- ☐ Social Media Expansion- Facebook, Twitter, Instagram, Youtube, Google Plus and Pinterest
- ☐ Website Content Update
- ☐ Community Newsletter
- ☐ Request Tracker
- ☐ Mobile App

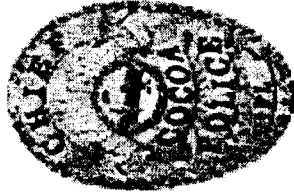
Upcoming Expansion

- ☐ Website Re-design
- ☐ Social Media Archiving
- ☐ Welcome Video (Through Visit Florida Grant)



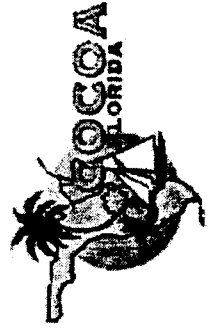
- ☐ Emergency Operations Center (\$900,000)
- ☐ Diamond Square Center for Justice (\$2 million)
- ☐ Cocoa Village Parking Structure (\$2.25 million)
- ☐ Community School Program (Endeavour Elementary)

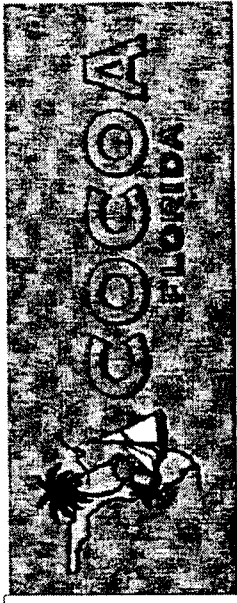




Mike Cantaloupe

Police Chief





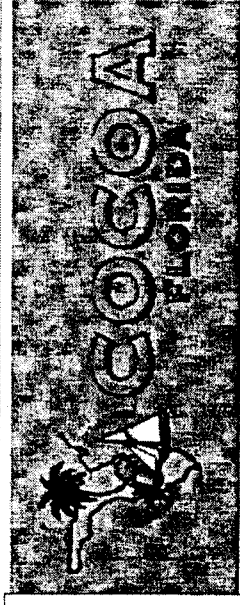
1. 70,585 Calls For Service

- 38,552 (55%) - Reported Calls For Service
- 32,033 (45%) - Proactive Patrol Checks

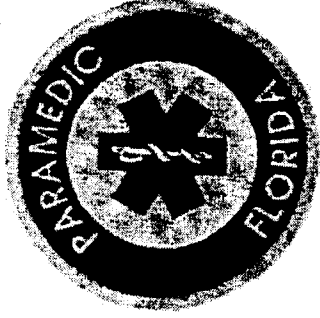
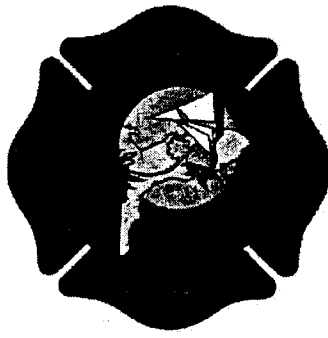
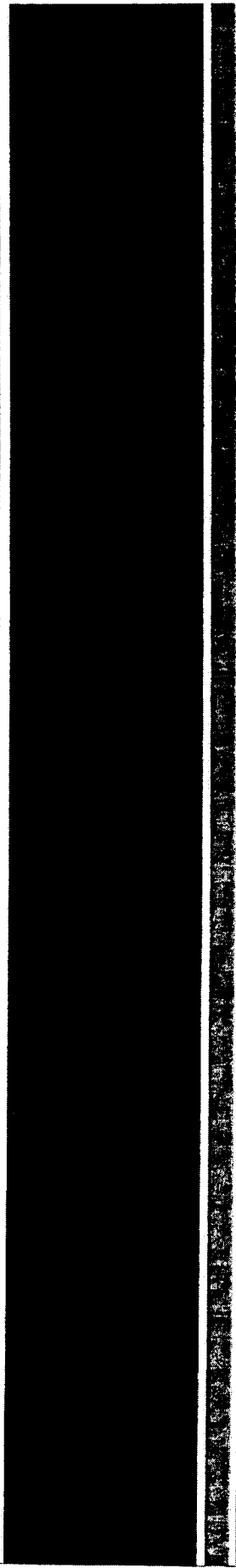
2. Department Reaccreditation (Florida Commission on Law Enforcement Accreditation)

3. Public Information Officer

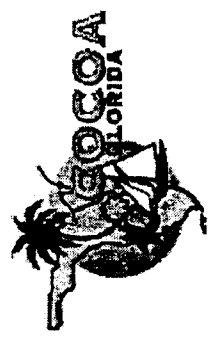
4. Community Relations Unit

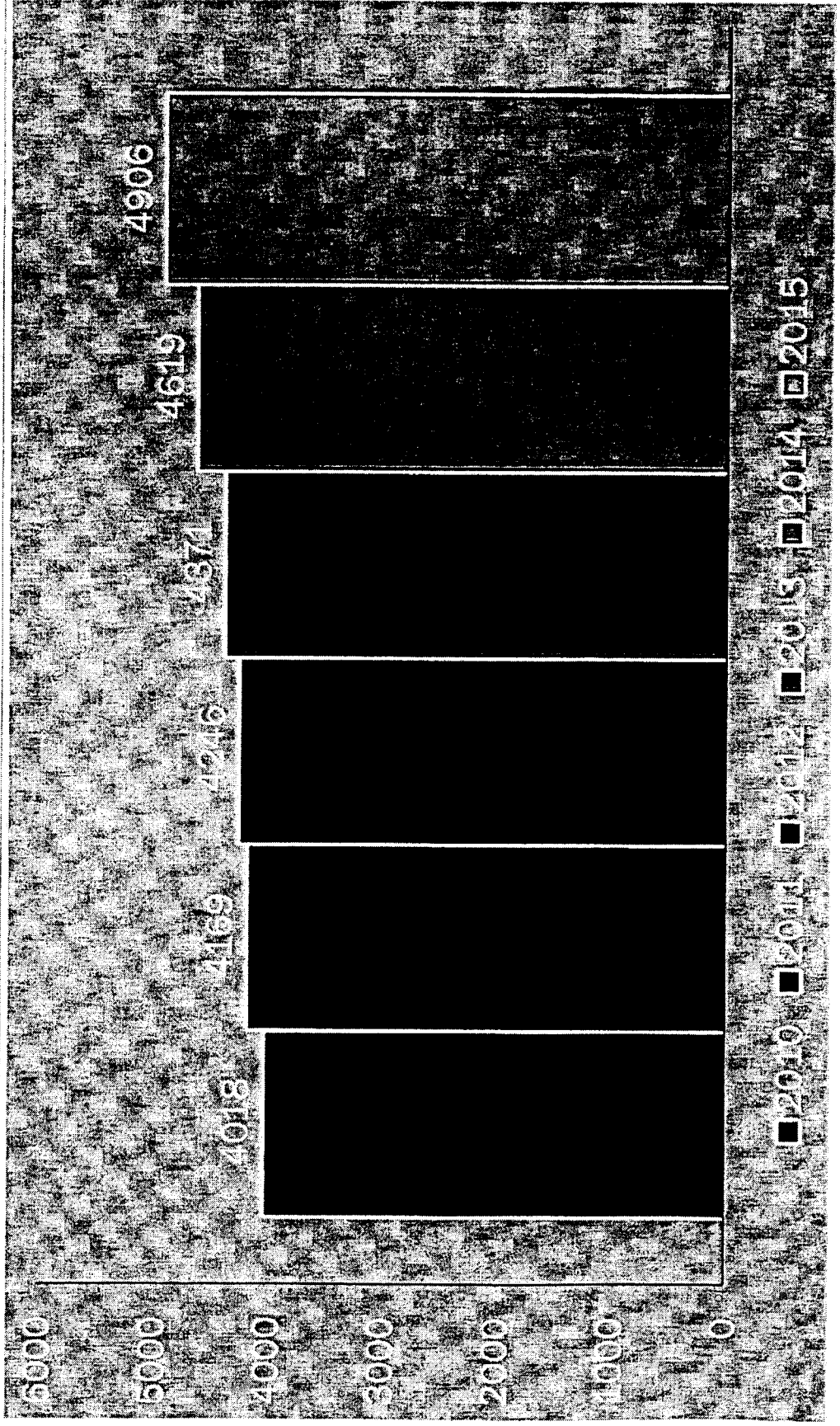


1. Reorganization of Police Personnel
 - a. 10 hour Shifts for Patrol/Investigations
 - b. Auxiliary Police Officer Program
2. Deployment of Body Cameras
3. PredPol Predictive Software
4. Communications Center Renovation
5. P25 Communications Equipment
6. Unified Command Post
7. Police Fleet
8. Community Resource Trailer.



Gene Prince
Fire Chief





Steven Belden, AICP Community Services Director



Building & Permitting

- Building permits - 424 permits issued FY 15 to date.
 - Top permits
 - Single Family Homes - 37
 - Mechanical - 68
 - Roof - 52
 - Electrical - 32
 - Fire Systems - 13
- Building & MEP inspections - 1,346
- Fire inspections - 34

Code Enforcement

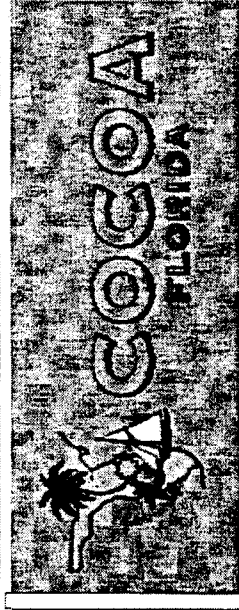
- Code Violations
 - 252 cases created to date
 - 85 cases have been assigned to the Code Enforcement Board
- Top violations
 - High-grass and weeds - 91
 - Accumulation of Junk & Trash - 46
 - Abandoned/junk vehicles - 35
 - Accessory Structures (i.e., fences, sheds, etc.) - 11
 - Unsafe/Unsanitary structures - 11

Report Code Violations (Anonymously):
(321) 433-8508

Email:

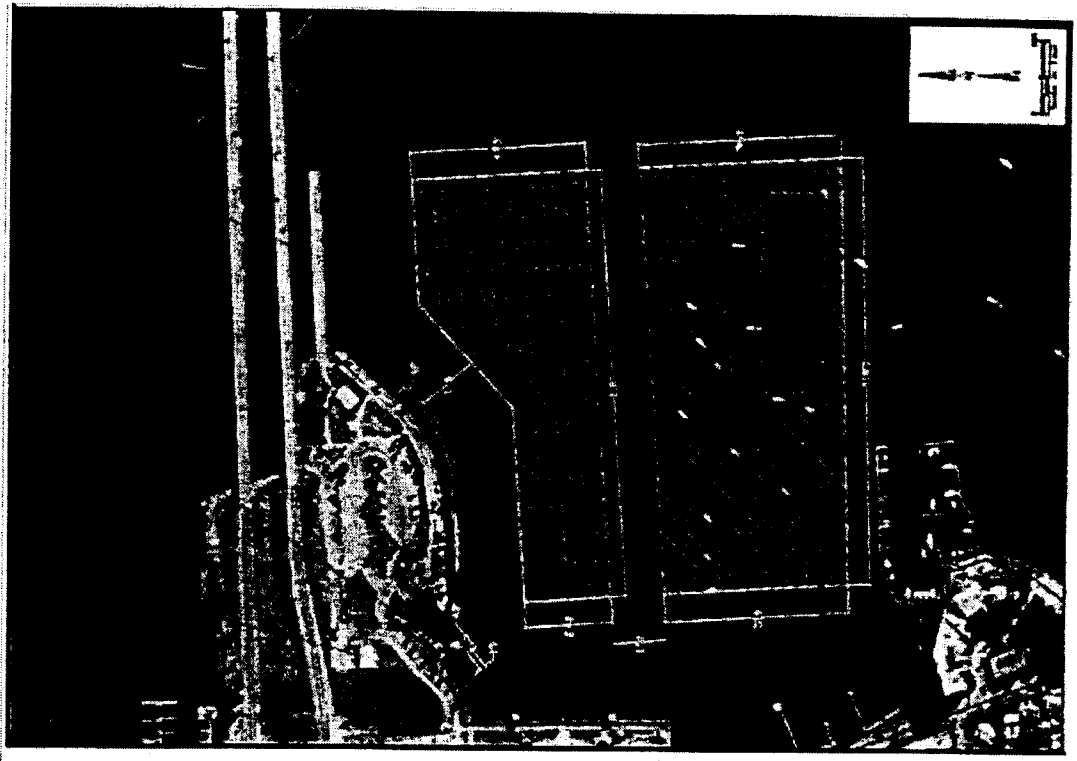
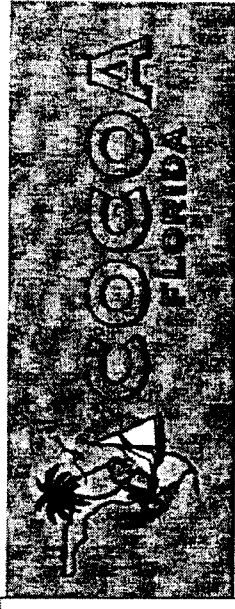
codeenforcement@cocoafi.org





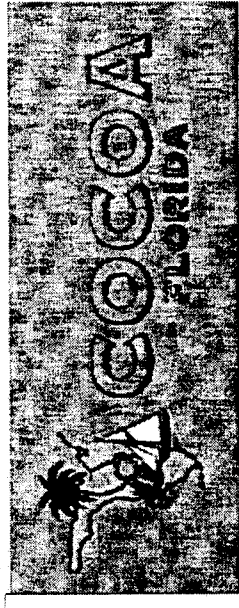
Planning & Zoning

- Multi family 84-unit senior housing development approved for parcel located across from Eastern Florida State College
- Sugar Shack Donuts opened in Cocoa Village
- Port Canaveral Authority purchased Brevard Crossings property on SR 524. Proposed uses include distribution center, logistics and office.
- US 1 Widening project – Anticipate completion in late spring 2016



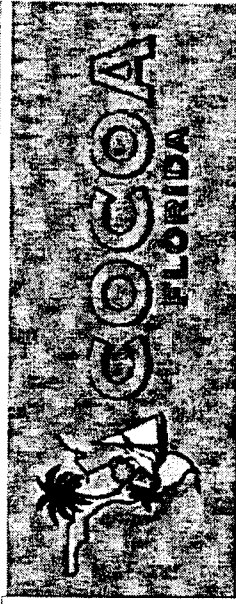
Economic Development

1. City of Cocoa recertified as a S.N.A.P. community by the Space Coast Economic Development Commission for 3rd straight year
2. Cocoa CRA continuing to implement Waterfront Master Plan
3. EPA Brownfields Assessment Grant (\$400,000)
4. 3rd Annual Cocoa Job Fair, October, 2015. 20 participating employers
5. Quarterly Cocoa Business Forums



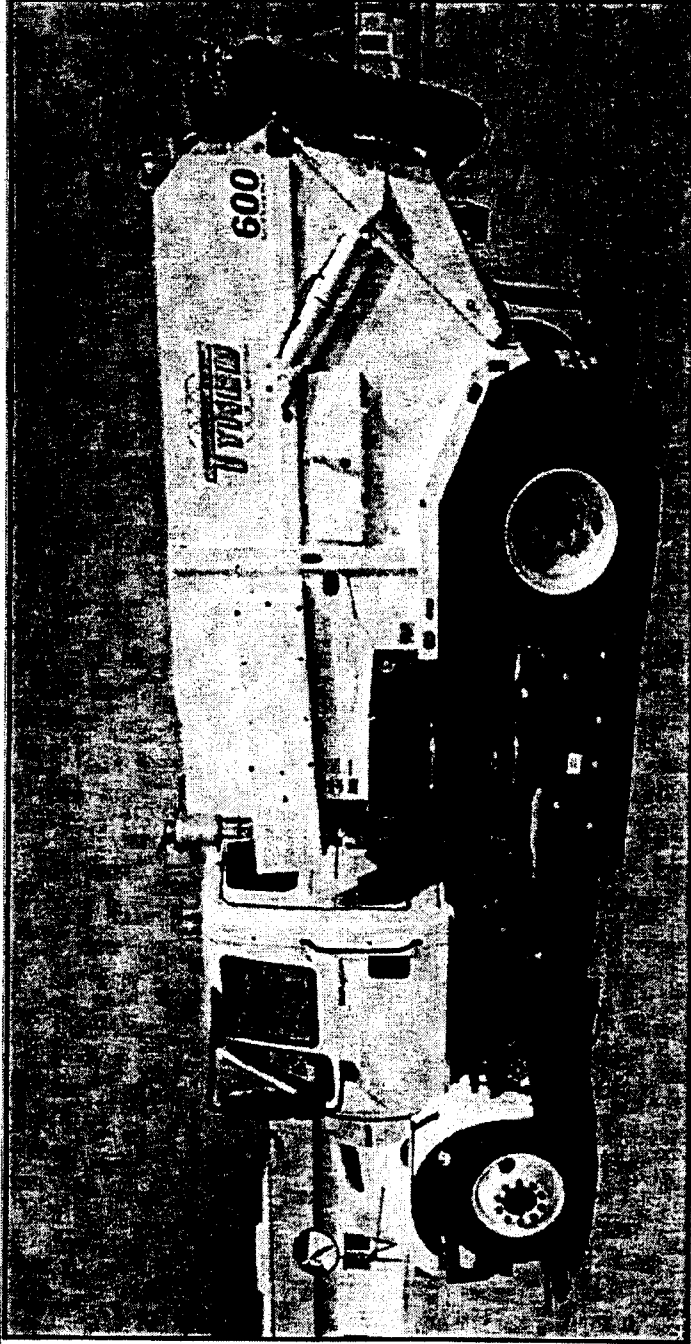
Programs:

- Homebuyer down payment assistance
- Housing repair assistance
- Hardest Hit Mortgage Program
- Demolition and reconstruction
- Neighborhood public facility improvements
- **Vacant Property Registration:**
 - 516 properties in FY 14/15
 - 87 properties in FY 15/16 to date
- Funding assistance to a variety of non-profit agencies.



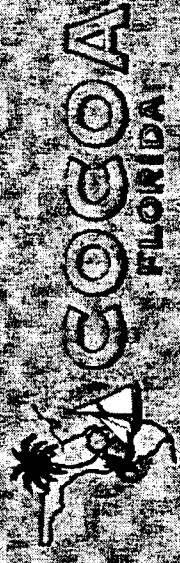
Leisure Services

- Permitting of 51 public special events and hundreds of private events
- City Sponsored Events:
 - Movies in the Park
 - Trash Bash
 - Memorial Day
 - BBQ & Blues
 - July 4th
 - Halloween in the Village
 - Holiday Festival
 - Cocoa/Rockledge Holiday Parade
- Upcoming Special Events:
 - Mardi Gras – February 20th
 - Arts and Craft Fair – March 5th and 6th
 - Spring Praise Fest – March 19th



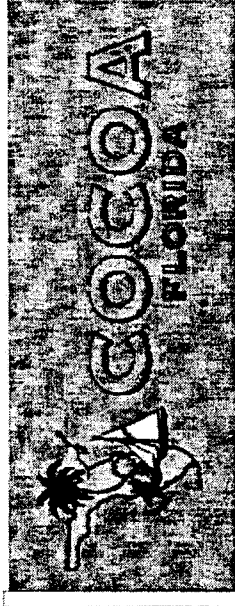
Ed Wegerif, P.E.
Public Works Director





Streets

- Peachtree Street Complete Street - (\$446,517)
- Sidewalk Repair/Maintenance - (\$38,000)
- Michigan Ave./Range Rd. Sidewalk - (\$149,000)
- Street Paving - (\$285,000)
- Street and Stop Sign Replacement - (\$182,000)
- City Street Lights upgrade to LED lighting - (\$52,000)



Capital Projects

- Porcher House Centennial Restoration - (\$151,655)
- Cocoa Welcome Signs - (\$81,984)
- Grissom Industrial Sign - (\$13,612)
- Digital Message Centers - (\$77,735)
- Taylor/Riverfront Park Electrical Upgrade - (\$119,900)
- Riverfront Park Trellis - (\$341,470)



Building Projects

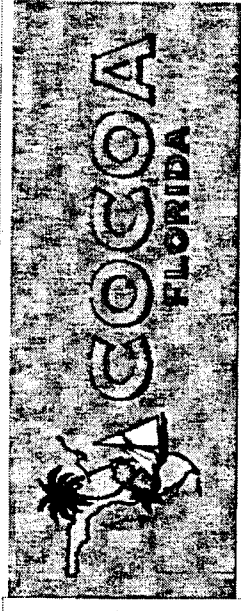
- Fire Station/EOC Analysis & Design –
(\$126,859)
- Dr. Joe Lee Smith Center for Justice Design –
(\$17,093)



Street Paving

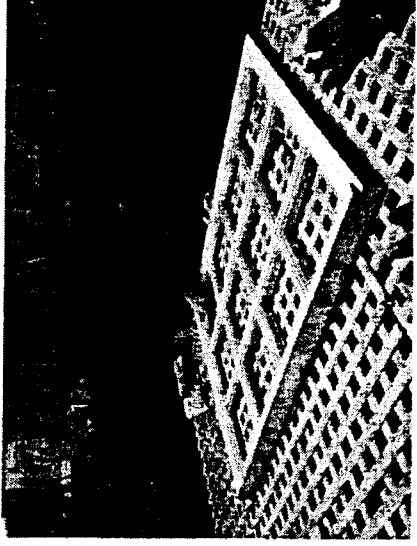
- Indian River Drive from Dixon Blvd. to Indian Circle
- Plaza Parkway from Highland St. to Crestview
- School St. from Fiske Blvd to Pineda St
- Fern St from Fiske Blvd to Pineda St
- Grove St from Fiske Blvd to Pineda St.
- Factory St from Brevard Ave to John Garren Lane
- Hughlett Ave from S.R. 520 to Rosa L. Jones
- Pinecrest Cemetery Road

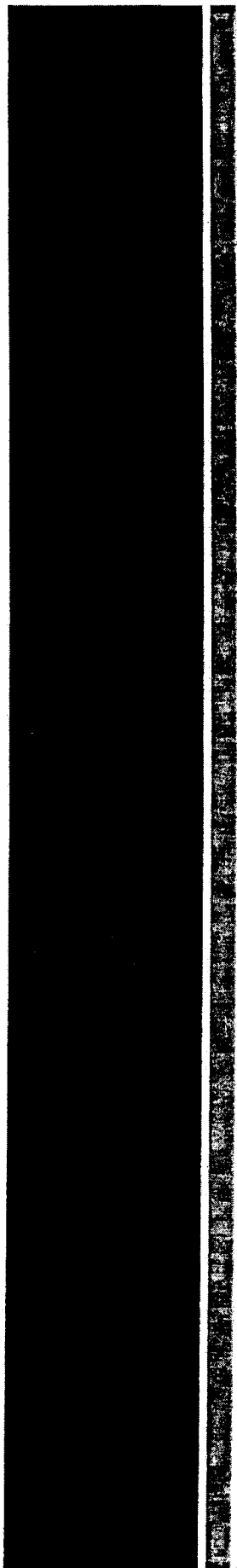




Porcher House Centennial - Thursday, October 20, 2016

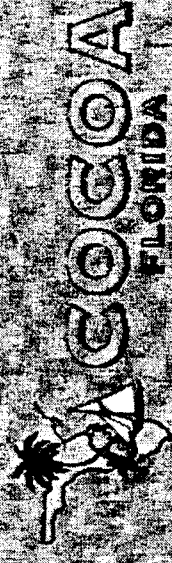
- Porcher House Centennial Restoration including painting, wood repair, exterior cleaning of coquina rock, stair repair and window repair.





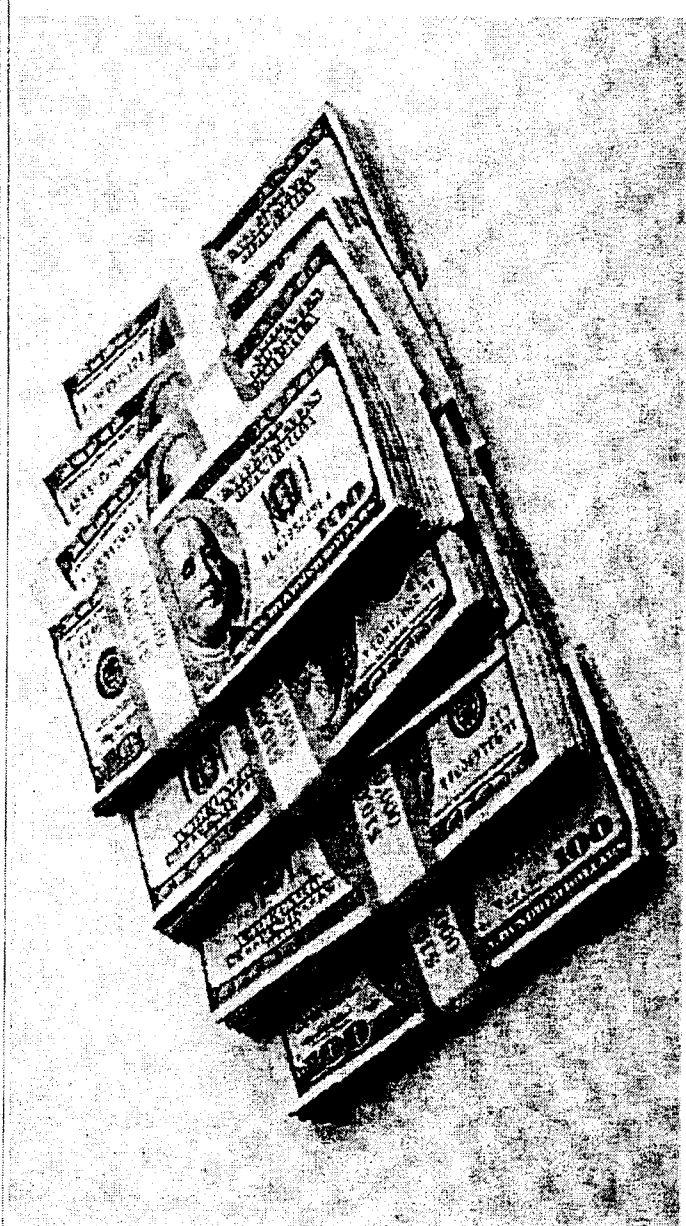
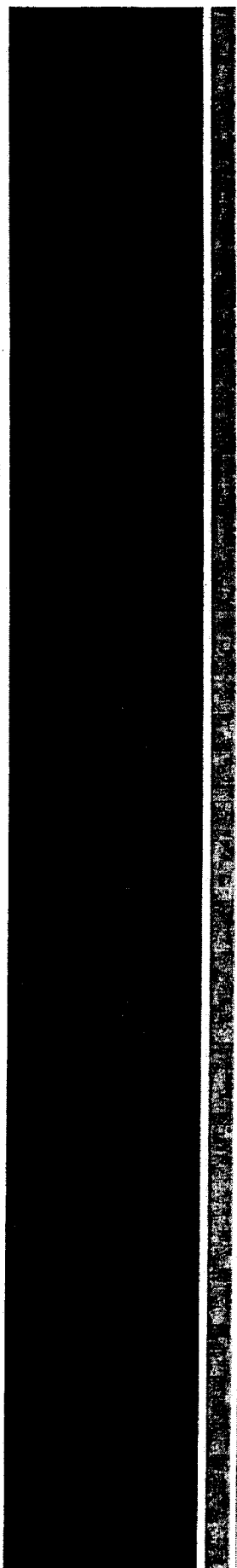
Jack Walsh, P.E.
Utilities Director





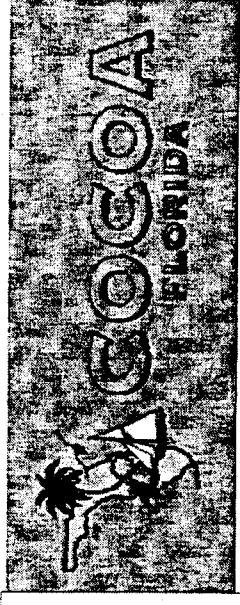
Potable Water System

- Dyal
8,013,381,000 gallons pumped
- Seller Plant
733,620 gallons of waste water treated
- Field Operations
11,815 work orders completed
- Engineering
7.6 miles of new pipe added to the system



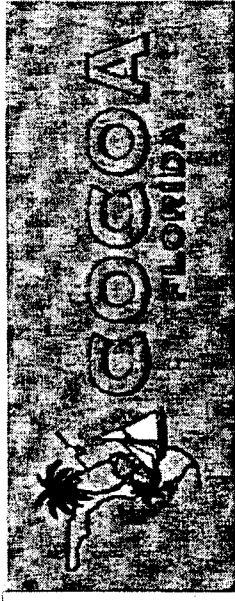
Teri Butler, CGFO
Finance Director





Utility Accounting (Customer Service)

- Provides customer service to water customers:
 - Approximately 8,000 walk-in customers/month
 - Approximately 8,000 phone calls/month
 - Approximately 12,600 customers/month access online and IVR (automated phone system) services
- Provides utility billing for over 81,000 water customers
- Billing agent for Brevard County, Rockledge, Cape Canaveral, Cocoa Beach, the Port, Titusville, Sunlake Estates, and Colony Park utilities.

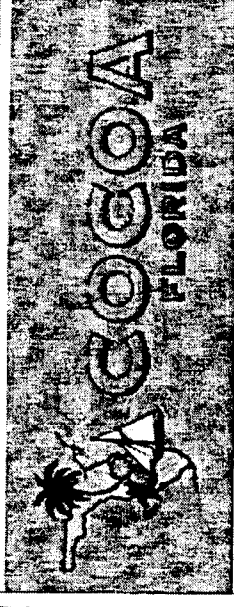
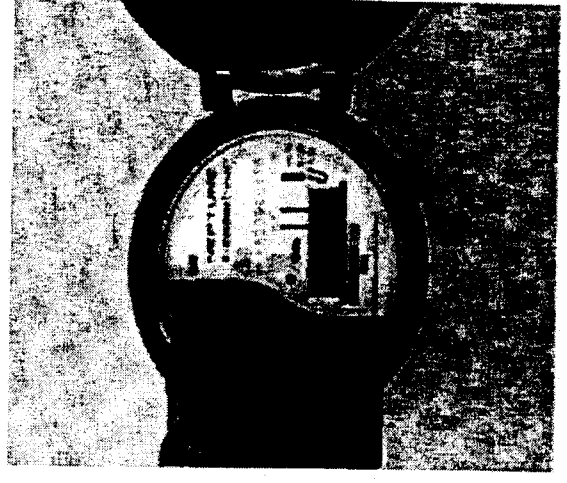
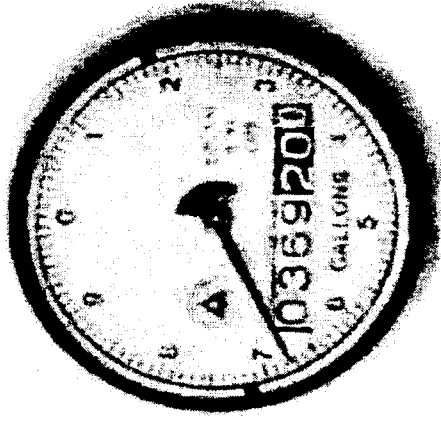


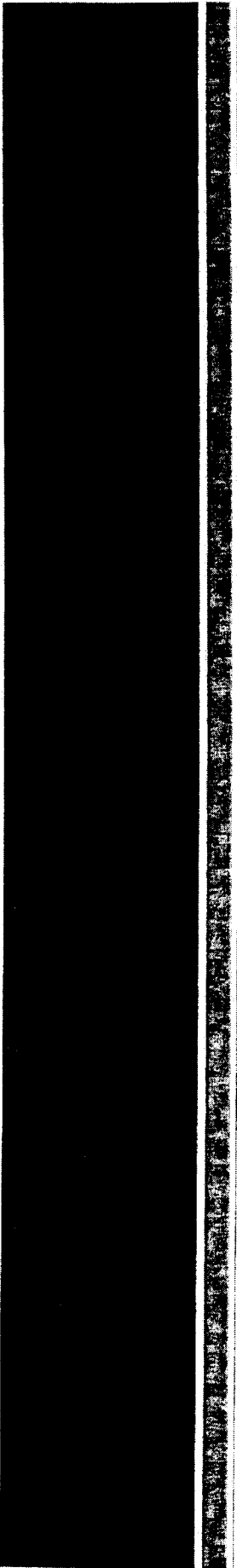
Field Services

- Meter Readers read approximately 83,700 meters (81,600 water and 2,100 reclaimed)
- Approximately 20,500 meters are remotely read radio read meters
- 6 Field Representatives complete approximately 6,400 work orders per month:
 - Turn On - 1,000
 - Shut Off for Non-Payment - 700
 - Check for Stuck Meters - 100
 - Shut Off - 1,000
 - Delinquent Turn On - 470
 - Mis-read - 307 ~ .0036% 320320

Field Services

- A Meter Reader reads approximately 300-500 meters per day.
- Meter readers cannot arbitrarily enter monthly consumption in their devices.
- Customers are billed on thousand gallon increments and do not round up.
 - The meter register to the top right is reading 369 for billing purposes.





Tammy Gemmati
Administrative Services Director

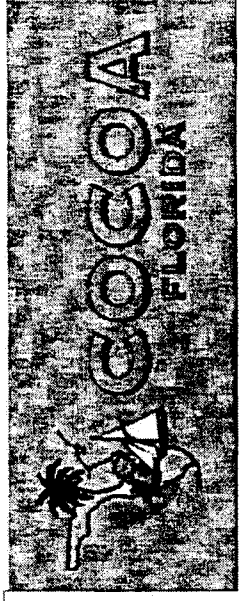




Human Resources

- 56 External New Hires
- 4 Active Job Postings
 - GIS Administrator
 - Electrician I/II
 - Plans Examiner
 - Associate Engineer

For online job postings, visit www.CocoaFL.org/jobs.



www.CocoaFL.org

Cocoa City Hall

(321) 433-8800

For Emergencies, please contact 911.

For non-emergencies contact (321) 639-7620 ex 4

