

**MINUTES
CITY OF COCOA
COCOA CRA
REGULAR MEETING
September 9, 2020**

The Regular Meeting of the Cocoa Community Redevelopment Agency was held on September 9, 2020 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noted.

I. Call to Order

Chairperson Williams called the meeting to order at 5:05 pm.

ROLL CALL:

Jake Williams, Jr.	Chairperson
Alex Goins	Vice Chairperson
Don Boisvert	Agency Member
Janne Etz	Agency Member
Edward Lanni	Agency Member
Brenda Warner	Agency Member
Lorraine Koss	Agency Member
Anthony Garganese	City Attorney
Lori Chabot	Recording Secretary

PRESENT:

Jake Williams, Jr.	Chairperson
Alex Goins	Vice Chairperson
Don Boisvert	Agency Member
Janne Etz	Agency Member
Ed Lanni	Agency Member
Lorraine Koss	Agency Member
Brenda Warner	Agency Member
Anthony Garganese	City Attorney
Lori Chabot	Recording Secretary

ABESENT:

NONE

STAFF PRESENT:

Charlene Neuterman, Deputy Community Services Director, **Matt Fuhrer**, City Manager, **Nancy Bunt**, Community Services Director and Finance Director **Rebecca Bowman**.

Vice Chairperson Goins provided the invocation and **Agency Member Boisvert** led the assembly in the Pledge of Allegiance to the flag of the United States of America.

II. Approval Of Agenda And Minutes:

AGENDA: Regular Meeting of September 9, 2020.

MINUTES: Regular Meeting of August 12, 2020 as written.

- * **MOTION by Agency Member Lanni; SECONDED by Agency Member Koss to approve the Agenda for the Regular Meeting of September 9, 2020, and the Minutes for the August 12, 2020 as written.**

AYES: WILLIAMS, GOINS, ETZ, KOSS, WARNER, BOISVERT, KOSS

MOTION PASSED UNANIMOUSLY (7-0)

- III. Delegations: Alex Greenwood** spoke to the CRA requesting a consensus on a design plan for the crosswalks, adding painted notches on the current parking spaces as they are not being used correctly, and sending out an RFP for a parking garage.

Chairperson Williams began a discussion among Agency Members regarding the crosswalks and parking spaces. Interim City Manager Fuhrer stated the Public Works Director is addressing the crosswalks and has researched different ideas. He will be bringing options for crosswalks to the next meeting. Discussion continued about the parking spaces and some felt the parking spaces were working and some felt the spaces were not being used correctly, thereby taking up more room. Agency Member Koss suggested educating the Community on how they worked. Agency Member Warner suggested giving it more time. Interim City Manager stated the parking space design was to allow for more parking. Interim City Manager suggested looking at spot size per code.

Mr. Greenwood called for a board consensus for an RFP for a parking garage. Agency Member Boisvert stated he was not in favor of garage. Agency Member Koss mentioned adding this item to a citizen's survey to assess their willingness for a parking garage. Mr. Greenwood suggested seeking assistance with funding. Chairperson Williams responded it needed to be addressed in a public meeting. Interim City Manager Fuhrer mentioned an update on parking assessment/project in the village is currently underway and that the CRA may want to wait to see those results before going to garage. Agency Member Etz stated she was in favor of getting RFP for garage. Agency Member Koss said she would like to see more information. There was no consensus on these items and CRA agreed to hold on these matters.

IV. Presentations:

Pat Tyjeski, Director of Planning for S&ME provided a presentation on the Design Standards Schedule for Cocoa Village. Ms. Tyjeski discussed the historic qualities and uniqueness of the Village and added S&ME would be looking less at architectural styles and more at building design like frontage, facades, entrances, fenestration, materials, colors, ways to hide dumpsters or a/c units, etc. Additionally, she discussed the schedule for the project.

Agency Member Koss discussed the “hay days” of Cocoa and if the standards placed any emphasis on that period? Ms. Tyjeski replied that that would depend on the city and their choices. She added that Cocoa Village has so many different styles and they would not try to add or mimic those. The standards can be written to have certain windows, doors, etc., but be less about styles. Agency Member Warner stated she like the variety of styles in Cocoa Village and supported guidelines that were not too restrictive but that buildings should fit in. Ms. Tyjeski added that when owners are updating or adding, the guidelines would request they stay true to the original style. Agency Member Etz is excited to see where the project goes, but added it shouldn’t make things more difficult for existing owners or new owners. Agency Member Etz also stated she liked the ideas for disguising dumpsters, a/c, etc. Agency Member Koss agreed the standards should not create any additional burden to the owners. Agency Member Koss asked about height restrictions. Interim City Manager responded that it depends on where in the village the building is, the highest is 8 stories. Agency Members thanked Ms. Tyjeski for her presentation.

V. Action Items:

1. Staff is requesting Agency Approval to modify the Cocoa CRA regular meeting day from Wednesday to Tuesday during the second week of each month, beginning with the October, 2020 meeting.

At the June 24, 2020, City Council Meeting, Cocoa City Council approved to modify City Council regular meeting days from Wednesday to Tuesday. It has been customary that Cocoa CRA meeting immediately prior to the City Council’s meeting, and therefore, Staff is request to change the day from Wednesday to Tuesday. The time of the Cococa CRA meeting will remain at 5:00 pm.

*** MOTION by Agency Member Warner; SECONDED by Agency Member Boisvert.**

AYES: WILLIAMS, GOINS, ETZ, LANNI, WARNER, BOISVERT, KOSS

MOTION PASSED UNANIMOUSLY (7-0)

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- * MOTION by Agency Member Warner; SECONDED by Agency Member Boisvert.**
- AYES: WILLIAMS, GOINS, ETZ, LANNI, WARNER, BOISVERT, KOSS**
- MOTION PASSED UNANIMOUSLY (7-0)**

VI. ATTORNEY'S REPORT

NONE

VII. UPDATES AND STAFF REPORTS

Project Update. Charlene Neuterman told agency members the Project Update Report was attached and to contact her if they had any questions.

Chairperson Williams mentioned someone who would like to develop a mooring field at no cost to the city. Agency Member Koss asked about timeline for a mooring field. Interim City Manager Fuhrer replied stating the permitting process was extensive and would take some time. Chairperson Williams stated he would provide the contact details to Staff.

VIII. NEXT MEETING DATE

The next regularly scheduled meeting of the Cocoa Redevelopment Agency will be on Tuesday, October 13, 2020 at 5:00 PM in the Council Chambers located in Cocoa City Hall, 65 Stone Street, Cocoa, Florida.

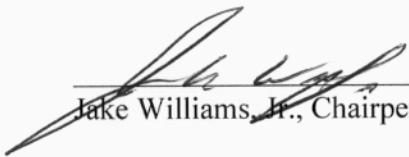
IX. ADJOURNMENT

MEETING WAS ADJOURNED AT 5:58 PM.

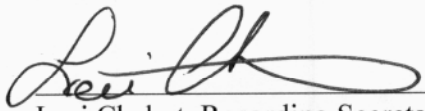
* **MOTION by Agency Member Boisvert; SECONDED by Agency Member Goins.**

AYES: WILLIAMS, GOINS, ETZ, LANNI, WARNER, KOSS, BOISVERT

MOTION PASSED UNANIMOUSLY (7-0)


Jake Williams, Jr., Chairperson

Respectfully Submitted by:


Lori Chabot, Recording Secretary