MINUTES
CITY OF COCOA
COCOA CRA
REGULAR MEETING
FEBRUARY 13, 2018

The Regular Meeting of the Cocoa Community Redevelopment Agency was held on February 13, 2018 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noticed.

I. CALL TO ORDER:

Vice Chairwoman Blanco called the meeting to order at 5:06 pm

ROLL CALL:

Henry Parrish	Chairman
Jeri Blanco	Vice Chairwoman
Brenda Warner	Agency member
Don Boisvert	Agency member
Clarence Whipple	Agency member
Ed Lanni	Agency member
Jan Stewart	Agency member
Anthony Garganese	Agency Counsel

PRESENT:

Jeri Blanco	Vice Chairwoman
Don Boisvert	Agency member
Brenda Warner	Agency member (arrival 5:28 pm)
Clarence Whipple	Agency member
Ed Lanni	Agency member
Anthony Garganese	Agency Counsel
Torri Edwards	Recording Secretary

ABSENT:

Henry Parrish	Chairman
Jan Stewart	Agency member

John Titkanich, Jr., AICP, ICMA-CM, City Manager, **Matt Fuhrer,** Assistant City Manager, **Karen Hamilton**, Community Services Director, **Larry Lallo, CEcD, EDFP,** Economic Development Manager, and **Samia Singleton**, Redevelopment Specialist.

Agency member Whipple, Jr. provided the invocation and **Vice Chairwoman** led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA: Regular Meeting of February 13, 2018

* **MOTION by Agency member Boisvert; SECONDED by Agency member Lanni to approve the Agenda for the February 13, 2018 regular meeting.**

AYES: Blanco, Boisvert, Whipple, Jr., Lanni

MOTION CARRIED (4-0)

MINUTES: Special Meeting of January 23, 2018

* **MOTION by Agency member Boisvert; SECONDED by Agency member Lanni to approve the Minutes for the January 23, 2018 special meeting.**

AYES: Blanco, Boisvert, Whipple, Jr., Lanni

MOTION CARRIED (4-0)

III. DELEGATIONS:

Brad Whitmore-Request to Speak

Mr. Whitmore, of Rockledge Drive, is representing the Historical Cocoa Village Association. He is requested the Board incorporate suggestions from the end user voters for the Waterfront Plan to maximize economic growth.

Agency member Lanni inquired about the boats being anchored on the other side of the Waterfront. **Mr. Whitmore** stated the boats docked at that location due to the T-docks receiving damage from the hurricane.

Candace Rogers-Request to Speak

Ms. Rogers, of 93 Delannoy Avenue, Unit 903, is representing the Cocoa Village Neighborhood Coalition. She inquired whether the original Waterfront settlement agreement is still valid and will the City exercise their rights to the agreement. **Mr. Titkanich** explained the settlement agreement was made by the former Marina owners to reimburse the Cocoa CRA for the sale of day slips and the conditions of the agreement are being considered.

IV. PRESENTATIONS:

NONE

V. ACTION ITEMS:

1. Budget Transfer to Professional Services:

Ms. Singleton requested approval for a budget transfer of $1,000 from the Infrastructure Account to the Professional Services Account to cover the additional cost for the demolition of the BBQ pit, work area, and chimney in Lee Wenner Park.

* **MOTION by Agency member Whipple, Jr.; SECONDED by Agency member Boisvert to approve a budget transfer of $1,000 from the Infrastructure Account to the Professional Services Account to cover the costs of demolition of the BBQ pit, work area and chimney in Lee Wenner Park, coinciding with the demolition of the former Coast Guard Auxiliary Building and playground equipment.**

AYES: Blanco, Boisvert, Whipple, Jr., Lanni

MOTION CARRIED (4-0)

2. Commercial Façade Improvement Program Grant-1 Oleander Street:

Ms. Singleton requested approval for a request of a Commercial Façade Improvement Program grant in the amount of $7,000 for the property located at 1 Oleander Street. The grant application was submitted by Donna Lynn of Wasdin Family Ltd. **Ms. Singleton** noted several improvements are planned for the exterior of the building.

* **MOTION by Agency member Boisvert; SECONDED by Agency member Lanni to approve a request for a Commercial Façade Improvement Program grant in the amount of $7,000 for the property located at 1 Oleander Street.**

AYES: Blanco, Boisvert, Whipple, Jr., Lanni

MOTION CARRIED (4-0)

3. Budget Transfer to Professional Services:

Ms. Singleton requested approval for the corrected project cost of $9,051 and approve a budget transfer of $2,253 from the Infrastructure Account to the Professional Services Account to cover the corrected project cost for the demolition. She stated there was a math error in the proposal received from DBI Demolition listing the Asbestos Survey cost as $22.75 instead of $2,275.

Agency member Lanni inquired as to the reason for the demolition of the Coast Guard Auxiliary building. **Mr. Titkanich** stated the building was found unsafe and beyond repair.

* **MOTION by Agency member Whipple, Jr.; SECONDED by Agency member Boisvert to approve the corrected project cost of $9,051 for the demolition of the former Coast Guard Auxiliary Building and playground equipment at Lee Wenner Park; approve a budget transfer of $2,253 from the Infrastructure Account to the Professional Services Account to cover the corrected projected cost for the demolition.**

AYES: Blanco, Boisvert, Whipple, Jr., Lanni

MOTION CARRIED (4-0)

4. Project Transfer to Lee Wenner Park Riverfront Connector Lighting:

Ms. Singleton requested approval for the allocation of an additional $14,825 for the design and engineering of lighting for the riverfront connector and approve a budget transfer of $14,825 from the Lee Wenner Park Safety/Security Improvements Project to the Riverfront Connector Project to cover the cost of design and engineering lighting.

Mr. Titkanich stated the final cost is still in negotiation and will not exceed $14,825.

* **MOTION by Agency member Boisvert; SECONDED by Agency member Lanni to approve the allocation of an additional $14,825 for the design and engineering of lighting along a portion of the riverfront connector; approve a transfer of $14,825 from the Lee Wenner Park Safety/Security Improvements Project to the Riverfront Connector Project to cover the costs of design and engineering lighting.**

AYES: Blanco, Warner, Boisvert, Whipple, Jr., Lanni

MOTION CARRIED (5-0)

5. Lee Wenner Park Lighting:

Ms. Singleton requested approval for the proposal from Graybar for the installation of lighting in Lee Wenner Park for the amount of $34,843.91. She listed the scope of work from the proposal. **Mr. Titkanich** noted the lighting is green technology and IDA Dark Sky approved.

Agency member Whipple, Jr. inquired on the perimeter of the lighting. **Mr. Titkanich** stated the lighting is replacing the existing heads with a new LED light for better coverage, increased lighting, and energy efficiency.

Agency member Lanni requested an update on the T-dock. **Mr. Fuhrer** stated the staff is awaiting final engineering and permitting for the T-dock extension. He stated an application for a FIND Grant was submitted for hurricane relief funds.

* **MOTION by Agency member Whipple, Jr.; SECONDED by Agency member Warner to approve the proposal from Graybar for the installation of lighting to Lee Wenner Park for the amount of $34,843.91.**

AYES: Blanco, Warner, Boisvert, Whipple, Jr., Lanni

MOTION CARRIED (5-0)

VI. ATTORNEY'S REPORT:

NONE

VII. UPDATES AND STAFF REPORTS:

1. Request for Proposals-603 Brevard Avenue and 915 Florida Avenue (verbal update):

Ms. Singleton reported the RFP's for 603 Brevard Avenue and 915 Florida Avenue were issued on January 22, 2018. The staff held a vision forum on February 5, 2018 to address planning and zoning, current site conditions, community context, the selection process, the procurement process, and the cone of silence. There have been two (2) addendums issued since the vision forum. The questions cut-off for the RFP's is February 26, 2018 and submittal deadline is March 5, 2018. She noted that anyone interested in submitting an RFP should visit the City's website.

2. 5-Year Waterfront Master Plan (verbal update):

Mr. Lallo stated the next public meeting with the consultants is scheduled for February 26, 2018 at the Cocoa Village Civic Center at 6 pm. The consultants will present a concept plan. **Mr. Lallo** noted receiving several suggestions from the public that have been relayed to the consultants for consideration. **Agency member Whipple, Jr.** inquired if Mr. Lallo received any communication from Ms. Rogers. **Mr. Lallo** stated that Ms. Rogers' questions have been answered.

VIII. NEXT MEETING:

The next meeting for the Cocoa CRA will be a Regular Meeting, held on Tuesday, March 13, 2018 at Cocoa City Hall located at 65 Stone Street, unless a business need arises earlier.

IX. ADJOURNMENT:

Vice Chairwoman Blanco adjourned the meeting at 5:40 pm.

Jeri Blanco

Jeri Blanco, Vice Chairwoman

Respectfully Submitted by:

Torri Edwards

Torri Edwards, Recording Secretary