

**MINUTES
CITY OF COCOA
COCOA CRA
REGULAR MEETING
NOVEMBER 13, 2019**

The Regular Meeting of the Cocoa Community Redevelopment Agency was held on November 13, 2019 at City Hall, 65 Stone Street, Cocoa, FL, as publically noted.

I. Call to Order

Chairperson Williams called the meeting to order at 5:00 pm

ROLL CALL:

Jake Williams, Jr.	Chair Person
Brenda Warner	Vice Chairperson
Don Boisvert	Agency Member
Janne Etz	Agency Member
Alex Goins	Agency Member
Lorraine Koss	Agency Member
Edward Lanni	Agency Member
Anthony Garganese	City Attorney
Courtney Jackson	Recording Secretary

PRESENT:

Jake Williams, Jr.	Chair Person
Brenda Warner	Vice Chairperson
Don Boisvert	Agency Member
Janne Etz	Agency Member
Alex Goins	Agency Member
Lorraine Koss	Agency Member
Edward Lanni	Agency Member

ABESENT:

Anthony Garganese	City Attorney (arrived at 5:04pm)
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STAFF PRESENT:

Nancy Bunt, Community Services Director (arrived at 5:12pm), **Matt Fuhrer**, Assistant City Manager, **John Titkanich**, City Manager, **Darryl Niles**, RDA Manager

Agency Member Lanni provided the invocation and **Agency Member Boisvert** led the assembly in the Pledge of Allegiance to the flag of the United States of America.

II. Approval Of Agenda And Minutes:

1. AGENDA: Meeting of November 13, 2019

- * **MOTION by Agency Member Lanni; SECONDED by Agency Member Boisvert to approve the Agenda for the November 13, 2019 Regular Meeting.**

AYES: Williams, Warner, Boisvert, Etz, Goins, Koss, Lanni

MOTION PASSED UNANIMOUSLY (7-0)¹

2. MINUTES: Special Meeting of October 23, 2019

- * **MOTION by Agency Member Lanni; SECONDED by Agency Member Boisvert to approve the Minutes as written for the October 23, 2019 Special Meeting.**

AYES: Williams, Warner, Boisvert, Etz, Goins, Koss, Lanni

MOTION PASSED UNANIMOUSLY (7-0)

III. Delegations:

Aleck Greenwood (640 Brevard Ave.) wanted to address points that the commercial property owners are concerned about. He feels there is a lack of communication and wanted to address the needs of the people who originally created the CRA area. He explained that the changes being made are being done without the property owners' opinions. Some of the major concerns are the tree-lighting being removed, oak trees, downtown brick area maintenance no longer being done, no more pressure washing, crosswalks, and drainage issues. It was suggested to him to contact the new Main Street group and he learned after doing so that there was no interest in commercial property owners being involved in the changes being made. Overall, he feels the property owners have no say and would like to have both the Board and the Main Street group to meet to start correct the issues he previously addressed².

Agency Member Goins asked if the commercial property owners have been reaching out to the City Manager with their concerns.

Mr. Greenwood explained the majority of the commercial property owners do not have time to come and speak, which is why they delegate their concerns to be presented to the Board by him.

Chair Williams clarified that **Mr. Greenwood** is saying that the commercial property owners are feeling excluded from the process.

Mr. Greenwood complained that only the merchants had a say in the crosswalks and they should not have a say as they do not represent the property owners.

Agency Member Goins pointed out the merchants are the ones who reach out the most.

¹ City Attorney Anthony Garganese entered the room at 5:04pm

² Nancy Bunt entered the room at 5:12pm

Mr. Greenwood said that the property owners do not reach out because they do not want to cause drama and wanted to keep their names and information confidential.

Agency Member Etz said that Mr. Greenwood misunderstood, and that if he attended the HCVMS meeting and requested the property owners to be involved, he would know that he has not been rebuffed. She explained it has been in their by-laws for the past 30-years that the property owners have just as much say as anyone. She explained that the property owners are welcome and are just as represented as the merchants.

City Manager Titkanich shared that there is a monthly staff meeting with numerous Cocoa Village associations that come to share/hear information and discuss issues or concerns happening. He shared the crosswalk project update. He briefly went over the tree-lighting update and would also like to have a meeting to discuss the findings from the 2007/2017 parking studies. He discussed the progress of the pumps at the riverfront parks. Lastly, he discussed the Civic Center Waterfront Park and Waterfront Master Plan.

Chair Williams Jr. further commented on the Waterfront Master Plan.

City Manager Titkanich further discussed street striping issues.

IV. Action Items

1. Approve purchase of five (5) cigarette receptacles, totaling \$1,288, for use in several high traffic locations in Cocoa Village. Approve a budget transfer of \$1,288 from the Travel and Per Diem account to the Operating Supplies account to enable such purchase.

Mr. Niles presented the Action Item to the Board and provided background on the item as well as Staff's recommendation.

Agency Member Etz asked if they need to be cleaned and who is responsible for doing so.

Mr. Niles shared that Public Works would be responsible.

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Motion by Vice Chair Warner; SECONDED by Agency Member Etz to Approve the Purchase of Five (5) Cigarette Receptacles, Totaling \$1,288, For Use in Several High Traffic Locations in Cocoa Village. Approve a Budget Transfer of \$1,288 from the Travel and Per Diem Account to the Operating Supplies Account to Enable Such Purchase.

AYES: Williams, Warner, Boisvert, Etz, Goins, Koss, Lanni
MOTION PASSED UNANIMOUSLY (7-0)

V. Attorney's Report

None.

VI. Updates and Staff Reports

1. Informational Item- 2020 Cocoa CRA Meeting Calendar

Mr. Niles shared that the 2020 Cocoa CRA Meeting Calendar is attached in their agenda for review.

2. Informational Item- Project Updates

Mr. Niles shared the project update items which were not detailed by City Manager Titkanich earlier in the meeting:

- 603 Brevard Hotel Project: developer is in the process of submitting deliverables and once they are received, they will be reviewed for sufficiency and a report will be given to the board at the next meeting.
- The T-Docks and Day Slips have a projected completion date of spring 2020.
- Promenade and overlook: design is complete, bidding has opened and award on December 11, 2019 and will be complete by July 4, 2020.
- Gateway Entry Feature: Bid awarded and will begin shortly.
- Riveredge Blvd: new sidewalk in FY20; the new sidewalk will connect Harrison St. to SR 520 along the west side of Riveredge Blvd.
- Cocoa Village Architectural Standards: scheduled for FY2020 completion; staff will seek the assistance of a consultant to complete project.

3. Informational Item- Budget Report

Mr. Niles shared that the budget report is attached in their agenda for review.

VII. Next Meeting Date

The next regularly scheduled meeting of the Cocoa Redevelopment Agency will be on Wednesday, December 11, 2019 at 5pm at the Cocoa City Hall, 65 Stone Street, Cocoa, Florida, unless a business need arises earlier.

VIII. Adjournment

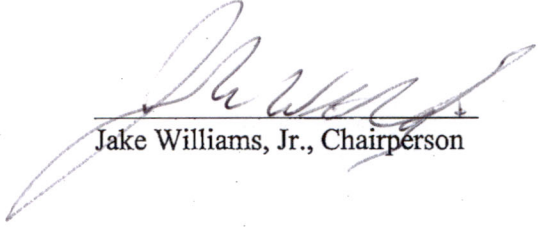
* MOTION made by Agency Member Boisvert; SECONDED by Agency Member Lanni to adjourn the Regular Meeting of November 11, 2019.

AYES: Williams, Warner, Boisvert, Etz, Goins, Koss, Lanni

MOTION PASSED UNANIMOUSLY (7-0)

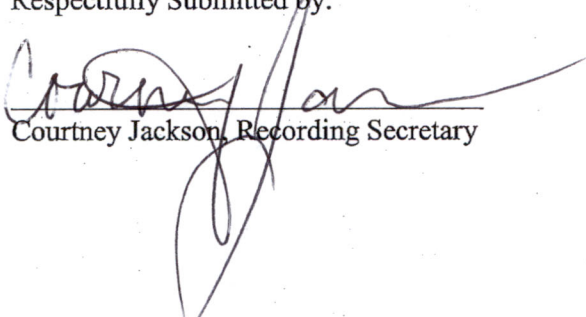
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MEETING WAS ADJOURNED at 5:40pm



Jake Williams, Jr., Chairperson

Respectfully Submitted by:



Courtney Jackson, Recording Secretary