

**MINUTES
CITY OF COCOA
DIAMOND SQUARE CRA
SPECIAL MEETING
September 20, 2021**

The Special Meeting of the Cocoa Community Redevelopment Agency was held on September 20, 2021 at Dr. Joe Lee Smith Community Center, 415 Stone Street, Cocoa, FL, as publicly noted.

I. Call to Order

Vice Chairperson Martin called the meeting to order at 6:02 pm.

ROLL CALL:

Tracy A. Moore	Chairperson
Delores Martin	Vice Chairperson
Sylvia Thomas	Agency Member
Ed Jones	Agency Member
Jackie Isom	Agency Member
Marilyn Ross Smith	Agency Member
Larry Brown	Agency Member
Joseph Colombo	Agency Attorney
Lori Chabot	Recording Secretary

PRESENT:

Delores Martin	Vice Chairperson
Jackie Isom	Agency Member
Marilyn Ross Smith	Agency Member
Larry Brown	Agency Member
Ed Jones	Agency Member
Joseph G. Colombo	Agency Attorney
Lori Chabot	Recording Secretary

ABSENT:

Tracy A. Moore	Chairperson
Sylvia Thomas	Agency Member

STAFF PRESENT:

Charlene Neuterman, Interim Community Services Director.

Bishop Timothy McGahee provided the invocation and the Pledge of Allegiance to the flag of the United States of America.

II. **Approval of Agenda and Minutes:**

AGENDA: Special Meeting of September 20, 2021.

- * ***MOTION by Agency Member BROWN; SECONDED by Agency Member JONES to approve the agenda as written for the September 20, 2021, Special Meeting.**

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

MINUTES: Special Meeting of August 23, 2021.

- * ***MOTION by Agency Member BROWN; SECONDED by Agency Member ISOM to approve the minutes for the August 23, 2021, as written.**

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

- III. **Delegations:** - Habitat for Humanity – Update on Female Veteran’s Village. All 6 lots in the Veterans Village are in progress and there are two back-ups, just in case said Anna Terry of Habitat.

- IV. **Presentations:** - None

- V. **Action Items:**

1. Staff requests Agency approval for the Proposed Budget for FY2022.

Charlene Neuterman introduced the item and reviewed with Agency Members their previous recommendations for the coming year. Mrs. Neuterman added with the increase in the Millage Rate there will be about an additional \$30,000 available in Contingency for Diamond Square projects.

- * ***MOTION by Agency Member BROWN; SECONDED by Agency Member SMITH for Agency approval for the Proposed Budget for FY2022.**

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

2. Renew Alliance for Neighborhood Restoration Agreement for Fiscal Year 2022 for \$25,000. Delores McLaughlin was present and provided Agency Members with information and described the program.

Delores McLaughlin provided Agency Members with a written update for the year. She also stated she will be presenting to members at the next DS CRA meeting with a full, detailed report.

* ***MOTION by Agency Member BROWN; SECONDED by Agency Member JONES to Renew Alliance for Neighborhood Restoration Agreement for Fiscal Year 2022 for \$25,000.**

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

3. Staff is requesting Agency approval for an application for the agency's Residential Paint Grant Program in an amount not to exceed \$1,000 for the property located at 451 Stone Street, Cocoa Fl and authorize the City Manager to execute a Residential Paint Program Agreement.

Mrs. Neuterman introduced the item and reminded Agency Members of the Paint and Beautifications grants previously approved as well as the eligibility requirements for applicants and the program procedures. Mrs. Neuterman added his applicant had met the requirements for the grant.

* ***MOTION by Agency Member SMITH; SECONDED by Agency Member BROWN to approval for an application for the agency's Residential Paint Grant Program in an amount not to exceed \$1,000 for the property located at 451 Stone Street, Cocoa Fl and authorize the City Manager to execute a Residential Paint Program Agreement.**

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

4. Staff is requesting Agency approval for an application for the agency's Residential Paint Grant Program in an amount not to exceed \$1,000 for the property located at 435 Stone Street, Cocoa Fl and authorize the City Manager to execute a Residential Paint Program Agreement.

Mrs. Neuterman stated his applicant had met the requirements for the grant.

* ***MOTION by Agency Member SMITH; SECONDED by Agency Member BROWN** to approval for an application for the agency's Residential Paint Grant Program in an amount not to exceed \$1,000 for the property located at 435 Stone Street, Cocoa Fl and authorize the City Manager to execute a Residential Paint Program Agreement.

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

ITEMS V.5, 6, AND 7 WERE TABLE TO NEXT MEETING.

5. Staff is requesting Agency approval for an application for the agency's Beautification Grant Program in an amount not to exceed \$500 for the property located at 607 Aurora Street, Cocoa Fl and authorize the City Manager to execute a Beautification Program Agreement. **TABLE TO NEXT MEETING.**
6. Staff is requesting Agency approval for an application for the agency's Beautification Grant Program in an amount not to exceed \$500 for the property located at 701 Aurora Street, Cocoa Fl and authorize the City Manager to execute a Beautification Program Agreement. **TABLE TO NEXT MEETING.**
7. Staff is requesting Agency approval for an application for the agency's Beautification Grant Program in an amount not to exceed \$500 for the property located at 451 Stone Street, Cocoa Fl and authorize the City Manager to execute a Beautification Program Agreement. **TABLE TO NEXT MEETING.**

Agency Member Brown asked members to table the item number V.5 as he had some concerns with the landscape request made by applicant. Photos supplied with the applications appeared there was quite a bit of landscaping/shrubbery already in place. Mr. Brown questioned whether the grant was to offer residents who didn't have any or very little landscaping an opportunity to have that or was the grant to add to an already lush yard. Discussion among Agency Members and Agency Attorney regarding the wording in the Beautifications Grants and whether there needs to be adjustments made to protocol. The recommendation of the attorney is to table the items until the next meeting giving agency members and staff time to revisit the grant documents.

* ***MOTION by Agency Member BROWN; SECONDED by Agency Member JONES** to table ITEMS V.5, 6, 7 until the next Diamond Square CRA Meeting on October 18, 2021.

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

8. Staff is requesting Agency approval for an application for the agency's Beautification Grant Program in an amount not to exceed \$500 for the property located at 435 Stone Street, Cocoa Fl and authorize the City Manager to execute a Beautification Program Agreement.

* ***MOTION by Agency Member BROWN; SECONDED by Agency Member SMITH** to approval for an application for the agency's Residential Beautification Grant Program in an amount not to exceed \$500 for the property located at 435 Stone Street, Cocoa Fl and authorize the City Manager to execute a Residential Beautification Grant Program Agreement.

AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

VI. **Attorney's Report** – None

VII. **Updates and Staff Report**

Mrs. Neuterman updated Agency Members on the two Historical Preservation grants that were received awarded for museum displays and to document and research historical information at the museum. Ms. McLaughlin asked about the intent of the museum and the African American culture to be documented. Mrs. Neuterman explained it would include Cocoa and Brevard County and staff planned to work with Historical Society for assistance. Deputy Mayor Goins also added they would be reaching out to other museums for guidance. Ms. McLaughlin asked if staff would be working on this and Deputy Mayor Goins replied they were putting together a Committee. Deputy Chairperson Martin also suggested the committee do the interviewing.

Update given by Mrs. Neuterman about the success of the Summer Camp and the appreciation for the DS CRA scholarships.

Mrs. Neuterman gave an update on the UPSTART program and the grant recipient Purvette Bryant was available to share her appreciation and plans.

Deputy Mayor Goins gave an update on the rezoning ideas for Stone Street. Discussion ensued surrounding the idea. Mrs. Neuterman explained the DS CRA Plan was written for single family homes and rezoning the area to multi-family would violate that CRA plan. With that, the plan would have to be re written which would take (give or take) 3 years for an agency that sunsets in 7. Attorney Colombo stated it would be best to present 3-4 locations to examine for the possibility of rezoning those specific locations and that would not violate the current plan. Deputy Mayor Goins replied he would provide a few areas to Attorney Colombo.

Agency Member Isom asked about the location that used to be the garden and that the agency had voted to put a duplex there. Mrs. Neuterman replied that property went back to the City and it was being used by the Sustainability Board as a teaching garden. Mrs. McLaughlin responded there wasn't anything there, it was all overgrown. Deputy Mayor Goins will speak to Council about that area and reply.

VIII. Next Meeting Date

The next regularly scheduled meeting of the Diamond Square Community Redevelopment Agency will be on Monday, October 18, 2021 at 6 pm at Cocoa City Hall, 65 Stone Street, Cocoa, Florida, unless a business need arises earlier.

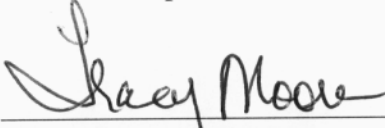
IX. Adjournment

* *MOTION by Agency Member BROWN; SECONDED by Agency Member SMITH to approval for an application for the agency's Residential to adjourn the meeting.

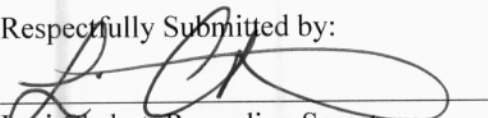
AYES: ALL

MOTION PASSED UNANIMOUSLY (5-0)

MEETING WAS ADJOURNED at 7:07 pm.


Tracy Moore, Chairperson

Respectfully Submitted by:


Lori Chabot, Recording Secretary