

CITY OF COCOA
SUSTAINABILITY ADVISORY BOARD
MEETING MINUTES
DECEMBER 3, 2020

A regular meeting of the Sustainability Advisory Committee of the City of Cocoa was held on Thursday, December 3, 2020 in the Council Chambers at 65 Stone Street, Cocoa, as publicly noticed.

I. **CALL TO ORDER:** Chairwoman Riggs called the meeting to order at 6:10 P.M.

II. **ROLL:** Recording secretary Landon Morely called roll.

Present:	Jennifer Riggs	Chairwoman
	Linda Gombert	Board Member
	Josephine Shim	Board Member
	Marlene Weiss	Board Member
	Kaylyn Palmer	Board Member
	Angelique Rinaldi	Board Member
	Kristina Jackson	Board Member
	Joy Rutherford	Board Member

Absent:	Lorraine Koss	Council Liaison
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Staff Present:	Landon Morley	Recording Secretary.
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III. **PLEDGE OF ALLEGIANCE:** Chairwoman Riggs led the assembly in the Pledge of Allegiance to the flag of the United States of America.

IV. **INTRODUCTION OF NEW BOARD MEMBERS:**

Christina Jackson
Joy Rutherford

V. **GUEST INTRODUCTION:** Newly-elected Soil and Water Conservation District Representative

Chelsea Partridge

VI. **AGENDA: Review, Revision and Approval**

Chair Riggs proposed a revised agenda as follows.

Old Business:

Revisit minutes and motions from November in order.

Update Board on progress/status in order of November minutes

Correct minutes as necessary

Vote to approve November minutes

New Business:

Thank you to members
Update Roster
Vote on Vice Chair
Develop Roster of External Speakers and Schedule Calendar for 2021
Assign Gatekeeper for Sustainability web page
Introduce FIT Intern, Rebecah Van Marter
Cocoa Greenspace/Parks Survey
LID Presentation 12.15.20 P&Z Meeting

Motion by Weiss, 2nd Shim approve agenda as proposed. Motion passed unanimously.

VII. OLD BUSINESS

- Board agreed to use the Friends of the Indian River Lagoon roster developed by Marilyn Waters. Chairwoman Riggs will get the most recent version and forward to staff to be included in the Board's city webpage.
- Linda Gombert is championing the review of landscaping at the Joe Lee Smith Center. She has surveyed the current landscaping and sees opportunities to better manage stormwater absorption, create shade, enhance beauty, and reduce maintenance. She wants to ensure that smart swale gardens, enhanced shade and other improvements are also relevant to the people who use it. She will contact Linda Seals to find out more about "concerned collecting circles." She wants a contact in the city. The committee recommended that Linda reach out to Alex Goins CCC-D1 and Bryant Smith, Director of Public Works after talking with Linda Seals.
- Jo Shim will get in touch with Linda Seals to ask the Brevard Sustainability Working Group about asking the county to pursue Sustainability goals related to the county's tree canopy, green infrastructure, and park systems. She will report back in January.
- Marlene Weiss updated the committee on the Community Garden at 1112 Peachtree Street. The water is on. Marlene mowed the overgrowth. She is struggling to get a core group of volunteers. The committee asked her to work out a conceptual model. Should there be a Caribbean focus? Should there be an herbalist focus? How will interested citizens find out about it? When we have established hours, Chair Riggs will get a sign with hours and help get it mounted at the garden. Marlene will report back next month.
- The Clearlake Loop Project was discussed at length. To complete organizational work the Board agreed to a working group on December 16, 6-8. Riggs will coordinate notice. Additional findings are captured in a memo. Tasking is:
 - Linda Gombert: Identify invasives, assess plant clean-out needs, assess other maintenance needs, and estimate level of effort for both. Estimate follow on maintenance needs.
 - Kaylyn Palmer: Coordinate Volunteer Forces from KBB as a Trail Series
 - Kristina Jackson: Prepare logistics for volunteer clean up and potentially for Mayor's Challenge
 - Lorraine Koss: Insurance, gate opening policies, coordinate long-term plan management with Museum and Cocoa Public Works
 - IFAS: identify key native species for learning component of walk

- Marlene: Reach out to community/neighbors to establish preferences on open hours; identify/map trail on "Map My Walk" ap.
- Jo: coordinate with Mayor's Challenge
- Marlene Weiss will champion initiatives related to Travis Park and the pool/YMCA.
- Chair Riggs agreed to reach out to the Brevard Heritage Council to see if they are willing to coordinate one of their existing historical tours of Cocoa with the Mayor's Fitness Challenge or other city events.
- Marlene agreed to champion future efforts relating to an Arbor Day or tree beauty contest in coordination with the Tree Board.
- Kaylyn Palmer's flyer was super and a useful contribution to the septic to sewer conversion meeting. It will be picked up to support educational efforts along the IRL.
- In addition to the three intersections that should be TPO safety priorities, the board identified three other areas of interest:
 1. The crosswalk signs near Peachtree and Fiske should become standard.
 2. Blind spots on Highland, north of Lake, before the Clearlake Educational Center
 3. Disappearing sidewalk on Michigan south side, as it approaches US1.

Motion by Gombert, 2nd Palmer to approve November Minutes as submitted, with no changes. Motion passed unanimously.

VI. NEW BUSINESS

1. Chair Riggs thanked the Board members on their persistence, patience, passion, and hard work in getting the Sustainability Plan over the finish line. It is ground breaking and only occurred because of their pleasant but insistent will to make it so.

2. The committee provided current contact information to update the membership roster.

3. Motion by Jo Shim, second by Marlene Weiss to elect Kaylyn Palmer as Vice Chair of the Sustainability Board. Motion passed unanimously.

4. The board discussed speaker topics and a schedule for the year. The idea is to have a speaker in every meeting to address a relevant topic for 20 minutes and answer questions for 10 minutes. The group agreed on the following topics as desirable if scheduling permits. Each listed person is responsible for research, outreach and identifying available months the speaker could support. Members will bring this information to the January 7th meeting.

- Vision Zero -- Kim Smith, in January
- Medicaid Expansion -- Jo will get speaker for February
- One Water -- Gary Hubbard, Lorraine to coordinate
- Single Use Plastics/Recycling/Composting -- Koss
- Living Shorelines and Lagoon Friendly Landscapes -- Koss
- Low Impact Development -- Marlene Weiss
- Land Stewardship -- Marlene Weiss
- Soil Integrity -- Marlene Weiss

- Centralized, Commercialized Composting in Orlando -- Kaylyn Palmer
- St. John's Water Management System Challenges -- Kaylyn Palmer
- Controlled Burns -- Bryant Ames, coordinated by Kaylyn Palmer
- Leadership Brevard -- Kaylyn Palmer
- Proper Tree Care -- IAS/IFAS coordinated by Jennifer Riggs
- Recycling in Brevard -- Marcia Booth

5. Kaylyn Palmer volunteered to be the gatekeeper for submissions to the Board's city sustainability web page. This page will hold key shared documents, sustainability resources, and topical articles. Chair Riggs volunteered to design the structure of the page, and coordinate with city staff. The process will be that once a document/link is submitted, it will be reviewed by Kaylyn. If she is concerned that the link does not support the objectives of the Sustainability Board, she will forward it to the board for review. The group will have three business days to make a decision, voting with a majority of quorum.

6. The Board intends to have at least one member present at every city council meeting to stay updated.

7. Angelique Rinaldi will initiate efforts with the city staff to implement a sustainability design scorecard; she will report her progress in January.

8. Members agreed to send a member to every City Council meeting, rotating this responsibility across the board.

9. The Mayor's Fitness Challenge: Board Member Shim requested the event become a Sustainable event by incorporating single-use plastics and modifying the t-shirt policy. The event begins the first Saturday in February and continues for two months. Board Member Shim also recommended an event occur in each council district.

VIII. REPORTS AND ANNOUNCEMENTS

Introduce FIT Intern, Rebecah Van Marter
Cocoa Greenspace/Parks Survey ongoing until 12.31.20
LID Presentation 12.15.20 P&Z Meeting

IX. NEXT MEETING DATE – January 7, 2021 at 6:00PM

The next meeting for the Sustainability Advisory Committee will be a Regular Meeting, Held on Thursday, January 7, 2021 at Cocoa City Hall located at 65 Stone Street, unless a business need arises earlier.

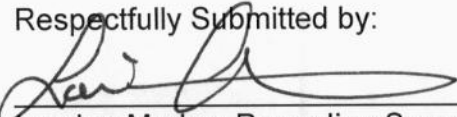
X. ADJOURNMENT

MOTION by SHIM; SECONDED by PALMER to adjourn the Regular Meeting of December 3, 2020. Motion passed unanimously.

The meeting adjourned at 8:48 P.M.


for Jennifer Riggs, Chairperson

Respectfully Submitted by:


for Landon Morley, Recording Secretary