

February 4, 2019

**MINUTES
CITY OF COCOA
DIAMOND SQUARE REDEVELOPMENT AGENCY
REGULAR MEETING
February 04, 2019**

A Regular Meeting of the Diamond Square Redevelopment Agency Board was held on February 04, 2019 at City Hall, 65 Stone Street, Cocoa FL, as publicly noticed.

I. CALL TO ORDER:

Chairwoman Moore called the meeting to order at 6:09 pm.

ROLL CALL:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairperson
Larry Robinson	Agency member
Jewel Collins	Agency member
Edward Jones	Agency member
Sylvia Thomas	Agency member
Joseph Colombo	Agency counsel
Alex Goins	Council Liaison

PRESENT:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairperson
Jewel Collins	Agency member
Edward Jones	Agency member
Alex Goins	Council Liaison
Kadi Carver	Recording Secretary

ABSENT:

Larry Robinson	Agency member
Sylvia Thomas	Agency member
Joseph Colombo	Agency counsel

STAFF PRESENT:

Charlene Neuterman, Redevelopment Program Manager, **Nancy Bunt**, Community Services Director, **Jake Williams**, Mayor.

Vice Chairperson Moore provided the invocation and led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA: Regular Meeting of February 04, 2019

- * **MOTION by Vice Chairperson Martin; SECONDED by Agency member Collins to approve the agenda for the Regular Meeting of February 04, 2019.**

AYES: Moore, Martin, Collins, Jones, Goins

MOTION CARRIED (5-0)

MINUTES: Minutes of the Special Meeting of December 17, 2018

- * **MOTION by Vice Chairperson Martin; SECONDED by Agency member Collins to approve the minutes of the Special meeting of December 17, 2018 with amendments.**

AYES: Moore, Martin, Collins, Jones, Goins

MOTION CARRIED (5-0)

III. ACTION ITEMS:

- 1. Approve a Resolution supporting the City of Cocoa's Section 108 Loan Application in the amount of \$895,455 and committing \$47,488 towards the construction of the new Dr. Joe Lee smith Center.**

Charlene Neuterman shared they need a resolution supporting the city staff applying for the section 108 loan and the board committing the funds for the center.

Nancy Bunt speaking with our HUD consultant he recommended that the Diamond Square Board support the City in the form of a resolution.

Agency Member Jones asked if the \$47,488 will come out in a certain period of time.

Charlene Neuterman stated it is budgeted in the fiscal year. *

- * **MOTION by Vice Chairperson Martin; SECONDED by Agency member Collins to approve a Resolution supporting the City of Cocoa's Section 108 Loan Application in the amount of \$895,455 and committing \$47,488 towards the construction of the new Dr. Joe Lee Smith Center.**

AYES: Moore, Martin, Collins, Jones, Goins

MOTION CARRIED (5-0)

- 2. Approve budget adjustment for Whaley Street properties and approval for expenditures related to the property transfer.**

Charlene Neuterman shared when they did the title transfer in December there were settlement fees of \$780 we had to pay. Habitat covered our fees because we didn't have the ability to cut a check that day. Also an appraisal of the property was done which appraised the property at \$5,000.

- * **MOTION by Agency Member Jones; SECONDED by Vice Chairperson Martin to approve a budget adjustment for Whaley Street properties and approval for expenditures related to the property transfer.**

AYES: Moore, Martin, Collins, Jones, Goins

MOTION CARRIED (5-0)

IV. ATTORNEY'S REPORT
NONE

V. UPDATES AND STAFF REPORTS:
1. Informational Item: Budget Report

Charlene Neuterman provided the board with an updated budget report detailing activity through December 31, 2018.

2. Informational Item: Project Updates

2A. Stone Street Ribbon Cutting

Charlene Neuterman announced the Ribbon Cutting Ceremony for Stone street is Wednesday, February 06, 2019 at 4PM at the corner of Stone Street and Washington.

2B. Dr. Joe Lee Smith Center

Charlene Neuterman shared the contract for construction was awarded to the design build team of W&J Construction. They will begin the process of getting plans to 100%.

2C. Community Garden

Charlene Neuterman stated she has an Eagle Scout candidate that has presented a plan to build new planter boxes, picnic table, and mulch pathway in garden area which she approved last week. The Eagle Scout is presenting his project to his board to get the project approved and started.

Chairperson Moore asked how the Eagle Scout will get his supplies.

Charlene Neuterman replied that he has been doing fund raising and the city is providing mulch, public works has also been requested to get some of the clearing and cleaning done.

Chairperson Moore inquired the gate getting locked because it is open all day long.

Charlene Neuterman answered back that she will be speaking to Public Works about putting a lock on the gate.

Chairperson Moore asked if the Eagle Scout normally have a time period to complete their projects.

Charlene Neuterman stated they have till their 18th birthday to complete the project although he intends to have it finished before the summer.

2D. Bench & Trash Cans

Charlene Neuterman shared bench and trash cans have been ordered. We expect them in a few weeks, it's an 8 week turn around for delivery. Public works did a large order for throughout the city and those arrived the other day.

2E. Habitat for Humanity Female Veterans Build Ground Breaking Ceremony

Charlene Neuterman announced on Monday, February 25, 2019 at 9AM at 430 Whaley Street Habitat for Humanity will be holding the Female Veterans Build Ground Breaking Ceremony.

Chairwoman Moore have we made known to this board the \$100,000 that was contributed to Habitat for Humanity?

Nancy Bunt stated that the \$100,000 donation was from Guy and Delores Spearman. Mrs. Spearman was a member of the LEAD Brevard Affordable Housing Task Force. Through her volunteerism on the Affordable Housing Task Force, she desired to add to the affordable housing stock within the City. LEAD Brevard chose the Habitat for Humanity Female Veterans Project as the project they wanted to support. The donation was provided by both Guy & Delores Spearman on behalf of the LEAD Brevard Affordable Housing Task Force. There was also a donation of about 45,000 from a defense contractor.

2F. Project Report

Charlene Neuterman shared the Diamond Square initiative project report from Deloris McLaughlin which details the report of activity from October- December 2018 for your transparency purposes. I will include these reports at every meeting for your review.

2G. Dunkin Donuts

Nancy Bunt shared if you go by the corner of 520 and Washington you will see the walls are going up for the next Dunkin Donuts.

2H. Beautification Day

Council Liaison Goins shared this past Saturday on Fern and Prospect, we had about 30 people come out to volunteer. We had about 30-40 bags of trash. A lot of people started to come out and started cleaning outside their house also. There are a lot of good people inside Diamond Square that just need a little bit of a push.

2I. Mayor Town Hall Meeting

Jake Williams announced on February 19, 2019 at 6PM at the Cocoa Civic Center there will be a town hall meeting. Mr. Williams shared he will be touching on housing and some of the stuff happening throughout the community.

Herb Hernandez gave the agency members an informational update on the Cocoa Housing Authority projects.

Agency Member Collins shared she is curious about the Peter Young Project and if anything is happening there.

Herb Hernandez stated they have discussed this general in recent board meetings. We are going to make a decision on what happens to that land at the next meeting next month.

Agency Member Collins asked if there was any plans for the old speedway.

Council Liaison Goins that's the reason why we are doing what we are doing with the beautification so we can attract the business to come in.

Nancy Bunt shared we haven't had anyone looking into property yet. The City Manager instructed the code enforcement division to really focus on the 520 corridor. A lot of those properties have started to clean up.

Charlene Neuterman reminded agency members there is a vacancy on the Diamond Square Board. So if you know anyone that would like the position please let me or the City Clerk Office so we can fill the position immediately.

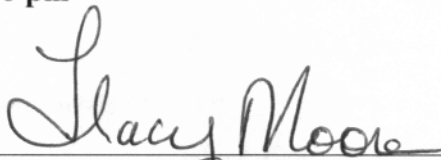
VI. NEXT MEETING DATE:

The next meeting of the Diamond Square Redevelopment Agency will be a Regular Meeting to be held on March 18, 2019 at 6:00 pm at City Hall, 65 Stone Street.

VIII. ADJOURNMENT:

- * **MOTION** by Agency Member Collins; **SECONDED** by Agency Member Jones to adjourn the Regular Meeting of February 04, 2019.

MEETING WAS ADJOURNED AT 7:20 pm



Tracy Moore, Chairwoman

Respectfully Submitted,



Kadi M. Carver, Recording Secretary