

SCANNED

**MINUTES
CITY OF COCOA
DIAMOND SQUARE REDEVELOPMENT AGENCY
REGULAR MEETING
September 19, 2016**

A Regular Meeting of the Diamond Square Redevelopment Agency Board was held on September 19, 2016 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noticed.

I. CALL TO ORDER:

Chairwoman Moore called the meeting to order at 7:07 pm

ROLL CALL:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairwoman
Adrian Moss-Beasley	Agency member
Larry Robinson	Agency member
Jewel Collins	Agency member
Edward Jones	Agency member
Ruby Jenkins	Agency member
Joseph Colombo	Agency counsel
Michael Blake	Council Liaison

PRESENT:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairwoman
Larry Robinson	Agency member
Jewel Collins	Agency member
Michael Blake	Council Liaison
Monica Arsenault	Recording Secretary

ABSENT:

Ruby Jenkins	Agency member
Edward Jones	Agency member
Adrian Moss-Beasley	Agency member
Joseph Colombo	Agency counsel (excused)

STAFF PRESENT:

Steven P. Belden, AICP, Community Services Director

Agency member **Collins** provided the invocation and led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA: Regular Meeting of September 19, 2016

- * **MOTION by Vice Chairwoman Martin; SECONDED by Agency member Collins to approve the agenda for the Regular Meeting of September 19, 2016 with the exception that the Cocoa Police Department end of year report be presented by the Alliance for Neighborhood Restoration.**

AYES: Moore, Martin, Robinson, Collins

MOTION CARRIED UNANIMOUSLY (4-0)

MINUTES: Minutes of the Regular Meeting of August 15, 2016

- * **MOTION by Agency member Robinson; SECONDED by Agency member Collins to approve the minutes of the regular meeting of August 15, 2016.**

AYES: Moore, Martin, Robinson, Collins

MOTION CARRIED UNANIMOUSLY (4-0)

III. DELEGATIONS:

NONE

IV. PRESENTATIONS:

1. Alliance for Neighborhood Restoration – End of Year Report

Delores McLaughlin and **Sonja Mitchell** from the Alliance for Neighborhood Restoration presented a PowerPoint presentation to the Agency. **Ms. McLaughlin** shared a summary of the youth programs that primarily served the surrounding Diamond Square community throughout the 2015-2016 fiscal year.

~~2. Cocoa Police Department – End of Year Report~~

V. NEW BUSINESS:

NONE

VI. OLD BUSINESS:

Agency member Collins asked for an update in regards to the Community Garden. **Ms. McLaughlin** shared that the wood for the boxes has been purchased and connections have been made to supply reclaimed water to the vegetation.

Chairwoman Moore asked about any updates in regards to the taco stand operating without a business tax receipt. **Mr. Belden** shared that Code Enforcement will be collaborating with the Police Department to resolve the issue.

VII. AGENCY MEMBERS AND STAFF REPORT:

1. Update on Moore Center Playground Equipment

Mr. Belden shared that staff had reached out to the City's Facilities Manager in regards to the Moore Center playground equipment. **Mr. Belden** stated that the equipment was deemed unsafe because of rust and sharp edges when it was inspected about a year ago. **Mr. Belden** explained that the equipment would need to be dismantled, fixed, and reassembled in order to be in good working condition which could become a costly project for someone to undertake. **Mr. Belden** stated that staff would look into having the equipment removed and disposed of since it is not feasible to donate the equipment in its current condition.

2. Update on Diamond Square CRA Signage

Mr. Belden stated that the signage is in the process of being completed. Once complete, the signs will be erected at the intersections of School Street and Fiske Boulevard, Stone Street and Washington Avenue, and Rosa L. Jones Boulevard and the west side of the FEC railroad.

Chairwoman Moore asked **Mr. Belden** if a sponsored Diamond Square sign from a group or organization is permissible. **Mr. Belden** stated that he believed this could be an option but that staff would look into it.

VIII. NEXT MEETING DATE:

The next meeting of the Diamond Square Community Redevelopment Agency will be a Regular Meeting to be held on Monday, October 17, 2016 at 7:00 p.m. in Council Chambers at City Hall, 65 Stone Street.

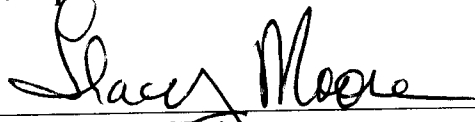
IX. ADJOURNMENT:

- * MOTION by Vice Chairwoman Martin; SECONDED by Agency member Collins to adjourn the Regular Meeting of September 19, 2016.**

AYES: Moore, Martin, Robinson, Collins

THE MOTION CARRIED UNANIMOUSLY (4-0)

MEETING WAS ADJOURNED AT 8:22 p.m.

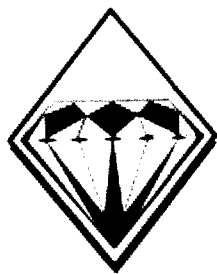


Tracy Moore, Chairwoman

Respectfully Submitted,



Monica Arsenault, Recording Secretary



DIAMOND SQUARE

REDEVELOPMENT AGENCY

AGENDA ITEM V- 1

Diamond Square CRA FY 2017 Budget Amendment

MEMO DATE: October 5, 2016
AGENDA DATE: October 17, 2016
PREPARED BY: Joan Junkala, Economic Development Manager
REQUESTED ACTION: Approve the amended Diamond Square CRA FY 2017 Budget to account for Brevard County's newly adopted millage rates for the General Fund and Recreation Special District IV Operating and Maintenance.

BACKGROUND

On July 18, 2016, the Diamond Square CRA Board approved the Fiscal Year 2017 Proposed Budget. On September 27, 2016, Brevard County Commission adopted new millage rates for FY 2017 to include a reduction in the millage rate for the General Fund from 4.5497 to 4.3631 and an increase in the Recreation Special District IV Operating and Maintenance from 0.6281 to 0.7200. The proposed amended budget reflects the revised Brevard County millage rates and adjusted TIF revenue.

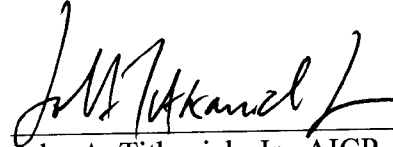
BUDGETARY IMPACT

An adjustment will be made to the overall Diamond Square CRA FY 2017 Budget to account for Brevard County's newly adopted millage rates, specifically as it pertains to the General Fund and the Recreation Special District IV Operating and Maintenance. The revised Brevard County millage rates will result in an increase in the FY 17 TIF revenue from \$114,250 to \$115,766; an increase of \$1,516. Account 111-3230-559.45-00 Insurance line item "\$4,169", will be increased by \$36 to offset a negative balance. Account 111-3230-559.83-00 (Other Grants and Aids) line item "Façade Program - \$15,000", will be increased by \$1,480 for a new balance of \$16,480.

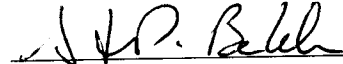
REVIEWED

The City Manager, Community Services Director and Finance Director have reviewed this agenda item.

City Manager


John A. Titkanich, Jr., AICP

Community Services Director


Steven P. Belden, AICP

Finance Director

 10.12.16
Teri Butler

REQUESTED MOTION

Approve the amended Diamond Square CRA FY 2017 Budget to account for Brevard County's newly adopted millage rates for the General Fund and Recreation Special District IV Operating and Maintenance.

Account	Diamond Square CRA	FY2017 Annual Budget
PERSONNEL SERVICES		
111-3230-559.12-00	Regular Salaries & Wages	\$12,186
111-3230-559.12-12	Accrual Payout	\$265
111-3230-559.14-00	Overtime	\$0
111-3230-559.21-00	F.I.C.A.	\$1,000
111-3230-559.22-00	Retirement Contributions	\$937
111-3230-559.23-00	Life/Health Contributions	\$1,914
111-3230-559.24-00	Worker's Compensation	\$32
111-3230-559.27-00	Cafeteria Plan	\$600
Total Personnel Services		\$16,934
OPERATING EXPENSES		
111-3230-559.31-00	Professional Services	\$20,000
	Alliance for Neighborhood Restoration - \$20,000	
111-3230-559.31-01	Legal Expenses	\$2,000
111-3230-559.34-00	Contract Services	\$7,500
	Property Maintenance - \$2,500	
	Community Policing - \$5,000	
	(Cash Carryforward - \$220)	
111-3230-559.39-00	Contingency	\$0
111-3230-559.40-00	Travel and Per Diem	\$0
111-3230-559.41-00	Communication and Freight	\$0
111-3230-559.42-00	Postage & Freight	\$0
111-3230-559.45-00	Insurance	\$4,205
	(Cash Carryforward - \$201)	
111-3230-559.47-00	Printing & Binding	\$0
111-3230-559.48-00	Promotional Activities	\$0
111-3230-559.49-00	Other Charges and Obligations	\$400
	Legal Advertising - \$400	
	(Cash Carryforward - \$322)	
111-3230-559.52-00	Operating Supplies	\$0
111-3230-559.54-00	Books/Publications/Membership Dues	\$175
	Membership and Dues - \$175 DEO	
111-3230-559.55-00	Training	\$0
111-3230-559.61-00	Land	\$0
111-3230-559.63-00	Infrastructure	\$85,361
	Stone Street Terminus Construction - \$25,000 - Phase 1	
	Stone Street Engineer/Construction - \$60,361	
111-3230-559.82-00	Aid to Private Organizations	\$0
111-3230-559.83-00	Other Grants and Aids	\$16,480
	Façade Program - \$15,000	
	(Cash Carryforward - \$11,092)	
Total Operating Expenses		\$136,121