

City of Cocoa

*65 Stone Street
Cocoa, FL 32922*



Meeting Agenda

Monday, August 19, 2019

6:00 PM

Cocoa City Council Chambers

Diamond Square RDA

I. CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

1. 19-365 Approve the Agenda for the meeting of August 19, 2019, as presented or with Amendments.

Attachments: DS CRA REGULAR MEETING Short AGENDA August 19 2019.doc

MINUTES:

2. 19-366 Approve the minutes for the Meeting of July 15, 2019, as written or with Amendments.

Attachments: Minutes 07-15-2019 (Final).docx

III. DELEGATIONS:**IV. PRESENTATIONS:**

1. Delores McLaughlin - Alliance for Neighborhood Restoration

V. ACTION ITEMS:

1. 19-387 Consider renewing the Professional Services Agreement with the Alliance for Neighborhood Restoration for Fiscal Year 2020, upon the same terms as the previous one-year agreement, dated September 25, 2018, and the Amendment executed February 1, 2019.

If renewed, said renewal shall be effective October 1, 2019 through September 30, 2020 and shall be in the amount of \$20,000, payable in twelve (12) equal monthly installments, conditioned upon Council Approval of the Fiscal Year 2020 Budget.

Attachments: Draft Agreement with ANR FY2020.docx

2. 19-386 Approve a budget transfer in the amount of \$5,565 for replacement of the fence at the Diamond Square Community Garden.

Attachments: [East Coast Fence Price Quote July 2019.pdf](#)
[BC School Board Fencing Contract.pdf](#)
[BAF 19-116 -CS-DSQ Garden Fence \(8-19-19\) CRA 19-386.pdf](#)

3. 19-390 Approve the Diamond Square CRA Proposed Fiscal Year 2020 Budget.

Attachments: [DSq FY2020ProposedBudget.pdf](#)

VI. ATTORNEY'S REPORT:

VII. UPDATES AND STAFF REPORTS:

VIII. NEXT MEETING DATE:

The next regularly scheduled meeting of the Diamond Square Redevelopment Agency will be on September 16, 2019, at 6:00 PM at the Cocoa City Hall, 65 Stone Street, Cocoa, Florida.

IX. ADJOURNMENT

NOTICE TO THE PUBLIC:

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

City Code Section 2-54 requires that an affirmative vote of a majority of a quorum present shall be necessary to enact an ordinance or adopt any resolution; except that two-thirds of the membership of the Council is required to enact an emergency ordinance. All ordinances require two readings, entitled first reading and second reading and public hearing, prior to adoption.

Members of the public speaking on public hearing items, though entitled to be heard by the City Council, are not entitled to an immediate response by either administrative staff members or Council once the public hearing is closed; however, Council discussion may or may not include a response. No question by the public should be addressed directly by the Administrative staff.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Representatives of recognized groups shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per issue shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council then it may be added to the agenda by an affirmative vote of the Council and written documentation must be submitted at the time the item is added to the agenda.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

This is a public meeting. All interested parties may attend. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at cshealy@cocoafl.org.

DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: July 25, 2019
Agenda Date: August 19, 2019
Prepared By: Darryl Niles, Redevelopment Program Manager
Through: Nancy A. Bunt, Community Services Director
Requested Action:

Approve the Agenda for the meeting of August 19, 2019, as presented or with Amendments.

BACKGROUND:

The Diamond Square CRA approves the Agenda for all of its meetings at the beginning of such meetings.

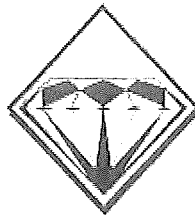
BUDGETARY IMPACT:

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Approve the Agenda for the meeting of August 19, 2019, as presented or with Amendments.



DIAMOND SQUARE

REDEVELOPMENT AGENCY

Tracy Moore
Chairperson

Delores Martin
Vice Chairperson

Ed Jones
Board Member

Jewel Collins
Board Member

Larry Robinson
Board Member

Sylvia Thomas
Board Member

REGULAR MEETING AGENDA

DATE: Monday, August 19, 2019, Location: Cocoa City Hall, Council Chambers
TIME: 6:00 p.m. 65 Stone Street

- I. CALL TO ORDER
ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE
- II. APPROVAL OF AGENDA
AGENDA: Regular Meeting of August 19, 2019
MINUTES: Regular Meeting of July 15, 2019
- III. DELEGATIONS
- IV. PRESENTATION
 1. Delores McLaughlin- Alliance for Neighborhood Restoration
- V. ACTION ITEMS
 1. Alliance for Neighborhood Restoration- Consider Renewal of Professional Services Agreement
 2. Proposed budget transfer in the amount of \$5,565 for replacement of the fence at the Diamond Square Community Garden.
 3. Review Proposed Fiscal Year 2020 Budget for Approval.
- VI. ATTORNEY'S REPORT
- VII. UPDATES AND STAFF REPORTS
 1. Informational item: Budget Report
 2. Informational item: Project Updates
- VIII. NEXT MEETING DATE

The next meeting of the Diamond Square Redevelopment Agency is September 16, 2019 at 6:00 PM. The meeting will be held in the Council Chambers at Cocoa City Hall located at 65 Stone Street.
- VIII. ADJOURNMENT

NOTICE TO PUBLIC:

This is a public meeting. All interested parties may attend. The facility wherein this meeting will be held is accessible to the physically handicapped. Please be advised that more than one member of the City Council may attend. Pursuant to Section 286.0105, *Florida Statutes*, the City hereby advises the public that: If a person decides to appeal any decision made by this board with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to insure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise allowed by law. This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: July 25, 2019

Agenda Date: August 19, 2019

Prepared By: Darryl Niles, Redevelopment Program Manager

Through: Nancy A. Bunt, Community Services Director

Requested Action:

Approve the minutes for the Meeting of July 15, 2019, as written or with Amendments.

BACKGROUND:

The Diamond Square CRA approves the minutes for all of its meetings at the beginning of such meetings.

BUDGETARY IMPACT:

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Approve the Minutes for the meeting of July 15, 2019, as written or with Amendments.

MINUTES
CITY OF COCOA
DIAMOND SQUARE REDEVELOPMENT AGENCY
REGULAR MEETING
JULY 15, 2019

A Regular Meeting of the Diamond Square Redevelopment Agency Board was held July 15, 2019 at City Hall, 65 Stone Street, Cocoa, FL, as publically noticed.

I. CALL TO ORDER

Chairwoman Moore called meeting to order at 6:00 pm.

ROLL CALL:

Tracy Moore	Chairwoman
Delores Martin	Vice Chairperson
Larry Robinson	Agency Member
Jewel Collins	Agency Member
Edward Jones	Agency Member
Sylvia Thomas-	Agency Member
Joseph Colombo	Agency Counsel
Alex Goins	Council Liaison

PRESENT:

Tracy Moore	Chairperson
Delores Martin	Vice Chairperson
Larry Robinson	Agency Member
Edward Jones	Agency Member
Joseph Colombo	Agency Counsel
Alex Goins	Council Liaison
Courtney Jackson	Recording Secretary

ABSENT:

Jewel Collins	Agency Member
Sylvia Thomas	Agency Member

STAFF PRESENT:

Darryl Niles, Redevelopment Program Director, **Charlene Neuterman**, Deputy Community Services Director, **Jake Williams, Jr.**, Cocoa Mayor

Chairperson Moore provided the invocation and led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

Agency Attorney Colombo requested a moment of silence to honor the Late Agency Member Moss-Beasley.

II. APPROVAL OF AGENDA AND MINUTES

Agenda: Regular Meeting of July 15, 2019

- * **MOTION by Vice Chairperson Martin, SECONDED Agency Member Robinson, to approve the agenda for the Regular Meeting of July 15, 2019.**

AYES: Moore, Martin, Jones, Robinson

MOTION CARRIED (4-0)

Minutes: Minutes of April 15, 2019

- * **MOTION by Vice Chairperson Martin; SECONDED by Agency Member Robinson to approve the minutes for the Regular Meeting of April 15, 2019**

AYES: Moore, Martin, Jones, Robinson

MOTION CARRIED (4-0)

III. DELEGATIONS

None

IV. PRESENTATIONS

None

V. ACTION ITEMS

None

VI. ATTORNEY'S REPORT

None

VII. UPDATES AND STAFF REPORTS

1. Informational Item: Budget Report

Mr. Niles presented monthly budget updates for Board review.

Chairperson Moore asked when the next year's budget information would be discussed.

Mrs. Neuterman replied that Staff is in the process of reviewing next year's budget and are aiming for having it ready for the Board to review by August's meeting, but if not then, it should be presented in September's meeting.

Board Liaison Goins shared with the Board that there was announcement made by Commissioners Lobert and Tobia at the Brevard County Commissioners Meeting, indicating that the County wants to revoke the powers of authority for Cocoa's Diamond Square CRA. Mr. Goins stated it was a

conversation not a vote or motion. Stated he will find out more details for what the County's plans are.

Mayor Williams noted that while he is surprised, he is unable to discuss it further and to direct further questions to City Manager Titkanich.

Chairperson Moore expressed her concern for the conversation and wants to know more about the County's goal for wanting to revoke the Board's power and what they can do to avoid being be cut off from projects.

Board Attorney Colombo pointed out that the Board, in historical terms, is one of the least controversial RDA boards and there would need to be evidence as to why they would want to revoke the Board's power.

Chairperson Moore expressed that there is much that the Board wants to accomplish and achieve.

It was noted the City is in communication with the County regarding an agreement between the County and the Diamond Square CRA. No action will be taken by the County at this time to revoke the powers of authority for Diamond Square CRA.

2. Information Item: Project Updates

- Dr. Joe Lee Smith Community Center Update

Mr. Niles announced to the Board the new Civic Center site work is completed and construction has begun.

Agency Member Jones asked when it is expected to be finished.

Mrs. Neuterman replied sometime in early 2020 barring any delays.

Chairperson Moore asked if the pool is in the current budget.

Mrs. Neuterman confirmed it was and it is in the purchase order that is tied into the construction budget.

- Community Garden Update

Mr. Niles announced Eagle Scout troops worked at the garden on May 11 and June 1. They have added six (6) boxes which brings the total to twelve (12) boxes. They have constructed a pathway in the garden, as well as a table for working and/or eating. The Boy Scout troop will return for future work to add six (6) additional garden boxes for a total of eighteen (18) boxes.

Chairperson Moore expressed her concern with the grass maintenance. She thought that with a new fence, citizens will feel more secure to make use of the garden.

Board Liaison Goins agreed and thought there needs to be a better commitment to maintain the garden.

Mr. Niles announced Staff has requested price quotes for regular maintenance.

Discussion between **Board Liaison Goins** and **Mrs. Neuterman** regarding using inmates to maintain the garden's grass.

Chairperson Moore expressed that the garden needs one good solid person/group to say that they're going to do something in the garden and how it would be a great inspiration to have others participate in the garden. She also suggested hosting classes on teaching people how to grow different foods.

Mrs. Neuterman stated she will report back to the board with budget transfers requests to move money into the appropriate accounts to replace the fence and for some upkeep for the garden for the remainder of the fiscal year.

- Diamond Square Initiative Report

Mr. Niles announced that the report of the Alliance for Neighborhood Restoration is attached for the Members to review.

STAFF REPORTS

- Jewel Collins Museum

Mr. Niles shared that Councilmember Goins organized and led a tour of the Hannibal Square Museum in Winter Park, which took place on Saturday, June 29th. Noted some Agency Members and City staff were in attendance.

Board Liaison Goins discussed details of this trip with the board, his hopes for the Jewel Collins Museum, and suggested Cocoa implement a heritage day.

Mrs. Neuterman discussed that the National Park Service's new educational campaign called "African American Civil Rights Network" would like to partner with the City of Cocoa for the museum.

- Dunkin Donuts Announcement

Mr. Niles announced Dunkin Donuts is open for business.

- Miscellaneous Staff Discussion

Chairperson Moore requested if the sidewalks around the museum could be fixed and if there could be more lit ground indicators.

Mrs. Neuterman stated fixing the sidewalks are in the next phase of grant applications they are going to write which also includes updating the exterior. Also stated she will have Mr. Niles get with Public Works to see if the lit ground indicators can be implemented while they are waiting for other grants.

Mr. Niles advised that two (2) board members who did not attend last year, may attend the Florida Redevelopment Conference hosted at the Hilton in Downtown Tampa October 16-18.

Mr. Niles mentioned that he toured Space Coast Area Transit pickup locations in Diamond Square along with SCAT staff. SCAT agreed that several locations can be improved by adding benches and/or trash cans. SCAT will review what can be worked into current and future budgets.

The Board requested Staff to mail a hard copy of the full agenda to their home addresses. It was noted that the paper copy would also serve as a reminder of future meetings and could help with maintaining a quorum for future meetings.

Mr. Niles shared his concern for mailing paper copies due to timing and mail turnaround. Ultimately it was decided Staff will grant the Board's request to send out hard copies of the full Agenda in the mail.

Housing Authority Update

Shauna Ginn (Cocoa Housing Authority) discussed several updates with the Housing Authority construction project and announced they are looking at selling the land between Dollar General and WaWa. She asked the Board if they had any ideas for businesses they would like to see put in, but noted there are exclusions. Shared they are looking into workforce and elderly housing.

Discussion took place between **Chairperson Moore** and **Ms. Ginn** regarding implementing affordable housing for both seniors and workforce.

Discussion between **Board Liaison Goins** and **Ms. Ginn** about creating an access road, along property currently planned for development by the Housing Authority, for children to safely get to and from Endeavor Elementary.

Mayor Williams added that, for safety reasons, he would like to see lighting added along such a route to be used by children walking to school.

Ms. Ginn agreed and mentioned that there is a security camera pointed in that area, however the Housing Authority is looking into funding for additional cameras.

Mayor Williams shared announcements regarding Provost Park and Fern & Prospect Park. He also inquired if the Board would prefer a Volunteer Dinner or Breakfast. The Board agreed with dinner.

NEXT MEETING DATE

The next regularly scheduled meeting of the Diamond Square Redevelopment Agency will be on Monday, August 19, at 6:00 PM at the Cocoa City Hall, 65 Stone Street, Cocoa, Florida.

VIII. ADJOURNMENT

* **MOTION by Vice Chair Martin; SECONDED by Agency Jones to adjourn the Regular Meeting of July 15, 2019**

AYES: Moore, Martin, Robinson, Jones

MOTION CARRIED (4-0)

MEETING WAS ADJOURNED AT 7:23pm

Tracy Moore, Chairwoman

Respectfully Submitted,

Courtney Jackson, Recording Secretary

DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: August 6, 2019
Agenda Date: August 19, 2019
Prepared By: Darryl Niles, Redevelopment Program Manager
Through: Nancy A. Bunt, Community Services Director
Requested Action:

Consider renewing the Professional Services Agreement with the Alliance for Neighborhood Restoration for Fiscal Year 2020, upon the same terms as the previous one-year agreement, dated September 25, 2018, and the Amendment executed February 1, 2019.

If renewed, said renewal shall be effective October 1, 2019 through September 30, 2020 and shall be in the amount of \$20,000, payable in twelve (12) equal monthly installments, conditioned upon Council Approval of the Fiscal Year 2020 Budget.

BACKGROUND:

On September 25, 2018, the Diamond Square CRA entered a Professional Services Agreement with the Alliance for Neighborhood Restoration ("ANR"), whereby ANR would provide community services related to workforce career readiness and crime prevention. The Alliance successfully submitted a proposal which addressed workforce career readiness and crime prevention. The Agreement outlined specific goals, deliverables and reporting requirements.

The existing agreement has an effective term of October 1, 2018 through September 30, 2019. In accordance with Paragraph VI. of the agreement and its Amendment, The Alliance is currently being compensated a total of \$20,000 over the term of the Agreement, which is paid in equal monthly payments. Each payment is made after receipt of submission of a monthly report and deliverables. Monthly reports are due to the Community Services Director or designee no later than ten (10) days after the end of each month.

Based upon the monthly reports submitted, ANR has satisfied the requirements of the Agreement. Further, this program meets Goal 4.4 (Programs and Partners for Kids) and Goal 5.3 (Role Models and Mentoring) in the Diamond Square Community Redevelopment Plan Update.

Accordingly, Staff requests authorization from the Diamond Square Board to execute the Renewal of the Agreement with the Alliance for Neighborhood Restoration, for a one-year term from October 1, 2019 through September 30, 2020, upon the same terms and conditions of the 2018-19 Agreement between the parties.

BUDGETARY IMPACT:

Budgeted (in the FY 2020 Budget) Yes
If not budgeted, is amendment/transfer attached? N/A

Amount Requested \$20,000
Account Number 111-3230-559-31-00
Account Name Professional Services

Source of Funds: Diamond Square FY 2020 Budget

PREVIOUS ACTION:

Pursuant to Agenda Item 18-431, an Agreement was entered between Diamond Square Redevelopment Agency and the Alliance for Neighborhood Restoration, effective from October 1, 2018 through September 30, 2019.

RECOMMENDED MOTION:

Consider renewing the Professional Services Agreement with the Alliance for Neighborhood Restoration for Fiscal Year 2020, upon the same terms as the previous one-year agreement, dated September 25, 2018, and the Amendment executed February 1, 2019.

If renewed, said renewal shall be effective October 1, 2019 through September 30, 2020 and shall be in the amount of \$20,000, payable in twelve (12) equal monthly installments, conditioned upon Council Approval of the Fiscal Year 2020 Budget.

**Diamond Square Initiative Project
Professional Services Agreement**

THIS AGREEMENT is made this _____ day of _____, 2019, by and between the City of Cocoa Diamond Square Redevelopment Agency, a Florida Community Redevelopment Agency formed pursuant to Section 163.330 et seq., Florida Statutes, whose address is 65 Stone Street, Cocoa, Florida (hereinafter referred to as the CRA) and the Alliance for Neighborhood Restoration (hereinafter referred to as the Alliance) whose address is Post Office Box 727, Cocoa, FL 32923.

The CRA intends to enter into a Professional Services Agreement with the Alliance for the provision of services by the Alliance and the reimbursement for those services by CRA as set forth below.

I. SCOPE OF SERVICES

The Alliance will perform the following services on behalf of the CRA with respect to matters relating to or affecting the Diamond Square Redevelopment Plan. All services funded by this Agreement shall be for Diamond Square residents only. Responsibilities include, but are not limited to:

- a) Development of Community Policing Innovations: Projects and initiatives that focus on preventative ways to address crime, such as repairing damaged fences, installing or improving street lighting, meeting with business and homeowners to improve security measures, graffiti removal and park cleaning. Additional community policing innovations may include projects or initiatives that focus on school safety, child abuse intervention, domestic and gun violence, and drugs.
- b) Workforce and Career Readiness Training: Initiatives that educate and train individuals to meet the needs of current and future business and industry in order to maintain a sustainable competitive economic environment.

II. SPECIFIC GOALS OF THIS PROGRAM

Reverse the spiraling decline of the neighborhood caused by drug use and crime, and provide for the public health, safety, morals and welfare of the community.

- a. Plan and implement Out of School Time (OST) programs for the Cocoa Police Athletic League (PAL) Center/Moore Center located at 307 Blake Avenue, for a minimum of 25 youth during the school year, and a minimum of 25 for four weeks during the summer.
- b. Plan and implement a four week Summer Career Readiness Program and on-the-job training for a minimum of 15 Diamond Square Youth in Phase 1 and a minimum of five in Phase 3 on-the-job trainees.
- c. Coordinate a Youth Summit to provide opportunities to connect area youth with College-aged mentors.
- d. Coordinate Crime Prevention Activities for Youth that help build character, develop leadership skills and build a rapport with law enforcement.
- e. Coordinate and sponsor a PAL Basketball Program for area youth, targeting a minimum of 20 Diamond Square Youth between the ages of 8-14, representing 50% of those participating.

**Diamond Square Initiative Project
Professional Services Agreement**

- f. Plan, coordinate, and host a Job Readiness and Employment Workshop targeting 30-50 residents, ages 16-21 in the Diamond Square Community.

III. THE PAL AFTER SCHOOL/SUMMER ACADEMY PROGRAM MODEL

- a. This program serves as a Program Service Delivery Model that provides a range of services and supportive programs:
 - i. Educational
 - ii. Cultural
 - iii. Recreational
 - iv. Health
 - v. Justice-related programming
- b. The goal is as follows:
 - i. Promote skill building and mastery through Out of School Time programming.

IV. WORKFORCE READINESS MODEL

- a. This program serves as a catalyst to expose youth to the world of work through job shadowing, summer employment, technology workshops and other hands-on opportunities.
- b. The goals are as follows:
 - i. To enhance the employment opportunities of under-served youth by providing career exploration, training, and development of social skills through partnering with public and private organizations to create models of success and improve the overall health of the community.
 - ii. Upon completion of the full year (2018-2019) of leadership training coupled with a volunteer requirement, youth will participate in an on-the-job training component in the 2019 PAL Summer Academy and other partnering organizations.
 - iii. Assist in the design and implementation of the Summer Academy Program, providing an opportunity for both children and teens to interact in a camp-like setting. As counselors, they will develop skills in mentoring, problem solving and conflict resolution.
 - iv. Plan, coordinate and host a Life Skills and Job Readiness Workshop to help employers develop talent pipelines by implementing comprehensive strategies and tools that promote self-sufficiency and workforce development to help potential employees to be better equipped and prepared for workforce success.

V. REPORTING REQUIREMENTS

- a. The preparation and submission of twelve (12) monthly reports detailing the specific efforts regarding the above referenced services. The Monthly Report (Exhibit A) will provide the status of all services. This report is to be submitted for review by the Community Services Director and/or their designee no later than ten (10) days after the end of each month. The Community Services Director must approve the form of each Monthly Report prior to any disbursement of funds being authorized by the CRA.
 - i. At a minimum, the Monthly Report shall include:

**Diamond Square Initiative Project
Professional Services Agreement**

1. Job locations, job titles, job descriptions and hours worked
 2. Monthly Activity Report (template to be provided)
 3. Attendance Reports
 4. Monthly Deliverables as outlined in the 2018-2019 Program Deliverables Provided (Exhibit B)
- b. In the event any Program Level is not accomplished as detailed above, a Corrective Action Report will be submitted to the Community Services Director and/or their designee at the time of the specific Monthly Report. The Corrective Action Report, must detail the actions to be taken to correct the cited deficiency within the next month or another month.
 - c. The preparation and submission of an Annual Report detailing the specific efforts regarding the above referenced services. The Annual Report will provide the status and performance measurements of all services as detailed above. This report is to be submitted for review by the Community Services Director and/or their designee no later than ten days after the end of the fiscal year.
 - d. Upon the request of the CRA, a representative of the Alliance shall present the report(s) to the Board.
 - e. The Alliance shall provide evidence of its current non-profit corporate status prior to any disbursement of funds being authorized by the CRA, to include its most recent 990 filing.
 - f. The following items must be submitted by the Alliance prior to any disbursement of funds being authorized by the CRA:
 - i. Operational Budget
 - ii. Copy of Assessment Pre and Post tests
 - iii. A detailed summary of the curriculum that describes the above-mentioned goals, outcomes and deliverables.
 - iv. Monthly schedule of Diamond Square Grant Initiatives Programs
 - v. A copy of intake materials
 - vi. A copy of the number of attendees at each program activity. Actual sign-in sheets may be required.

VI. COMPENSATION AND METHOD OF PAYMENT

- a. For the period of October 1, 2019 through September 30, 2020, the CRA shall reimburse the Alliance for performing services specified in the Scope of Work in the amount of: 12 monthly payments, not to exceed the annual maximum amount of Twenty Thousand Dollars and no cents (\$20,000.00). Funds will be paid after the submission of the Monthly Report. Payment schedule is as follows:

October 2019 through August 2020, monthly payments of (\$1,670) each;
September 2020 payment of (\$1,630).

VII. ADDITIONAL SERVICES

- a. The undertaking by the Alliance to perform services defined within this Services Agreement is only for those services specifically described herein. Upon the request of the CRA, the Alliance may agree to perform additional services. The CRA shall pay the Alliance for the performance of such additional services at an amount to be separately negotiated.

VIII. TERMINATION

**Diamond Square Initiative Project
Professional Services Agreement**

- a. Either party upon a thirty (30) day written notice to the other party may terminate this Services Agreement with or without cause.

IX. PERSONS BOUND BY SERVICES AGREEMENT

- a. The persons bound by this Agreement are the Alliance and the CRA and their partners, successors, heirs, executors, administrators and other legal representatives.
- b. This Agreement and any interest associated with this Agreement may not be assigned, sublet or transferred by either party without the prior written consent of the other or transferred by either party without the prior written consent of the other party.
- c. Nothing herein shall be construed to give any rights or benefits arising from this Services Agreement to anyone other than the Alliance and the CRA.

X. MISCELLANEOUS PROVISIONS

- a. Time is of the Essence
 - i. Time is of the essence of this Services Agreement, and the parties agree to cooperate with each other in performing their respective obligations under this Agreement.
- b. Independent Contractor
 - i. Alliance and all employees of the Alliance shall be considered an Independent Contractor under this Services Agreement and not an employee or agent of the CRA.
- c. Governing Law
 - i. This Services Agreement shall be construed and enforced in accordance with the laws of the State of Florida. The parties further agree that, in any dispute between those relating to this Agreement, exclusive jurisdiction for state court actions shall be the trial courts located in Brevard County, Florida and for Federal actions in the district court located in Orlando, Florida. Any obligation as to jurisdiction or venue in such courts is hereby expressly waived.
- d. Amendments
 - i. This Services Agreement shall not be modified or amended except by written agreement duly executed by the parties hereto and approved by the CRA.
- e. Entire Services Agreement
 - i. This Services Agreement supersedes any other agreement, oral or written and contains the entire agreement between the parties as to the subject matter hereof.
- f. Severability
 - i. If any provisions of this Service Agreement shall be held to be invalid or unenforceable to any extent by a court of competent jurisdiction, the same shall not affect in any respect the validity or enforceability of the remainder of this Agreement.
- g. Effective Date
 - i. This Services Agreement shall become effective on the date it is executed by both parties and shall continue until September 30, 2020, with an opportunity to renew at the discretion of the CRA.

Diamond Square Initiative Project

Professional Services Agreement

h. Attorney Fees

- i. Should any dispute or legal action arise out of this Services Agreement or the obligations stated herein, or any dispute or action is based upon this Agreement or any of its provisions, the prevailing party shall be entitled to recover its reasonable attorney fees, expenses and costs incurred in connection with such a dispute or action, including without limitations, its attorney fees and costs through all administrative, pre-trial, post judgement, and appellate proceedings.

i. Insurance - The Alliance, at its own expense, shall keep in force and at all times maintain during the term of this Agreement:

- i. General Liability Insurance: General Liability Insurance issued by the responsible insurance companies and in a form acceptable to the City, with combined single limits of not less than One Million Dollars (\$1,000,000), for Bodily Injury and Property Damage per occurrence.
- ii. Automobile Liability Insurance: Automobile Liability coverage shall be in the minimum amount of One Million Dollars (\$1,000,000) combined single limits for Bodily Injury and Property Damage per accident.
- iii. Workers' Compensation Coverage: Full and complete Workers' Compensation Coverage, as required by State of Florida law, shall be provided.
- iv. Insurance Certificates: The Contractor shall provide the City with Certificate(s) of Insurance on all policies of insurance and renewals thereof in a form(s) acceptable to the City. Said Liability Policies shall provide that the City be an additional insured. The City shall be notified in writing of any reduction, cancellation or substantial change of policy or policies at least thirty (30) days prior to the effective date of said action. All insurance policies shall be issued by responsible companies who are licensed and authorized under the laws of the State of Florida.

j. Notices

- i. Unless otherwise stated herein, all notices to the parties of this Service Agreement shall be in writing, certified mail return receipt requested, at the addresses listed in this Agreement.

IN WITNESS WHEREOF the CRA and the Alliance have executed this Service Agreement the day and year indicated below:

CITY OF COCOA
DIAMOND SQUARE
REDEVELOPMENT AGENCY
65 STONE STREET
COCOA, FL 32922

ALLIANCE FOR NEIGHBORHOOD RESTORATION
POST OFFICE BOX 727
COCOA, FL 32922

By: _____

Its: City Manager

Date: _____

By: _____

Its: Executive Director

Date: _____



Diamond Square Initiative Project

Monthly Reporting Template

Activity	Description	Date	Hours	Amount

Diamond Square Initiative Project
Professional Services Agreement

Project Deliverables

MONTH	PROGRAM	ACTIVITY	STAFF RESPONSIBLE	OUTCOME	DELIVERABLE
October	YETP Phase 2	Plan Calendar of Community Services Projects and provide attendance requirements for participants	Delores McLaughlin	Provide 16 Youth with Requirements and Training to Successfully Complete Phase 2	Monthly Report
		Hold 2 training sessions on How to Conduct a Meeting	Sonja Mitchell	Develop collaborative partnerships to coordinate and host a Career Readiness Workshop for Diamond Square	How to Conduct a Meeting
		- Facilitate Two Meetings - Plan, organize and supervise Community Service Projects - Develop and Plan Career Readiness Workshop for February			Agenda
November	YETP Phase 2 After School DS Community	- Facilitate 2 Monthly Meetings - Plan, organize, and supervise Community Service Projects - Develop Career Readiness Curriculum for After School - Establish a Partnership with Career Source Brevard	Delores McLaughlin Sonja Mitchell	12-16 Youth participating and working toward requirements - Career Readiness Plan for inclusion in After School Program, one hour a week - Community Partners completed plan for Career Readiness Workshop	- Monthly Report - Career Readiness Curriculum
		- Facilitate 2 Monthly Meetings - Plan, organize, and supervise Community Service Projects - Conduct Tag Drive - Meet with Community Partners to Develop 2019 MOA - Develop budgets for Summer 2019 Stipends - Review/evaluate program requirements - Review/evaluate program materials curriculum	Delores McLaughlin Sonja Mitchell	12-16 Youth participating and working toward requirements - Completed requirements for conference - Secured funding for stipends - Program evaluations completed - Letter of invitation and lists of businesses	- Monthly Report - YEPT Stipends Budget - Career Readiness Documents
December	YETP Phase 2 YETP Phase 1 and 3 After School DS Community Career Readiness Workshop				

Diamond Square Initiative Project
Professional Services Agreement

Project Deliverables

MONTH	PROGRAM	ACTIVITY	STAFF RESPONSIBLE	OUTCOME	DELIVERABLE
		• Prepare After School Career Readiness curriculum • Identify and invite local businesses to participate in workshop			
January	YETP Phase 1	• Implementation Planning	Delores McLaughlin	• Confirmed partnerships to provide on-the-job training for 5-6 youth	• Monthly Report
	YETP Phase 2	• Develop new business partners for Phase 3 • Send out requests for participant referrals • Conduct Tag Drive	Sonja Mitchell	• Identified 15-20 youth for Phase 1 • On track for YDC conference	• Career Readiness Assessments & Summary
	After School	• Facilitate a minimum of two monthly meetings		• 12-16 youth participating and working towards requirements • 18-22 after-school participants received 3 hours of career readiness	
	DS Community	• Plan, organize and supervise Community Service Projects as scheduled • Implement after school career readiness using curriculum and guest speakers • Administer a pre-test • Publicize and market career readiness workshop to the DS Community		• Copies of collateral materials, social media and newspaper PR	
February	YETP Phase 1	• Implementation planning	Delores McLaughlin	• 15 Phase 1 participants selected to receive applications	Monthly report
	YETP Phase 2	• Follow up on referrals • Provide applications and reference forms with due dates	Sonja Mitchell	• Tracking report completed • 12-16 youth participating and working towards requirements	

Diamond Square Initiative Project
Professional Services Agreement

Project Deliverables

MONTH	PROGRAM	ACTINITY	STAFF RESPONSIBLE	OUTCOME	DELIVERABLE
	After School DS Community	- Track participant progress - Facilitate a minimum of two monthly meetings - Plan, organize and supervise Community Service Projects as scheduled - Career Readiness lessons 3-6 - Host career workshop for DS Community		18-22 after-school participants received 4 hours of career readiness 30-50 participants attending workshop, ages 16-25	
March	YEPT Phase 1, 3 YEPT Phase 2 After school	- Implementation planning - Interview participants - Check references - Prequalification for financial assistance w/ parents - Provide financial assistance packets for qualified participants - Facilitate a minimum of two monthly meetings - Plan, organize and supervise Community Service Projects as scheduled - Career Readiness lessons 7-9	Delores McLaughlin Sonja Mitchell	- Interviewed and selected up to 15 Phase 1 participants 12-16 participants working toward requirements 18-22 after-school participants received 3 hours of career readiness	Monthly report
April	YEPT Phase 1 & 3	- Implementation planning - Financial assistance applications returned	Delores McLaughlin Sonja Mitchell	12-16 participants working toward requirements	Monthly report

Diamond Square Initiative Project
Professional Services Agreement

Project Deliverables

MONTH	PROGRAM	ACTIVITY	STAFF RESPONSIBLE	OUTCOME	DELIVERABLE
	After school	- Facilitate a minimum of two monthly meetings - Plan, organize and supervise community service projects as scheduled - Career readiness lessons for after school 10-13			
May	YEPT Phase 3	Select participants for Phase 3	Delores McLaughlin Sonja Mitchell	5 phase 3 participants receive on-the-job assignments - Participants/parents receive program information and requirements	Monthly report
	YEPT Phase 2	Schedule applicant interviews with partner organizations		Minimum of 25 participants exposed to different types of careers	
	After school	- Hold parent/participant orientation - Plan curriculum and summer schedule for Cops and Kids Academy with chase 3 trainees - Facilitate a minimum of 2 monthly meetings - Plan organize and supervise community service projects - Career readiness lesson 14 and post tests - Career workshop for after school participants			
June	YEPT Phase 3	- Orientation for Cops & Kids Academy - Review career readiness skills - Monitor trainees	Delores McLaughlin Sonja Mitchell	Camp counselors trained for work in the Summer Cops & Kids Program	Monthly report
July	YEPT Phase 1	- Administer pre-tests and begin 4 week classroom training - Monday through Thursday 10 am- 3pm - Prepare presentations and attend Youth Conference	Delores McLaughlin Sonja Mitchell	13-15 participants successfully complete phase 1 6-8 participants attend Crime Prevention Conference	- Monthly report - YEPT Training agenda and curriculum

Diamond Square Initiative Project
Professional Services Agreement

Project Deliverables

MONTH	PROGRAM	ACTIVITY	STAFF RESPONSIBLE	OUTCOME	DELIVERABLE
August	YEPT Phase 1 and 3	• Administer Post-tests • Graduation, Awards, Stipends • 2 week leadership training • Facilitate a minimum of 2 monthly meetings • Plan organize and supervise community service projects	Delores McLaughlin Sonja Mitchell	• 5 phase 3 participants successfully complete on-the-job assignments • Recognition of successful completion of summer programs	• Monthly report • Leadership training and agenda
September	Close out YEPT Phase 2	• Develop video presentations • Prepare and present annual report • Orientation and training for new phase 2 participants • Facilitate a minimum of 2 monthly meetings • Plan organize and supervise community service projects	Delores McLaughlin Sonja Mitchell	• Participants successfully completing programs • 12-15 Phase 1 • 12-16 Phase 2 • 5-6 Phase 3 • 20-22 After School	• Monthly Report • Annual Report

DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: August 9, 2019
Agenda Date: August 19, 2019
Prepared By: Darryl Niles, Redevelopment Program Manager
Through: Nancy A. Bunt, Community Services Director
Requested Action:

Approve a budget transfer in the amount of \$5,565 for replacement of the fence at the Diamond Square Community Garden.

BACKGROUND:

The fence at the Diamond Square Community Garden is worn, damaged in several places and has become visually unappealing. As such, the fence needs replacement.

The attached quote from East Coast Fence & Guardrail of Brevard indicates a price of \$5,564.08 for the fence and installation. This is for a heavy grade, vinyl coated fence. The 4' fence height and all specified dimensions are the same as the existing fence.

A budget transfer is necessary to move \$5,565 from the Façade Grant account to the Repairs and Maintenance account, which is the correct account for this expenditure. Staff is requesting approval of such transfer funds for purchase and installation of a new fence.

BUDGETARY IMPACT:

Budgeted	No
If not budgeted, is amendment/transfer attached?	Yes

Budget Adjustment Form # 19-116

Amount Requested	<u>\$(5,565)</u>
Account Number	<u>111-3230-559.83.00</u>
Account Name	<u>Facade Grant</u>

Amount Requested	<u>\$5,565</u>
Account Number	<u>111-3230-559.46.00</u>
Account Name	<u>Infrastructure</u>

Source of Funds: Diamond Square CRA

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Approve a budget transfer in the amount of \$5,565 for replacement of the fence at the Diamond Square Community Garden.



City of Cocoa Budget Adjustment Form FY 2019 - 19-116

SELECT ADJUSTMENT TYPE:		BUDGET TRANSFER		REQUESTING DEPARTMENT #:		111-3230		DATE PREPARED:		07/26/19	
'FROM' ACCOUNT(S)											
ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE				
(\$ 5,565)	111-3230-559.83-00		Facade Grant	\$ 15,751	\$ 0	(\$ 5,565)	\$ 0				
\$ 0				\$ 0	\$ 0	\$ 0	\$ 0				
\$ 0				\$ 0	\$ 0	\$ 0	\$ 0				
\$ 0				\$ 0	\$ 0	\$ 0	\$ 0				
\$ 0				\$ 0	\$ 0	\$ 0	\$ 0				
\$ 0				\$ 0	\$ 0	\$ 0	\$ 0				
\$ 0				\$ 0	\$ 0	\$ 0	\$ 0				
(\$ 5,565) TOTAL				\$ 0	\$ 0	\$ 0	\$ 0				
'TO' ACCOUNT(S)											
ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE				
\$ 5,565	111-3230-559.46-00		Repairs & Maintenance	\$ 0	\$ 0	\$ 5,565	\$ 5,565				
\$ 0				\$ 0	\$ 0	\$ 0	\$ 0				
\$ 0				\$ 0	\$ 0	\$ 0	\$ 0				
\$ 0				\$ 0	\$ 0	\$ 0	\$ 0				
\$ 0				\$ 0	\$ 0	\$ 0	\$ 0				
\$ 0				\$ 0	\$ 0	\$ 0	\$ 0				
\$ 5,565 TOTAL				\$ 0	\$ 0	\$ 0	\$ 0				
REASON/JUSTIFICATION FOR ADJUSTMENT:											
To replace the existing fence at the Diamond Square Community Garden. This is scheduled to go before the Diamond Square CRA Board on August 19, 2019. Agenda 19-386											
CITY COUNCIL APPROVAL REQUIRED? YES ☐ NO ☒ DATE APPROVED: _____ RESOLUTION #: _____ <i>City Council approval is needed for all transfers greater than \$50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.</i>											
8/6/19	Darryl Niles	8/15/19	Lea Taylor	Digitally signed by Lea Taylor Date: 2019.08.15 16:48:29 -0400							
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature						
8/15/19	Nancy Bunt	8/16/19	Lora Howell	Digitally signed by Nancy Bunt Date: 2019.08.15 10:23:10 -0400							
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature						
FINANCE USE ONLY:											
Date Entered:				Entered By:				Group #:			

EAST COAST FENCE & GUARDRAIL OF BREVARD, INC.

PH: (321) 504-3666

FAX (321) 504-3777

CERTIFIED DBE & MBE

P.O. Box 573
Cocoa, FL 32923

CITY OF COCOA

DATE 7-10-19

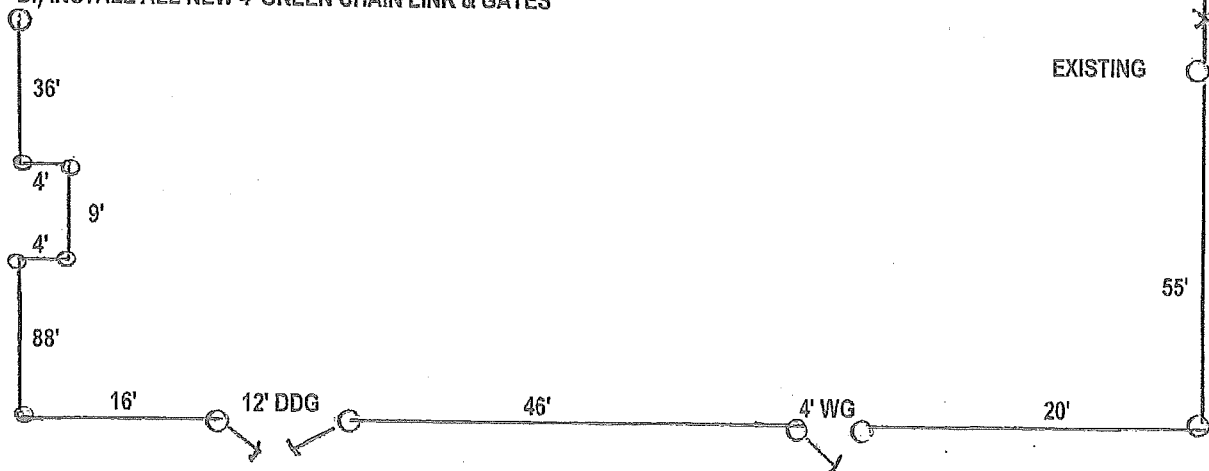
ATTN: DARYK

GUARDRAIL

433-8525

A.) REMOVE AND HAUL EXISTING 4' GALV. C.L.

B.) INSTALL ALL NEW 4' GREEN CHAIN LINK & GATES



ECF is NOT responsible for ANY non-utility undergrounds

CONDITIONS OF PROPOSAL

CHAIN LINK			
Footage	294 +/-	Top Rail	1 5/8 / 1 3/8
Total Height	4	Line Pos	2 / 1 5/8
Gauge	6 ind. (9) res.	Term. Posts	2 1/2
Knuckled	X)	Gate Posts	2 1/2
Safeguar	))()(	Gate Frames	1 5/8 / 1 3/8

Footage		Pickets	
Height		Top	
Type		Posts	
Style		Gates	Scroll () Match ()
Concrete		Runner	

	Yes	No
Reasonable Access	XX	
REMOVAL	XX	
Clearing / Grading / Surveying	SOME	
All non-utility locates by OWNER	XX	

OPTIONS	YES	NO
STANDARD GRADE < \$1,235.30>		

	Yes	No

BASE BID

H.D. \$5,564.08

OPTION

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.

ACCEPTED: Date: _____

Signature
Sales Rep

DON MILLER ---- GENERAL MANAGER



East Coast Fence & Guardrail 651 East Coast Fence
Cocoa, FL 32926 321.504.3666
www.EastCoastFenceFL.com ECF@eastcoastfencefl.com

ITEMIZED COST

CITY OF COCOA
GARDEN REA
4' H.D. GREEN C.L.,

QTY.	SOURCE #	ITEM	AMOUNT
278	NONE	48" 6 GA. EXTRUDED VINYL COATED (2" Mesh) KK CHAIN LINK FABRIC @ 3.24 =	900.72
278	NONE	1 5/8" COMMERCIAL VINYL PIPE DOM TOP RAIL @ 2.20 =	611.60
12	NONE	2 1/2" X 6' COMMERCIAL VINYL PIPE DOM TERMINAL POST @ 26.00 =	312.00
22	NONE	2" X 6' COMMERCIAL VINYL PIPE DOM LINE POST @ 22.00 =	484.00
36	NONE	2 1/2" VINYL COATED REGULAR BRACE BAND @ .96 =	34.56
54	NONE	2 1/2" VINYL COATED REGULAR TENSION BAND @ .97 =	52.38
18	NONE	1 5/8" VINYL COATED STEEL COMBO RAIL-END @ 2.02 =	36.36
18	NONE	48" VINYL COATED TENSION BAR @ 2.46 =	44.28
22	NONE	2" X 1 5/8" VINYL COATED CAP @ 2.23 =	49.06
12	NONE	2 1/2" VINYL COATED DOME CAP @ 2.20 =	26.40
9	NONE	1 5/8" VINYL COATED SLEEVE @ 1.78 =	16.02
250	NONE	8 1/4" VINYL COATED 9 GA. TIE WIRE @ .035 =	8.75
90	NONE	5/16" X 1 1/4" GALVANIZED W/NUT CARRIAGE BOLT @ .080 =	7.20
281	NONE	VINYL COATED TENSION WIRE @ .14 =	39.34
4.4	NONE	9 GA. ALUMINUM (lb. of 96) HOG RING @ 6.66 =	29.30
1	NONE	PALLET 60# BAG OF CONCRETE @ 150.00 =	150.00
1	NONE	48" X 12' DOUBLE SWING GATE (Gate Only) @ 217.42 =	217.42
1	NONE	48" X 4' SINGLE SWING GATE (Gate Only) @ 92.96 =	92.96
1	NONE	VINYL COATED FORK LATCH ASSEMBLY @ 3.25 =	3.25
1	NONE	VINYL COATED INDUSTRIAL LOCKING DEVICE CENTER LATCH ASSEMBLY @ 35.42 =	35.42
2	NONE	GREEN TOUCH-UP PAINT @ 8.00 =	16.00
6	NONE	2 1/2" VINYL COATED BULLDOG HINGE @ 14.43 =	86.58
1	NONE	VINYL COATED DROP ROD @ 18.00 =	18.00
3	NONE	1 5/8" GATE HOLDBACK @ 2.66 =	7.98
MATERIALS TOTAL:			\$ 3279.58

07/10/2019



East Coast Fence & Guardrail 651 East Coast Fence
Cocoa, FL 32926 321.504.3666
www.EastCoastFenceFL.com ECF@eastcoastfencefl.com

ITEMIZED COST

CITY OF COCOA
GARDEN REA
4' LIGHT COMMERCIAL,

QTY.	SOURCE #	ITEM	AMOUNT
278	NONE	48" 9 GA EXTRUDED VINYL COATED (2" Mesh) KK CHAIN	
		LINK FABRIC @ 2.39 =	664.42
278	NONE	1 3/8" VINYL TOP RAIL @ 1.44 =	400.32
12	NONE	2 1/2" X 6' TERMINAL POST @ 17.90 =	214.80
22	NONE	1 5/8" X 6' VINYL LINE POST @ 12.33 =	271.26
36	NONE	2 1/2" VINYL COATED REGULAR BRACE BAND @ .96 =	34.56
54	NONE	2 1/2" VINYL COATED REGULAR TENSION BAND @ .97 =	52.38
18	NONE	1 5/8" VINYL COATED STEEL COMBO RAIL-END @ 2.02 =	36.36
18	NONE	48" VINYL COATED TENSION BAR @ 2.46 =	44.28
22	NONE	2" X 1 5/8" VINYL COATED CAP @ 2.23 =	49.06
12	NONE	2 1/2" VINYL COATED DOME CAP @ 2.20 =	26.40
9	NONE	1 5/8" VINYL COATED SLEEVE @ 1.78 =	16.02
250	NONE	8 1/4" VINYL COATED 9 GA. TIE WIRE @ .035 =	8.75
90	NONE	5/16" X 1 1/4" GALVANIZED W/NUT CARRIAGE BOLT @ .080 =	7.20
281	NONE	VINYL COATED TENSION WIRE @ .14 =	39.34
4.4	NONE	9 GA. ALUMINUM (lb. of 96) HOG RING @ 6.66 =	29.30
.75	NONE	PALLET 60# BAG OF CONCRETE @ 150.00 =	112.50
1	NONE	48" X 12' DOUBLE SWING GATE (Gate Only) @ 217.42 =	217.42
1	NONE	48" X 4' SINGLE SWING GATE (Gate Only) @ 92.96 =	92.96
1	NONE	VINYL COATED FORK LATCH ASSEMBLY @ 3.25 =	3.25
1	NONE	VINYL COATED INDUSTRIAL LOCKING DEVICE CENTER LATCH ASSEMBLY @ 35.42 =	35.42
2	NONE	GREEN TOUCH-UP PAINT @ 8.00 =	16.00
6	NONE	2 1/2" VINYL HINGE @ 13.20 =	79.20
1	NONE	VINYL COATED DROP ROD @ 14.00 =	14.00
MATERIALS TOTAL:			\$ 2465.20

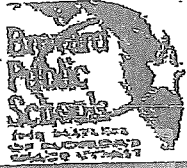
07/10/2019

EAST COAST FENCE & GUARDRAIL

PO BOX 573
COCOA FL 32923

PROUD TO BE AN AMERICAN
COMPANY

WORK 321-504-3666
FAX 321-504-3777



SCHOOL BOARD
of
BREVARD COUNTY

PLANT OPERATIONS & MAINTENANCE
1254 S FLORIDA AVE ROCKLEDGE FL 32955
Ph 321-633-3580 Fax 321-633-3596

CONTRACTOR ESTIMATE SHEET

DATE: 7-10-19
CONTACT: DARYL NILES
PROJECT: GARDEN AREA
SCOPE: 4' GREEN CHAIN LINK

East Coast Fence & Guardrail
P.O. Box 573
Cocoa, FL 32923
CERTIFIED
D.B.E.

LABOR ESTIMATES			UNITS	RATE	HEAVY	STANDARD
FOREMAN	12	10	HRS.	\$59.75	717 ⁰⁰	597 ⁵⁰
JOURNEYMAN	12	10	HRS.	\$47.80	573 ⁶⁰	478 ⁰⁰
HELPER	12	10	HRS.	\$41.83	501 ⁹⁶	418 ³⁰
PORTABLE WELDER			EA.	\$150.00		
CORE DRILLS			EA.	\$25.00		
TOTAL LABOR					1792 ⁵⁶	1493 ⁸⁰
MATERIAL ESTIMATE	QTY		UNITS	RATE		
MATERIALS					3,279 ⁵⁸	2,465 ²⁰
TOTAL MATERIALS						

	HEAVY	STANDARD
TOTAL LABOR	1792 ⁵⁶	1493 ⁸⁰
TOTAL MATERIALS	3279 ⁵⁸	2465 ²⁰
15% MATERIALS MARK-UP	491 ⁹⁴	369 ⁷⁸
TOTAL PROJECT COST	\$5564 ⁰⁸	\$4328 ⁷⁸

PRICING PER S.B.B.C.
JOINT CO-OP #13-B-035-LL

PROUD TO BE AN AMERICAN COMPANY

FABRIC: 48" 9 GA. FINISH

TOP RAIL: 1 3/8" TUBING

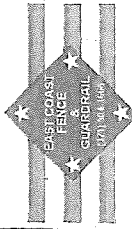
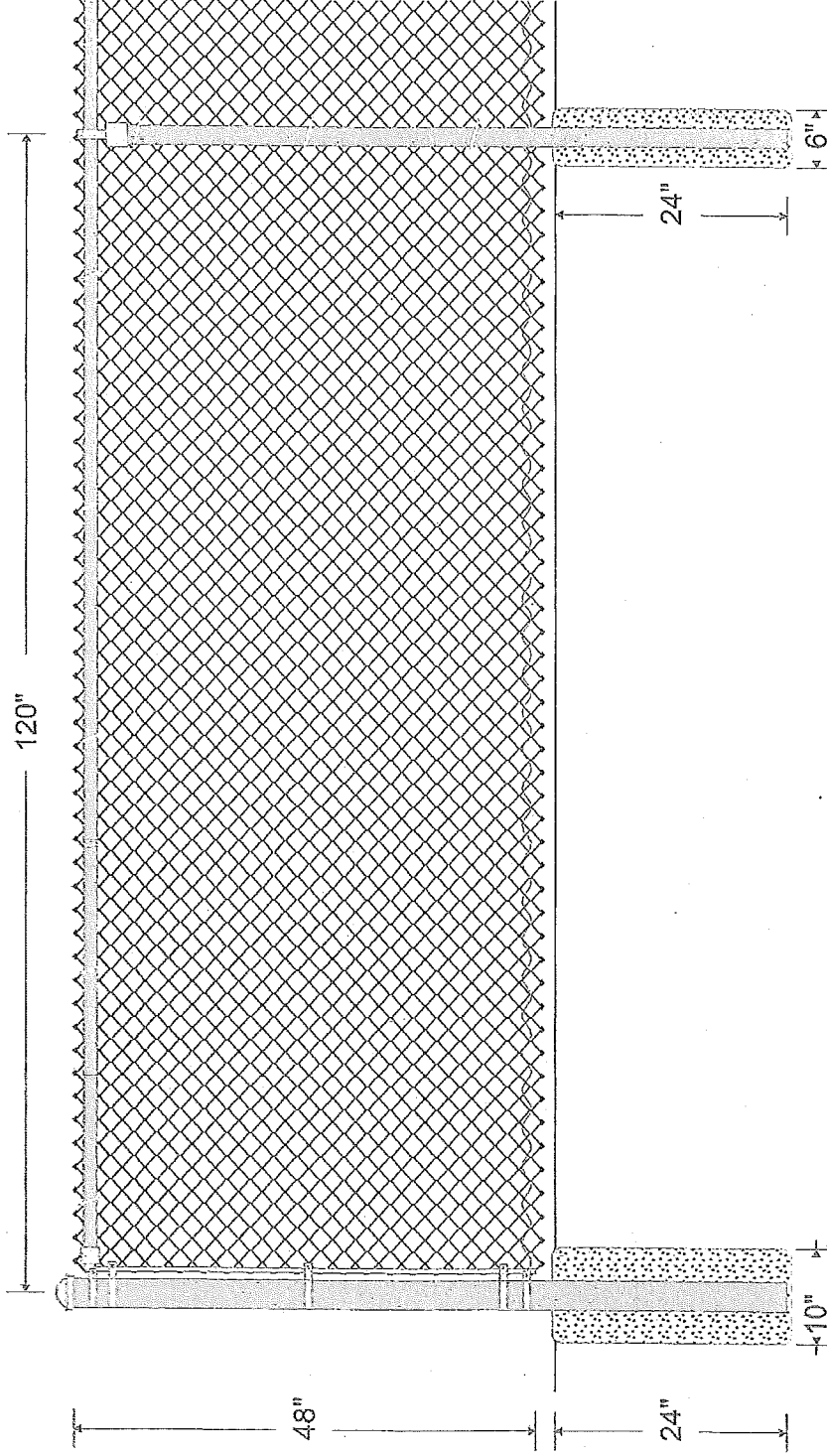
LINE POST: 1 5/8" TUBING

TERMINAL POST: 2 1/2" O.D. HEAVY TUBING

TENSION WIRE: 9 GA SMOOTH

FITTINGS: VINYL COATED ****NO PAINTED***

POST FOOTING: 3000 PSI CONCRETE.



East Coast Fence & Guardrail
651 East Coast Fence
Cocoa, FL 32926
321.504.3666

CITY OF COCOA
GARDEN REA
4' STANDARD GRADE GREEN ,

Drawn:
File:

48" Chainlink Line of Fence

FABRIC: 48" 6 GA. FINISH

TOP RAIL: 1 5/8" O.D. COMMERCIAL
PIPE

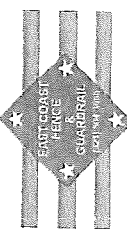
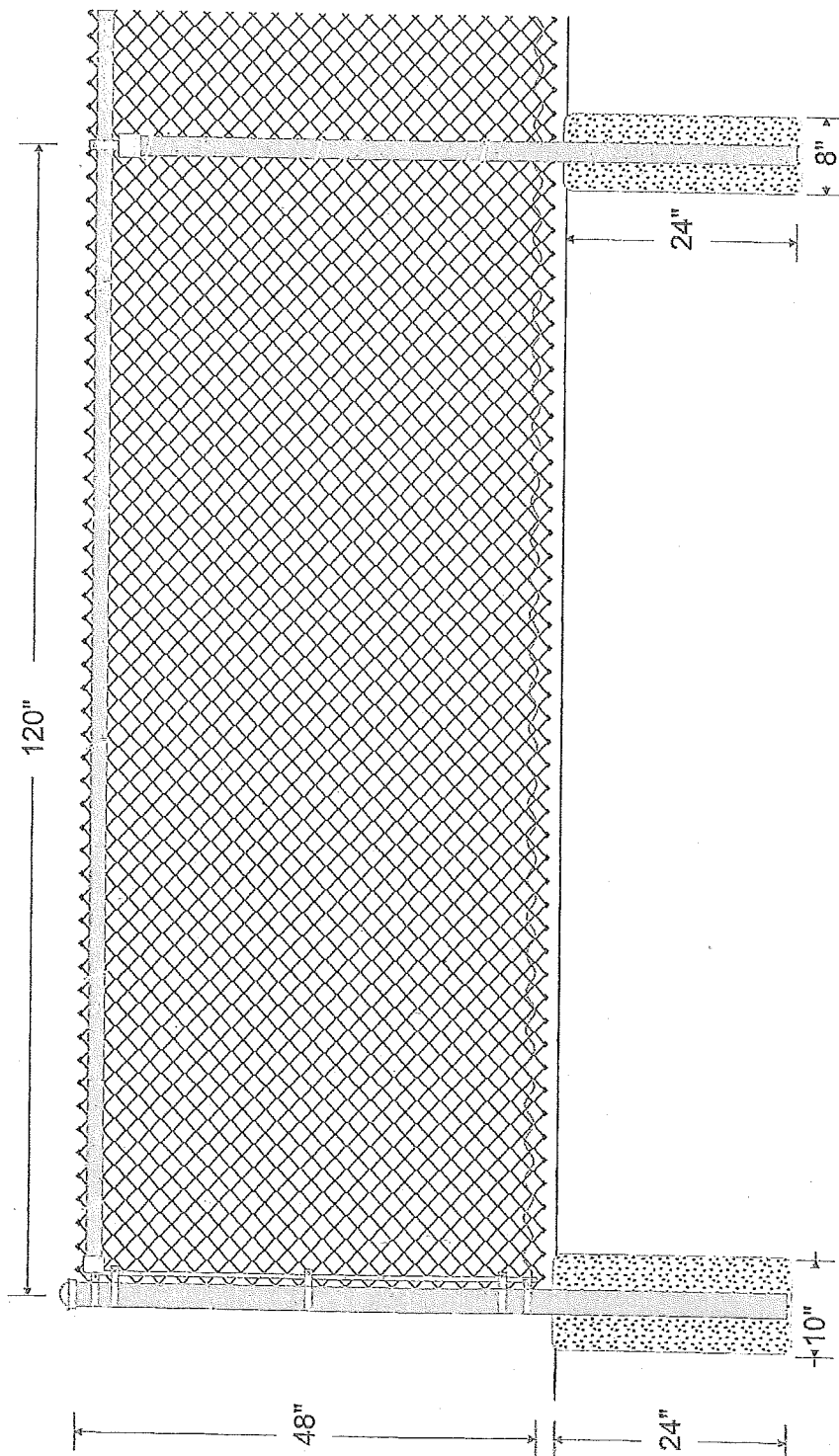
LINE POST: 2" O.D. HEAVY COMMERCIAL
PIPE

TERMINAL POST: 2 1/2" O.D. HEAVY
COMMERCIAL PIPE

TENSION WIRE: 6 GA SPRING COILED

FITTINGS: VINYL COATED ****NO
PAINTED**

POST FOOTING: 3000 PSI CONCRETE.



East Coast Fence & Guardrail
651 East Coast Fence
Cocoa, FL 32926
321.504.3666

CITY OF COCOA
GARDEN REA
4' H.D.,

Drawn:
File:

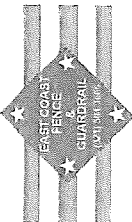
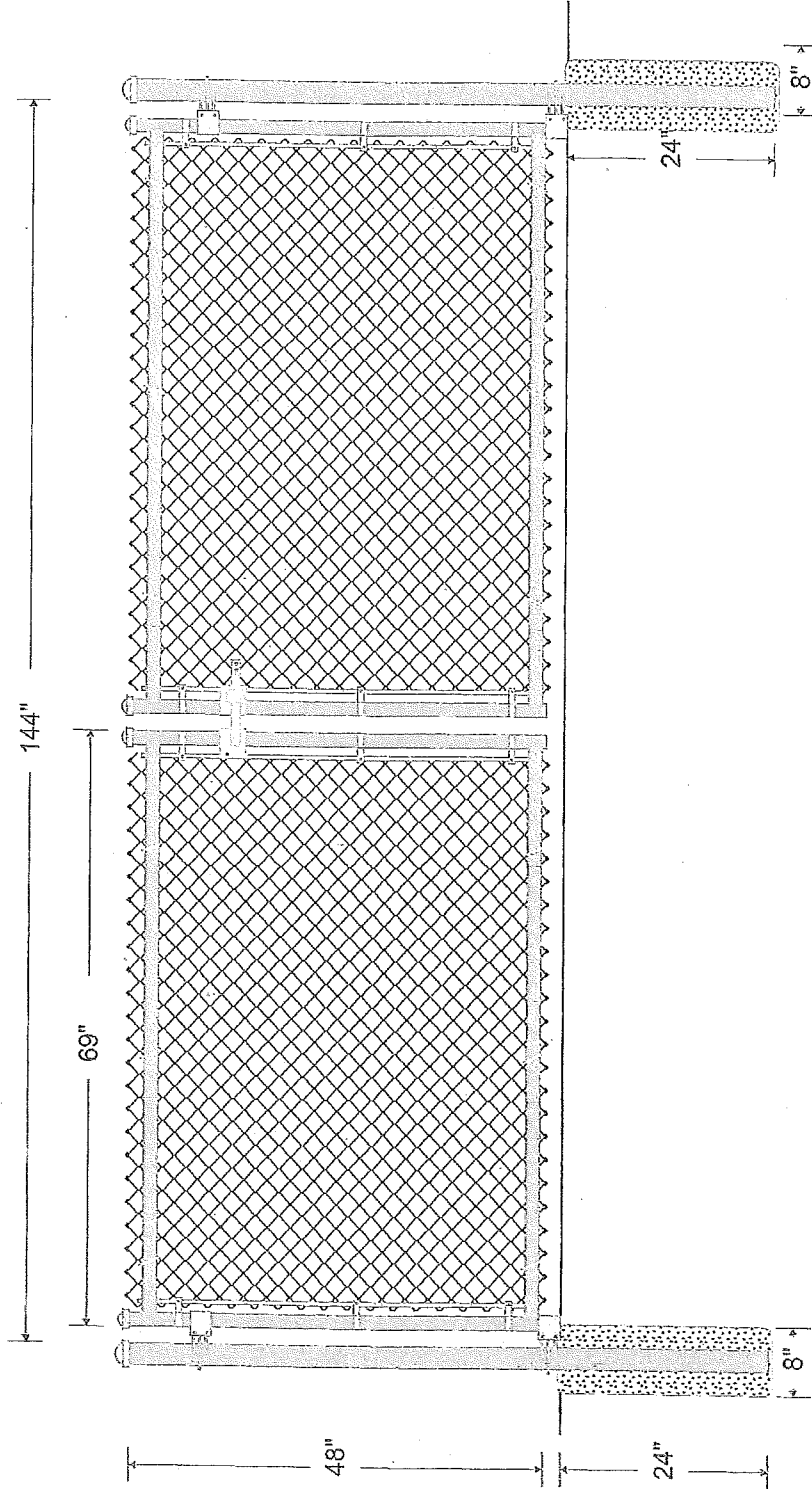
FABRIC: 48" 6 GA.

GATES: DOUBLE SWING GATE: WELDED GREEN

GATE POST: DOUBLE SWING GATE: 2 1/2" O.D.

FITTINGS: VINYL COATED

POST FOOTING: 3000 PSI CONCRETE.



East Coast Fence & Guardrail
651 East Coast Fence
Cocoa, FL 32926
321.504.3666

CITY OF COCOA
GARDEN REA
12' DOUBLE GATE,

12' DOUBLE GATE

Drawn:
File:

BOARD

SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
BOARD AGENDA ITEM – March 15, 2016

MAR 15 2016

PURCHASING SOLICITATION

ITB #16-B-069-LU Fencing Contractor Services (16-069)

☒ (ITB) Invitation To Bid	☐ (ITN) Invitation To Negotiate	☐ (PB) Piggyback
☐ (RFP) Request For Proposal	☐ (RFQ) Request For Qualifications	☐ (SC) State Contract
☐ (SS) Sole Source		

REQUESTOR: Plant Operations & Maintenance**Legal Review:** ☐ Yes ☒ No

VENDOR NAME	AMOUNT AWARDED	REQUIRED PRODUCTS/SERVICES
Commercial Fence Contractors, Inc. East Coast Fence & Guardrail, Inc. All-Rite Fence Services, Inc.	\$300,000.00 Estimated	Fencing Repair and Installation
Total	\$300,000.00	

☐ Contract Renewal	New Contract Amount	\$300,000.00
☒ Recurring Contract	Previous Contract Amount	Various
☐ New Contract	Variance	N/A

PRICE INCREASE / DECREASE EXPLANATION: N/A**DISCUSSION:**

Original Fencing Contract was awarded on 1/22/13 and expired on 1/22/16. Plant Operations and Maintenance elected to rebid this work instead of renewing the contract. A new bid package was issued on November 10, 2015, and a single bid was received. Plant Operations & Maintenance recommended all bids be rejected and a new bid package was issued on 2/3/15.

CONTRACT TERM:

The initial contract term shall commence March 16, 2016 and continue until March 15, 2019. Request authority for the Director of Purchasing and Warehouse Services to renew the contract for one (1) additional two (2) year period contingent upon the recommendation of the Director of Plant Operations and Maintenance and contract review.

RECOMMENDATION:

It is the recommendation of Dane Theodore, Assistant Superintendent of Facilities, and Jim Powers, Acting Director of Plant Operations & Maintenance, to approve the attached bid tabulation with Commercial Fence Contractors, Inc., East Coast Fence & Guardrail, Inc. & All-rite Fence Services, Inc. in the estimated amount of \$300,000.

The award shall be utilized as follows: for projects \$3,000 or less, staff may select any one of the awarded vendors; for projects greater than \$3,000 staff shall send a request for quote to all awarded vendors and shall award the project to the vendor who submits the lowest responsive, responsible quote.

AUTHORITY FOR ACTION:

Florida Administrative Code 6A-1.012 (9)

DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: August 9, 2019
Agenda Date: August 19, 2019
Prepared By: Darryl Niles, Redevelopment Program Manager
Through: Nancy A. Bunt, Community Services Director
Requested Action:
Approve the Diamond Square CRA Proposed Fiscal Year 2020 Budget.

BACKGROUND:

The total Fiscal Year 2020 proposed budget for the Diamond Square CRA is \$257,312, which represents an increase of \$51,155, or 24.81%, over the FY 2019 Budget of \$206,157. The proposed budget includes funding for administrative and legal expenses, as well as the following project priorities designated by the CRA:

1. Funding for the Michael C. Blake Subdivision utilities and site work;
2. Dr. Joe Lee Smith Center existing building assessment;
3. The Diamond Square Initiative
4. Community policing.

The attached Diamond Square CRA FY 2020 Proposed Budget represents the proposed budget by account number.

BUDGETARY IMPACT:

No budgetary impact.

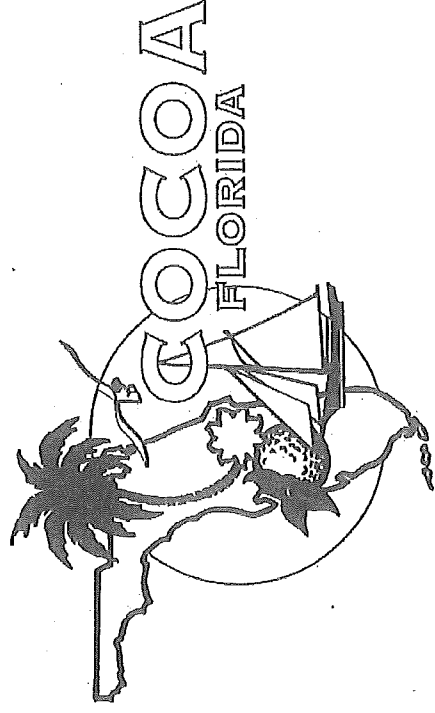
PREVIOUS ACTION:

The Diamond Square CRA approved the Proposed 2019 FY Budget.

RECOMMENDED MOTION:

Approve the Diamond Square CRA Proposed Fiscal Year 2020 Budget.

Diamond Square Community Redevelopment Agency (CRA) Fund Revenues

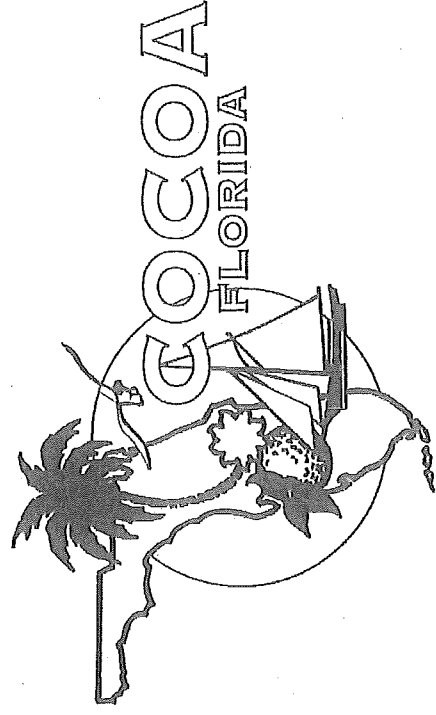


FY 2020
 COUNCIL
 BUDGET LEVEL

CRA DIAMOND SQUARE 626		
111-0000-338-00-00	SHARED REVENUE LOCAL UNIT	257,312
LEVEL	TEXT	TEXT AMT
CR	FY 19 COUNTY TIF \$112,225 @ 95%	106,613
	FY 19 DISTRICT IV REC \$15,485 @ 95%	14,710
	FY 19 COCOA \$23,941,544 X 5.9790/1000 @ 95%	135,989
	COCOA AT THE CURRENT FY19 RATE OF 5.9790	
	UPDATED WITH TIF 5-29-19	
		257,312

*	SHARED REVENUE LOCAL UNIT	257,312
**	INTERGOVERNMENTAL REVENUE	257,312
***		257,312
****	CRA DIAMOND SQUARE 626	257,312

Diamond Square Community Redevelopment Agency (CRA) Fund Expenses



FY 2020
COUNCIL
BUDGET LEVEL

CRA DIAMOND SQUARE 626
CRA ADMIN/OPERATIONS
111-3230-559.12-00 REGULAR SALARIES & WAGES 21,548

LEVEL	TEXT	TEXT AMT
CR	AMOUNT POSTED BY PAYROLL BUDGET MODULE	20,750
	...1 REDEVELOPMENT PROGRAM MANAGER (40%)	798
	YEAR-END ACCRUALS	21,548

111-3230-559.15-00 SPECIAL PAY 120

LEVEL	TEXT	TEXT AMT
CR	AMOUNT POSTED BY PAYROLL BUDGET MODULE	120
		120

111-3230-559.21-00 FICA TAXES 1,658

LEVEL	TEXT	TEXT AMT
CR	AMOUNT POSTED BY PAYROLL BUDGET MODULE	1,597
	YEAR-END ACCRUALS - 8 DAYS	61
		1,658

111-3230-559.22-00 RETIREMENT CONTRIBUTIONS 1,826

LEVEL	TEXT	TEXT AMT
CR	AMOUNT POSTED BY PAYROLL BUDGET MODULE	1,758
	YEAR-END ACCRUALS	68
		1,826

111-3230-559.23-00 LIFE/HEALTH INSURANCE 543

LEVEL	TEXT	TEXT AMT
CR	AMOUNT POSTED BY PAYROLL BUDGET MODULE	
	...HEALTH \$7,603 (MOVED TO 23-04)	339
	...DENTAL	56
	...VISION	67
	...GROUP LIFE	81
	...LONG TERM DISABILITY	543

111-3230-559.23-04 MEDICAL/RX SELF INSURED 7,603

LEVEL	TEXT	TEXT AMT
CR	AMOUNT POSTED BY PAYROLL BUDGET MODULE	7,603
		7,603

111-3230-559.24-00 WORKER'S COMPENSATION 38

LEVEL	TEXT	TEXT AMT
CR	AMOUNT POSTED BY PAYROLL BUDGET MODULE	38
		38

PREPARED 07/24/19, 09:06:54
 PROGRAM GM601L; REPORT CREXPREP

FY 2020
 COUNCIL
 BUDGET LEVEL

111-3230-559.27-00 BENEFIT OFFSET 240
 LEVEL TEXT TEXT AMT
 CR AMOUNT POSTED BY PAYROLL BUDGET MODULE 240

* SALARIES AND BENEFITS 33,576
 111-3230-559.31-00 PROFESSIONAL SERVICES 38,278

LEVEL TEXT TEXT AMT
 CR RFP # P-19-01-COC - DIAMOND SQUARE INITIATIVE PROJ 20,000
 PAID IN MONTHLY INSTALLMENTS 18,278
 DR. JOE LEE SMITH EXISTING BUILDING ASSESSMENT 38,278

111-3230-559.31-01 LEGAL EXPENSES 1,000

LEVEL TEXT TEXT AMT
 CR LEGAL EXPENSES FOR AGENCY MEETINGS 1,000
 1,000

111-3230-559.34-00 CONTRACT SERVICES 11,500

LEVEL TEXT TEXT AMT
 CR PROPERTY MAINTENANCE (MOWING) 1,000
 COMMUNITY GARDEN PROPERTY MAINTENANCE 6,000
 ...GROUNDS MAINTENANCE
 ...IRRIGATION SYSTEM MAINTENANCE 4,500
 COCOA PD / POLICE ATHLETIC LEAGUE (PAL) 11,500

111-3230-559.39-00 CONTINGENCY 9,177

LEVEL TEXT TEXT AMT
 CR FY2020 9,177
 9,177

111-3230-559.40-00 TRAVEL & PER DIEM 2,200

LEVEL TEXT TEXT AMT
 CR FFA CONFERENCE (2) BOARD MEMBERS 2,200
 TAMPA, FL HILTON DOWNTOWN OCTOBER 16-18, 2019 2,200

111-3230-559.41-00 COMMUNICATION 120

LEVEL TEXT TEXT AMT
 CR AMOUNT POSTED BY PAYROLL BUDGET MODULE 120
 120

FY 2020
COUNCIL
BUDGET LEVEL

111-3230-559.42-00 POSTAGE & FREIGHT	500	
LEVEL TEXT	TEXT AMT	
CR POSTAGE AND FREIGHT	500	
	500	
111-3230-559.43-00 ELECTRIC/WATER/SEWER	1,740	
LEVEL TEXT	TEXT AMT	
CR COMMUNITY GARDEN WATER SERVICE	1,740	
	1,740	
111-3230-559.45-00 INSURANCE	4,461	
LEVEL TEXT	TEXT AMT	
CR PROPERTY INSURANCE FOR BERNARD AND ROSA L JONES	4,461	
	4,461	
111-3230-559.47-00 PRINTING & BINDING	100	
LEVEL TEXT	TEXT AMT	
CR PRINTING AND BINDING	100	
	100	
111-3230-559.48-00 PROMOTIONAL ACTIVITIES	1,000	
LEVEL TEXT	TEXT AMT	
CR NEW DIAMOND SQUARE PROMOTIONAL MATERIAL	1,000	
	1,000	
111-3230-559.49-00 OTHER CHARGES & OBLIG.	700	
LEVEL TEXT	TEXT AMT	
CR LEGAL ADVERTISING	700	
	700	
111-3230-559.52-00 OPERATING SUPPLIES	1,000	
LEVEL TEXT	TEXT AMT	
CR OPERATING SUPPLIES	500	
	500	
	1,000	
111-3230-559.54-00 MEMBERSHIP/PUBLICATIONS	670	
LEVEL TEXT	TEXT AMT	
CR MEMBERSHIP DUES - DEO	175	
	495	
	670	
111-3230-559.55-00 TRAINING	1,290	
LEVEL TEXT	TEXT AMT	
Fiscal Year 2020	170	

FY 2020
COUNCIL
BUDGET LEVEL

CR TRAINING - FRA ACADEMY 500
FRA CONFERENCE 2 MEMBERS 790
1,290

* OPERATING 73,736

111-3230-559.63-00 INFRASTRUCTURE 135,000

LEVEL TEXT TEXT AMT
CR MICHAEL C BLAKE SUBDIVISION UTILITIES/SITEWORK 135,000
135,000

* CAPITAL 135,000

111-3230-559.83-00 OTHER GRANTS & AIDS 15,000

LEVEL TEXT TEXT AMT
CR FACADE GRANTS 15,000
15,000

* GRANTS AND AIDS 15,000

** CRA ADMIN/OPERATIONS 257,312

*** COMMUNITY DEVELOPMENT 257,312

**** CRA DIAMOND SQUARE 626 257,312

DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: July 25, 2019
Agenda Date: August 19, 2019
Prepared By: Darryl Niles, Redevelopment Program Manager
Through: Nancy A. Bunt, Community Services Director
Requested Action:
Informational Item – Budget Update

BACKGROUND:

Staff presents monthly budget updates for review.

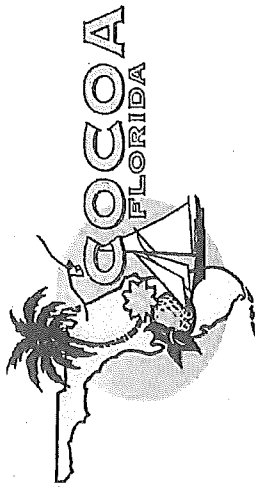
BUDGETARY IMPACT:

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Informational Item – Budget Update



FY 2019 Budget by Classification Report - Summary Listing

Through 6/30/19

Target for June 2019 75%

FUND 111 - Diamond Square CRA

	Amended Budget	YTD Encumbrances	YTD Actual Transactions	Budget - YTD Transactions	% Used/Rec'd
REVENUE					
INTERGOVERNMENTAL	\$ 206,157		\$ 201,756	\$ 4,401	98%
MISCELLANEOUS	\$ -		\$ 668	\$ (668)	0%
OTHER SOURCES	\$ -		\$ -	\$ -	0%
REVENUE TOTALS	\$ 206,157		\$ 202,424	\$ 3,733	98%
EXPENSE					
SALARIES AND BENEFITS	\$ 40,657		\$ 17,747	\$ 22,910	44%
OPERATING EXPENDITURES	\$ 102,261	\$ 7,310	\$ 86,587	\$ 8,364	92%
CAPITAL OUTLAY	\$ 47,488		\$ -	\$ 47,488	0%
GRANTS, AIDS AND OTHER	\$ 15,751		\$ -	\$ 15,751	0%
EXPENSE TOTALS	\$ 206,157	\$ 7,310	\$ 104,334	\$ 94,513	54%
REVENUE TOTALS	\$ 206,157	\$ -	\$ 202,424	\$ 3,733	98%
EXPENSE TOTALS	\$ 206,157	\$ 7,310	\$ 104,334	\$ 94,513	54%
	\$ -	\$ (7,310)	\$ 98,090	\$ (90,780)	

CITY OF COCOA, FLORIDA

FUND 111 CRA DIAMOND SQUARE 626											
ACCOUNT		DESCRIPTION	***** CURRENT *****		***** YEAR-TO-DATE *****		***** ANNUAL *****		UNREALIZED		
			ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE	
330		INTERGOVERNMENTAL REVENUE									
338	00 00	SHARED REVENUE LOCAL UNIT	17,179	.00		154,611	201,756.00	131	206,157	4,401.00	
338	**	SHARED REVENUE LOCAL UNIT	17,179	.00		154,611	201,756.00	131	206,157	4,401.00	
330	***	INTERGOVERNMENTAL REVENUE	17,179	.00		154,611	201,756.00	131	206,157	4,401.00	
360		MISCELLANEOUS REVENUES									
361	10 00	INTEREST & OTHER EARNINGS	0	97.88		0	667.94		0	667.94-	
10 10		INTEREST	0	.00		0	.00		0	.00	
10 *		INTEREST	0	97.88		0	667.94		0	667.94-	
38 00		NET INC/DEC FMV INVEST	0	.00		0	.00		0	.00	
361	**	INTEREST & OTHER EARNINGS	0	97.88		0	667.94		0	667.94-	
366	00 00	CONTRIBUTIONS & DONATIONS	0	.00		0	.00		0	.00	
366	**	CONTRIBUTIONS & DONATIONS	0	.00		0	.00		0	.00	
369	90 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00	
369	**	OTHER MISC REVENUES	0	.00		0	.00		0	.00	
360	***	MISCELLANEOUS REVENUES	0	97.88		0	667.94		0	667.94-	
380		OTHER SOURCES (NON-REV)									
381	91 01	INTERFUND TRANSFER	0	.00		0	.00		0	.00	
91 10		GENERAL FUND (001)	0	.00		0	.00		0	.00	
91 *		TRF FROM COCOA CRA (110)	0	.00		0	.00		0	.00	
91 *		TRANSFER FROM	0	.00		0	.00		0	.00	
381	**	INTERFUND TRANSFER	0	.00		0	.00		0	.00	
389	99 10	NON OPERATING SOURCES	0	.00		0	.00		0	.00	
389	**	CASH CARRY FORWARD	0	.00		0	.00		0	.00	
389	**	NON OPERATING SOURCES	0	.00		0	.00		0	.00	
380	***	OTHER SOURCES (NON-REV)	0	.00		0	.00		0	.00	
FUND TOTAL CRA DIAMOND SQUARE 626			17,179	97.88	1	154,611	202,423.94	131	206,157	3,733.06	

PREPARED 07/26/2019, 9:58:55
PROGRAM: GM267RR
CITY OF COCOA, FLORIDA

DETAIL BUDGET REPORT
75% OF YEAR LAPSED

PAGE 1
ACCOUNTING PERIOD 09/2019

REPORT SELECTIONS

Fiscal year : 2019
Fund : 111
All Departments
All Divisions
Suppress accounts with zero balances : N

FUND 111 CRA DIAMOND SQUARE 626											
ELE OBJ		ACCOUNT		*****MONTH-TO-DATE*****				*****YEAR-TO-DATE*****			
DESCRIPTION		BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBER.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDT

12-00	REGULAR SALARIES & WAGES	2300	1743.20	76	20700	14247.93	69	.00	27608	13360.07	52
12-10	SALARY ADJUSTMENT	0	.00	0	0	.00	0	.00	0	.00	0
12-11	LEAVE INCENTIVE SELL BACK	0	.00	0	0	.00	0	.00	0	.00	0
12-12	ACCRUAL PAYOUTS	0	.00	0	0	.00	0	.00	0	.00	0
12 **	REGULAR SALARIES & WAGES	2300	1743.20	76	20700	14247.93	69	.00	27608	13360.07	52
14-00	OVERTIME	5	.00	0	45	9.82	22	.00	63	53.18	16
14 **	OVERTIME	5	.00	0	45	9.82	22	.00	63	53.18	16
15-00	SPECIAL PAY	0	.00	0	0	.00	0	.00	0	.00	0
15 **	SPECIAL PAY	0	.00	0	0	.00	0	.00	0	.00	0
21-00	FICA TAXES	180	134.22	75	1620	1105.87	68	.00	2160	1054.13	51
21 **	FICA TAXES	180	134.22	75	1620	1105.87	68	.00	2160	1054.13	51
22-00	RETIREMENT CONTRIBUTIONS	190	144.00	76	1710	1177.65	69	.00	2285	1107.35	52
22 **	RETIREMENT CONTRIBUTIONS	190	144.00	76	1710	1177.65	69	.00	2285	1107.35	52
23-00	LIFE/HEALTH INSURANCE	606	75.04	12	5454	735.88	14	.00	7272	6536.12	10
23-04	MEDICAL/RX SELF INSURED	0	.00	0	0	.00	0	.00	0	.00	0
23 **	LIFE/HEALTH INSURANCE	606	75.04	12	5454	735.88	14	.00	7272	6536.12	10
24-00	WORKER'S COMPENSATION	5	3.21	64	45	29.86	66	.00	69	39.14	43
24 **	WORKER'S COMPENSATION	5	3.21	64	45	29.86	66	.00	69	39.14	43
27-00	BENEFIT OFFSET	100	20.00	20	900	440.00	49	.00	1200	760.00	37
27 **	BENEFIT OFFSET	100	20.00	20	900	440.00	49	.00	1200	760.00	37
31-00	PROFESSIONAL SERVICES	1801	1670.00	93	15669	13381.17	85	6650.00	21080	1048.83	95
31-01	LEGAL EXPENSES	83	.00	0	747	493.00	66	507.00	1000	.00	100
31 **	PROFESSIONAL SERVICES	1884	1670.00	89	16416	13874.17	85	7157.00	22080	1048.83	95
34-00	CONTRACT SERVICES	5955	.00	0	48140	61358.21	128	.00	66000	4641.79	93
34 **	CONTRACT SERVICES	5955	.00	0	48140	61358.21	128	.00	66000	4641.79	93

FUND 111 CRA DIAMOND SQUARE 626		*****MONTH-TO-DATE***** YEAR-TO-DATE*****										ANNUAL		UNENCUMB.		% BDGT
ELE OBJ	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	UNENCUMB.	BALANCE					
39-00	CONTINGENCY	0	.00	0	0	.00	0	.00	0	.00	.00	0	0	.00	0	0
39 **	CONTINGENCY	0	.00	0	0	.00	0	.00	0	.00	.00	0	0	.00	0	0
40-00	TRAVEL & PER DIEM	163	.00	0	1607	1972.17	117	.00	2106	233.83	233.83	89	89	233.83	89	89
40 **	TRAVEL & PER DIEM	163	.00	0	1607	1972.17	117	.00	2106	233.83	233.83	89	89	233.83	89	89
41-00	COMMUNICATION	33	10.00	30	237	147.44	62	153.44	345	44.12	44.12	87	87	44.12	87	87
41 **	COMMUNICATION	33	10.00	30	237	147.44	62	153.44	345	44.12	44.12	87	87	44.12	87	87
42-00	POSTAGE & FREIGHT	98	.00	0	822	423.00	52	.00	1118	695.00	695.00	38	38	695.00	38	38
42 **	POSTAGE & FREIGHT	98	.00	0	822	423.00	52	.00	1118	695.00	695.00	38	38	695.00	38	38
43-00	ELECTRIC/WATER/SEWER	22	.00	0	198	264.00	133	.00	268	4.00	4.00	99	99	4.00	99	99
43 **	ELECTRIC/WATER/SEWER	22	.00	0	198	264.00	133	.00	268	4.00	4.00	99	99	4.00	99	99
44-00	RENTALS AND LEASES	0	.00	0	0	.00	0	.00	0	.00	.00	0	0	.00	0	0
44 **	RENTALS AND LEASES	0	.00	0	0	.00	0	.00	0	.00	.00	0	0	.00	0	0
45-00	INSURANCE	375	.00	0	3375	4331.00	128	.00	4500	169.00	169.00	96	96	169.00	96	96
45 **	INSURANCE	375	.00	0	3375	4331.00	128	.00	4500	169.00	169.00	96	96	169.00	96	96
46-00	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	.00	0	0	.00	0	0
46-03	REPAIR/MAINT-VEHICLES	0	.00	0	0	.00	0	.00	0	.00	.00	0	0	.00	0	0
46 **	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	.00	0	0	.00	0	0
47-00	PRINTING & BINDING	7	.00	0	63	.00	0	.00	90	90.00	90.00	0	0	90.00	0	0
47 **	PRINTING & BINDING	7	.00	0	63	.00	0	.00	90	90.00	90.00	0	0	90.00	0	0
48-00	PROMOTIONAL ACTIVITIES	0	.00	0	0	.00	0	.00	0	.00	.00	0	0	.00	0	0
48 **	PROMOTIONAL ACTIVITIES	0	.00	0	0	.00	0	.00	0	.00	.00	0	0	.00	0	0
49-00	OTHER CHARGES & OBLIG.	61	.00	0	549	100.65	18	.00	736	635.35	635.35	14	14	635.35	14	14
49 **	OTHER CHARGES & OBLIG.	61	.00	0	549	100.65	18	.00	736	635.35	635.35	14	14	635.35	14	14
51-00	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	.00	0	0	.00	0	0
51 **	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	.00	0	0	.00	0	0

FUND 111 CRA DIAMOND SQUARE 626

ELE OBJ	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBER.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
52-00	OPERATING SUPPLIES	320	.00	0	2388	2756.00	115	.00	3350	594.00	82
52-30	FUEL OIL & LUBRICANTS	0	.00	0	0	.00	0	.00	0	.00	0
52 **	OPERATING SUPPLIES	320	.00	0	2388	2756.00	115	.00	3350	594.00	82
54-00	MEMBERSHIP/PUBLICATIONS	72	.00	0	648	670.00	103	.00	875	205.00	77
54 **	MEMBERSHIP/PUBLICATIONS	72	.00	0	648	670.00	103	.00	875	205.00	77
55-00	TRAINING	32	.00	0	688	790.00	115	.00	793	3.00	100
55 **	TRAINING	32	.00	0	688	790.00	115	.00	793	3.00	100
56-15	IT-RELATED OPERATING EXP	0	.00	0	0	.00	0	.00	0	.00	0
56 **	TECHNOLOGY SYSTEMS	0	.00	0	0	.00	0	.00	0	.00	0
61-00	LAND	0	.00	0	0	.00	0	.00	0	.00	0
61 **	LAND	0	.00	0	0	.00	0	.00	0	.00	0
63-00	INFRASTRUCTURE	3502	.00	0	36973	.00	0	.00	47488	47488.00	0
63 **	INFRASTRUCTURE	3502	.00	0	36973	.00	0	.00	47488	47488.00	0
64-00	MACHINERY AND EQUIPMENT	51-	.00	0	151	.00	0	.00	0	.00	0
64-15	IT HARDWARE	0	.00	0	0	.00	0	.00	0	.00	0
64 **	MACHINERY AND EQUIPMENT	51-	.00	0	151	.00	0	.00	0	.00	0
65-00	CONSTRUCTION IN PROGRESS	0	.00	0	0	.00	0	.00	0	.00	0
65 **	CONSTRUCTION IN PROGRESS	0	.00	0	0	.00	0	.00	0	.00	0
82-00	AID PRIVATE ORGANIZATION	0	.00	0	0	.00	0	.00	0	.00	0
82 **	AID PRIVATE ORGANIZATION	0	.00	0	0	.00	0	.00	0	.00	0
83-00	OTHER GRANTS & AIDS	1312	.00	0	11808	.00	0	.00	15751	15751.00	0
83 **	OTHER GRANTS & AIDS	1312	.00	0	11808	.00	0	.00	15751	15751.00	0
91-01	TRANSFER TO GEN FUND 001	0	.00	0	0	.00	0	.00	0	.00	0
91 **	INTERFUND TRANSFER	0	.00	0	0	.00	0	.00	0	.00	0

FUND 111 TOTAL *****

FUND 111 CRA DIAMOND SQUARE 626	ACCOUNT	DESCRIPTION
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*****MONTH*****		*****YEAR-TO-DATE*****		*****YEAR-TO-DATE*****		*****YEAR-TO-DATE*****		*****YEAR-TO-DATE*****	
BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET
17171	3799.67	22	154537	104333.65	68	7310.44	206157	94512.91	54
17171	3799.67	22	154537	104333.65	68	7310.44	206157	94512.91	54

CRA DIAMOND SQUARE 626

GRAND TOTAL *****

7310.44	206157 ✓	94512.91	54
7310.44	206157	94512.91	54

DIAMOND SQUARE REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: July 25, 2019
Agenda Date: August 19, 2019
Prepared By: Darryl Niles, Redevelopment Program Manager
Through: Nancy A. Bunt, Community Services Director
Requested Action:
Informational Item – Project Updates

BACKGROUND:

Project Report - Diamond Square CRA

- Community Garden
 - A price quote has been obtained for a new fence. Budget approval will be sought from the CRA Board.
 - The lot has been mowed and the beds have been weeded this month.
- Diamond Square Initiative Report
 - See detailed report presented by Delores McLaughlin
- Habitat for Humanity Home Construction
 - Two homes, on Whaley St. and Blake Ave., are currently under construction.
- Dr. Joe Lee Smith Center
 - Site work is complete
 - Construction has started

Staff Report

BUDGETARY IMPACT:

PREVIOUS ACTION:

None

RECOMMENDED MOTION:

Informational Item – Project Updates