MINUTES - AMENDED & APPROVED
CITY OF COCOA
DIAMOND SQUARE CRA
REGULAR MEETING
October 19, 2020

The Regular Meeting of the Cocoa Community Redevelopment Agency was held on October 19, 2020, at City Hall, 65 Stone Street, Cocoa, FL, as publicly noted.

I. Call to Order

Chairperson Moore called the meeting to order at 6:10 pm.

ROLL CALL:

Tracy A. Moore	Chairperson
Delores Martin	Vice Chairperson
Sylvia Thomas	Agency Member
Ed Jones	Agency Member
Jackie Isom	Agency Member
Marilyn Ross Smith	Agency Member
Larry Brown	Agency Member
Joseph Colombo	Agency Attorney
Lori Chabot	Recording Secretary

PRESENT:

Tracy A. Moore	Chairperson
Jackie Isom	Agency Member
Sylvia Thomas	Agency Member
Marilyn Ross Smith	Agency Member
Larry Brown	Agency Member
Lori Chabot	Recording Secretary

ABESENT:

Delores Martin	Vice Chairperson
Ed Jones	Agency Member
Joseph G. Colombo	Agency Attorney

STAFF PRESENT:
Nancy A. Bunt, Community Services Director**, Alex Goins,** Deputy Mayor and **Stockton Whitton,** City Manager**.**

Agency Member Thomas provided the invocation and the Pledge of Allegiance to the flag of the United States of America.

II. **Approval of Agenda and Minutes:**

AGENDA: Regular Meeting October 19, 2020.

* **MOTION by Agency Member Brown; SECONDED by Agency Member Isom to approve the agenda for the October 19, 2020 Regular Meeting as written.**

MINUTES: Regular Meeting of September 21, 2020.

* **MOTION by Agency Member Brown; SECONDED Agency Member Thomas to approve the minutes for the September 21, 2020, Regular Meeting as written or with correction.**

AYES: ALL

MOTION PASSED UNAMIOUSLY (5 -0)

III. **Delegations**

Purvette Bryant – 601 Stone Street – Requested the CRA's assistance with preserving and protecting the family home on 601 Stone Street. Ms. Bryant is currently researching to acquire a historical site designation for the home and gave a history of the home to include ownership transfers that occurred through the years. Chairperson Moore asked about the home and the condition of the property and Ms. Bryant explained the work/repairs that have been completed on the home, adding that it was a 3-4 bedrooms with 2 baths. Agency Member Brown asked what the plans were for the home and Ms. Bryant responded they were considering a bed and breakfast. Director Nancy A. Bunt added that if the property was a bed and breakfast, that would be considered commercial and may be more costly. Agency Member Brown also asked if they had considered other commercial options for the property. Ms. Bryant said they were and had not made any final decisions. Chairperson Moore asked if they had contacted the Florida Historical Society. Chairperson Moore also asked Staff to look into what assistance could be available from the City for Ms. Bryant. Agency Member Brown agreed stating, he would like to help preserve the property. He added that new construction was great however, preserving the history of Diamond Square was important. Deputy Director Charlene Neuterman added that she had spoken with the owner and grant funding through the City may be possible. She added it may also be necessary to gain approval / assistance with the County. Ms. Bryant asked the CRA board for their endorsement and support moving forward. The board agreed.

IV. **Presentations**

None

V. **Action Items**

1.Approve a BAF and Resolution in the amount of $50 to transfer funds from the Contingency Account to cover a short fall for DS CRA Insurance

* ***MOTION by Agency Member Brown; SECONDED by Agency Member Thomas to** Approve BAF and Resolution to transfer funds from the Contingency Account to cover a short fall for DS CRA Insurance.

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

2. Approve and accept a Letter of Engagement from MSL For Audit Services and approve a BAF and Resolution for associated costs. Director Nancy A. Bunt explained that the CRA audit was previously included in the City's audit. In 2019, the FS changed and is requiring each CRA to have their own audit.

* ***MOTION by Agency Member Brown; SECONDED by Agency Member Thomas** to approve and accept a Letter of Engagement from MSL For Audit Services and approve a BAF and Resolution for associated costs.

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

VI. **Attorney's Report**

None

VII. **Updates and Staff Reports**

1.Information Item – 2021 Budget

Chairperson Moore discussed the Joe Lee Smith event and added her wishes for an educational component for seniors and kids be available at the center. The members discussed ideas such as mentoring programs, medical blood pressure checks. Director Nancy A. Bunt added there is a room available for that. Agency Member Brown added there were not any computers available there and would like to see some added. Discussion ensued as to setting a Community Event as previously discussed as a Community Day, at the Joe Lee Center to 1) discuss the DS corridor revitalization and 2) what the communities' wishes were for services in Joe Lee Smith Center. The recommendation was to have create a questionnaire for and have this meeting at the center and include providing notices through the local churches. In addition, recommendation was made to form a committee of DS residents. Chairperson Moore agreed. She also would like to see the CRA accomplishments added to the questionnaire as well as she felt it was also important that the community see what has been done.

Alex Goins discussed the closing of the RR in DS and is in discussions as to get it reopened. He also requested from the board a letter of support that may be helpful. Discussion ensued as to when and why the closing occurred and the board agreed that opening or joining the two sides was important. The board agreed in support Mr. Goins in these efforts.

Chairperson Moore asked about the Rose Garden property and the RFP. Staff responded that a survey and appraisal quotes were being requested in order to prepare the RFP on the two Rosa Jones lots and look at what could be done with the Rose Garden apartments. This information should be available for the November meeting.

VIII. **Next Meeting Date**

The next regularly scheduled meeting of the Diamond Square Community Redevelopment Agency will be on Monday, November 16, 2020 at 6 pm at the Cocoa City Hall, 65 Stone Street, Cocoa, Florida, unless a business need arises earlier.

IX. **Adjournment**

*   * **MOTION by Agency Member Brown; SECONDED by Agency Member Thomas to adjourn the meeting.**

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

MEETING WAS ADJOURNED at 7:14 pm

Tracy Moore, Chairperson

Respectfully Submitted by:

Lori Chabot, Recording Secretary