

**MINUTES
CITY OF COCOA
COCOA COMMUNITY REDEVELOPMENT AGENCY
SPECIAL MEETING
January 23, 2018**

The Cocoa Community Redevelopment Agency held a special meeting at 5:30 p.m. at Cocoa City Hall, 65 Stone Street, Cocoa, FL. as publicly noticed.

I. CALL TO ORDER /ROLL CALL:

Henry U. Parrish, III	Chairman
Jeri Blanco	Vice Chairwoman
Don Boisvert	Agency member
Jan Stewart	Agency member
Ed Lanni	Agency member
Clarence Whipple Jr.	Agency member
Brenda Warner	Agency member
Anthony Garganese	Agency Counsel

Chairman Parrish called the meeting to order at 5:35 p.m.

PRESENT:

Henry U. Parrish, III	Chairman
Jeri Blanco	Vice Chairwoman
Jan Stewart	Agency member
Ed Lanni	Agency member
Clarence Whipple Jr.	Agency member
Don Boisvert	Agency member
Brenda Warner	Agency member
Anthony Garganese	Agency Counsel
Torri Edwards	Recording Secretary

ABSENT:

STAFF PRESENT:

John Titkanich Jr., AICP, ICMA-CM, City Manager, Matt Fuhrer, Assistant City Manager, Karen Hamilton, Community Services Director, Larry Lallo, CEcD, EDFP, Economic Development Manager and Samia Singleton, Redevelopment Specialist.

Agency member Whipple, Jr. provided the invocation and Chairman Parrish led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

II. APPROVAL OF AGENDA /MINUTES:

- * A MOTION was made by Agency member Boisvert; **SECONDED** by Agency member Stewart to approve the agenda for the special meeting of January 23, 2018 as written.

AYES: Parrish, Blanco, Boisvert, Whipple Jr., Stewart, Lanni, Warner

MOTION CARRIED UNANIMOUSLY (7-0)

- * A MOTION was made by Agency member Boisvert; **SECONDED** by Agency member Stewart to approve the minutes of the regular meeting of January 9, 2018.

AYES: Parrish, Blanco, Boisvert, Whipple Jr., Stewart, Lanni, Warner

MOTION CARRIED UNANIMOUSLY (7-0)

III. DELEGATIONS:

NONE

IV. PRESENTATIONS:

NONE

V. ACTION ITEMS:

1. Budget Transfer to Infrastructure

Ms. Singleton stated that Staff is requesting the Board approve a budget transfer of \$27,910 from the Other Grants and Aids Account to the Infrastructure Account to cover the costs of construction of the Lee Wenner Park Riverfront Connector. She noted the Construction, Engineering, and Inspection Services were not included in the approved FY 2018 Budget for the connector causing the budget shortage.

Mr. Whipple, Jr. inquired if the budget shortage is from the study not being done. **Mr. Titkanich** replied the City required an expert consultant to conduct engineering inspections. He stated the cost of the Construction, Engineering, and Inspection Services were missed due to employee turnover for the last two (2) years.

- * A MOTION was made by Agency member Whipple; **SECONDED** by Agency member Warner to approve a budget transfer of \$27,910 from the Other Grants and Aids Account to the Infrastructure Account to cover the costs of construction of the Lee Wenner Park Riverfront Connector.

AYES: Parrish, Blanco, Warner, Boisvert, Whipple Jr., Stewart, Lanni

MOTION CARRIED UNANIMOUSLY (7-0)**VI. ATTORNEY'S REPORT:**

NONE

VII. UPDATED AND STAFF REPORTS:

Mr. Lallo reported the RFP's for 603 Brevard Avenue and 1915 Florida Avenue were released to the public on January 22, 2018. A visioning forum will be held for potential developers to meet with the Staff on February 5, 2018. The RFP deadline is March 5, 2018. **Mr. Lallo** stated there is a "Cone of Silence" from the time of release to the deadline. The Board and Staff are to direct any questions regarding the RFP's to Sonja Hamilton, Purchasing Manager. **Ms. Hamilton** stated the RFP's have been published on Demand Star, FRA, and CRA websites.

Chairman Parrish requested **Mr. Garganese** to elaborate on the cone of silence period. **Mr. Garganese** stated potential applicants are required to contact or submit the RFP to Sonja Hamilton. He stated applicants should not contact the Staff, Board members, or managers regarding the RFP's. He noted all RFP's will be reviewed by the Staff and presented to the Board for consideration.

Chairman Parrish inquired on an update for the Waterfront Plan. **Mr. Lallo** reported the consultants and the Staff are scheduled to meet January 26, 2018.

Agency member Stewart inquired how many RFP's were received for 603 Brevard Avenue and 915 Florida Avenue. **Mr. Lallo** noted the FRP's were released yesterday and the deadline is March 5, 2018. **Mr. Garganese** stated the Florida Statue exempts RFP submittals from public record disclosure for a period of time to allow the Board and the Staff to receive and review the proposals.

VIII. NEXT MEETING DATE:

The next scheduled meeting of the Cocoa Community Redevelopment Agency will be held on Tuesday, February 13, 2018 at 5:00 PM in the Council Chambers located at Cocoa City Hall, 65 Stone Street, Cocoa, Florida.

X. ADJOURNMENT:

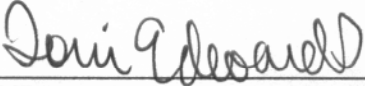
* **MOTION made by Vice Chairwoman Blanco; SECONDED by Agency member Whipple, Jr. to adjourn the special meeting of January 23, 2018.**

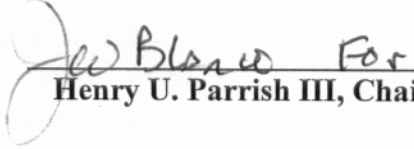
AYES: Parrish, Blanco, Boisvert, Whipple Jr., Warner, Stewart, Lanni

MOTION CARRIED UNANIMOUSLY (7-0)

MEETING WAS ADJOURNED AT 5:51 pm

Respectfully Submitted By:


Torri Edwards, Recording Secretary


Henry U. Parrish III, Chairman