

**JOURNAL
CITY OF COCOA
DIAMOND SQUARE REDEVELOPMENT AGENCY
REGULAR MEETING
SEPTEMBER 17, 2018**

A Regular Meeting of the Diamond Square Redevelopment Agency Board was held on September 17, 2018 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noticed.

I. CALL TO ORDER:

Chairwoman Moore called the meeting to order at 6:01 pm.

ROLL CALL:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairperson
Larry Robinson	Agency member
Jewel Collins	Agency member
Edward Jones	Agency member
Sylvia Thomas	Agency member
Joseph Colombo	Agency counsel
Clarence Whipple Jr.	Council Liaison

PRESENT:

Tracy Moore	Chairwoman
Larry Robinson	Agency member
Jewel Collins	Agency member
Sylvia Thomas	Agency member
Joseph Colombo	Agency counsel
Clarence Whipple Jr.	Council Liaison
Torri Edwards	Recording Secretary

ABSENT:

Delores Martin	Vice Chairperson
Edward Jones	Agency member

STAFF PRESENT:

Charlene Neuterman, Redevelopment Program Manager.

Chairwoman Moore provided the invocation and led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA: Regular Meeting of September 17, 2018

- * **MOTION** by Agency member Collins; **SECONDED** by Agency member Thomas to approve the agenda with amendments for the Regular Meeting of September 17, 2018.

AYES: Moore, Robinson, Collins, Thomas

MOTION CARRIED (4-0)

MINUTES: Minutes of the Regular Meeting of August 20, 2018

- * **MOTION** by Agency member Collins; **SECONDED** by Agency member Robinson to approve the minutes of the Regular meeting of August 20, 2018.

AYES: Moore, Robinson, Collins, Thomas

MOTION CARRIED (4-0)

III. DELEGATIONS:
NONE

IV. PRESENTATIONS:
NONE

V. ACTION ITEMS:

1. Approve a Budget Adjustment for Additional Funds to Cover Legal Services Through End of FY 2018:

- * **MOTION** by Agency member Thomas; **SECONDED** by Agency member Robinson to approve a budget adjustment to increase the funds in the Legal Services line item; Approve a change order in the amount of \$500 to PO# 71413 to add funds to the purchase order to cover additional Legal Services for the Diamond Square Redevelopment Agency.

AYES: Moore, Robinson, Collins, Thomas

MOTION CARRIED (4-0)

2. Approve Professional Services Contract with the Alliance for Neighborhood Restoration for the Diamond Square Grant Initiatives Project (RFP# P-19-01-COC):

- * **MOTION** by Agency member Robinson; **SECONDED** by Agency member Collins to award the Diamond Square Initiative Project (RFP P-19-01-COC) to the Alliance for Neighborhood Restoration for Fiscal Year 2019, effective October 1, 2018 through September 30, 2019 and approve the Agreement in the amount of \$20,000, payable in the four (4) quarterly installments, upon Council approval of the Fiscal Year 2019 Budget.

AYES: Moore, Robinson, Collins, Thomas

MOTION CARRIED (4-0)

VI. UPDATES AND STAFF REPORTS:

1. DS CRA Project Updates:

Ms. Neuterman announced The Dr. Joe Lee Smith Community Center will be a similar design to the Walter Butler Community Center in Port St. John. They are close to 40% design plans and will be going out for RFQ in October/November. Ms. Neuterman indicated that there will not be a formal tour of the Walter Butler Community Center in Port St. John but members are able to tour on their own during normal business hours. Member Collins indicated that she recently attended an event at the Walter Butler Community Center and that it is a very nice facility and had a large meeting area.

VII. NEXT MEETING DATE:

The next meeting of the Diamond Square Redevelopment Agency will be a Regular Meeting to be held on October 15, 2018 at 6:00 pm at City Hall, 65 Stone Street.

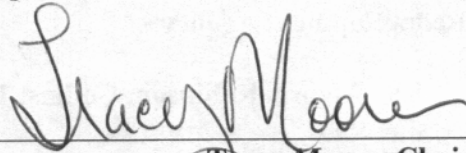
IX. ADJOURNMENT:

- * **MOTION** by Agency member Collins; **SECONDED** by Agency member Thomas to adjourn the Regular Meeting of September 17, 2018.

AYES: Moore, Robinson, Collins, Thomas

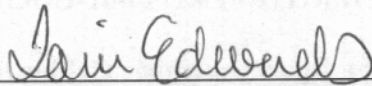
MOTION CARRIED (4-0)

MEETING WAS ADJOURNED AT 6:55 pm



Tracy Moore, Chairwoman

Respectfully Submitted,



Torri Edwards, Recording Secretary