

**MINUTES
CITY OF COCOA
COCOA CRA
REGULAR MEETING
JULY 8, 2020**

The Regular Meeting of the Cocoa Community Redevelopment Agency was held on July 8, 2020 at City Hall, 65 Stone Street, Cocoa, FL, as publicly noted.

I. Call to Order

Chairperson Williams called the meeting to order at 5:00 pm

ROLL CALL:

Jake Williams, Jr.	Chairperson
Alex Goins	Vice Chairperson
Don Boisvert	Agency Member
Janne Etz	Agency Member
Lorraine Koss	Agency Member
Edward Lanni	Agency Member
Brenda Warner	Agency Member
Anthony Garganese	City Attorney
Landon Morley	Recording Secretary

PRESENT:

Jake Williams, Jr.	Chairperson
Alex Goins	Vice Chairperson
Don Boisvert	Agency Member
Janne Etz	Agency Member
Lorraine Koss	Agency Member
Brenda Warner	Agency Member

ABESENT:

Edward Lanni	Agency Member
--------------	---------------

STAFF PRESENT:

Charlene Neuterman, Deputy Community Services Director, **Matt Fuhrer**, Interim City Manager, **Bryant Smith**, Public Works Director, **Lori Chabot**, Redevelopment Coordinator, and **Nancy Bunt**, Community Services Director.

Vice Chair Goins provided the invocation and **Agency Member Koss** led the assembly in the Pledge of Allegiance to the flag of the United States of America.

II. Approval Of Agenda And Minutes:

AGENDA: Meeting of July 8, 2020

- * **MOTION by Agency Member Boisvert; SECONDED by Agency Member Koss to approve the Agenda for the July 8, 2020 Regular Meeting.**

AYES: WILLIAMS, GOINS, BOISVERT, ETZ, KOSS, LANNI, WAGNER

MOTION PASSED UNANIMOUSLY (7-0)

MINUTES: Meeting of June 10, 2020

- * **MOTION by Agency Member Boisvert; SECONDED by Agency Member Koss to approve the Minutes for the June 10, 2020 Regular Meeting as amended.**

AYES: WILLIAMS, GOINS, BOISVERT, ETZ, KOSS, LANNI, WAGNER

MOTION PASSED UNANIMOUSLY (7-0)

MINUTES: Meeting of June 24, 2020

- * **MOTION by Agency Member Boisvert; SECONDED by Agency Member Koss to approve the Minutes for the June 24, 2020 Special Meeting as amended.**

AYES: WILLIAMS, GOINS, BOISVERT, ETZ, KOSS, LANNI, WAGNER

MOTION PASSED UNANIMOUSLY (7-0)

III. Delegations:

IV. Action Items

1. Agency approval of a design change of the paddle wheel boat located at the Gateway Entry Sign on 6 Forrest Ave. Approve the cost associated with this design change in the amount of \$995.00.

- **Charlene Neuterman** introduced new Redevelopment Coordinator **Lori Chabot** then presented a design for the paddle boat statue color. **Agency Member Koss** inquired as to what the total cost would be. The information was not available. \$45,000 remained in the budget for this project. Conversation ensued regarding the materials and style of the boat statue. Engineered drawings were expected between 90 and 120 days.
- **Agency Member Etz** advocated for allocating any unspent funds into next year's budget.
- **Alec Greenwood** spoke before the agency, addressing the gateway sign. He praised the recently added features. He expressed concern over lack of

timely advertising of agency actions. He concluded by speaking about the importance of and consideration for well-allocated oak trees in the area.

- * **MOTION by Agency Member Warner; SECONDED by Agency Member Etz to approve the \$995.00 design change to Entry Sign on 65 Forrest Ave.**

AYES: WILLIAMS, GOINS, BOISVERT, ETZ, KOSS, LANNI, WAGNER

MOTION PASSED UNANIMOUSLY (7-0)

2. Award a Façade Grant application in the amount of \$10,000 to M & R United, Inc. for the building located at 26 Forrest Ave. Authorize the Interim City Manager to execute the Façade Grant Agreement.

- **Mrs. Neuterman** spoke on the intention of the owners of 26 Forrest Ave. to renovate the building.
- Agency members agreed that the building has been a nuisance and some changes would be welcome.

- * **MOTION by Agency Member Warner; SECONDED by Vice Chairperson Goins to award the \$10,000 façade grant for 26 Forrest Ave and authorize the Interim City Manager to execute the Façade Grant Agreement.**

AYES: WILLIAMS, GOINS, BOISVERT, ETZ, KOSS, LANNI, WAGNER

MOTION PASSED UNANIMOUSLY (7-0)

3. Agency approval of a Budget Transfer (BAF #20-079) in the amount of \$8,000 from Contingency to Legal Expenses to cover legal fees for the remainder of Fiscal Year 2020. Approve Change Order #1 to Purchase Order #75366 for attorney fees.

- **Mrs. Neuterman** presented the case for transfer of funds.
- Discussion transpired among the agency regarding funds and **Agency Attorney Garganese's** billing.

- * **MOTION by Agency Member Boisvert; SECONDED by Agency Member Koss to approve a Budget Transfer (BAF #20-079) in the amount of \$8,000 from Contingency to Legal Expenses to cover legal fees for the remainder of Fiscal Year 2020 and approve Change Order #1 to Purchase Order #75366 for attorney fees.**

AYES: WILLIAMS, GOINS, BOISVERT, ETZ, KOSS, LANNI, WAGNER

MOTION PASSED UNANIMOUSLY (7-0)

4. Approve a Budget Transfer (BAF #20-081-T) in the amount of \$5,000 to purchase snow fall lights for the trees in Cocoa Village.

- **Mrs. Neuterman** presented the case for new snow fall lights and how the agency would be justified in the purchase. Some lights were burned out and some were damaged by wildlife.
- **Interim City Manager Fuhrer** spoke on the use of audio devices used to deter wildlife, noting various consequences including discomfort for citizen's dogs.
- **Agency Member Warner** supported making sure visitors know the squirrels should not be feed.

* **MOTION by Agency Member Etz; SECONDED by Agency Member Warner to approve a Budget Transfer (BAF #20-081-T) in the amount of \$5,000 to purchase snow fall lights for the trees in Cocoa Village.**

AYES: WILLIAMS, GOINS, BOISVERT, ETZ, KOSS, LANNI, WAGNER

MOTION PASSED UNANIMOUSLY (7-0)

5. Approve a Budget Transfer (BAF #20—083-T) in the amount of \$1,130 and approve Change Order #1 to Purchase Order #75436 for the Cocoa Village Post Office lease payments to cover the required payments for the remainder of Fiscal Year 2020.

- **Mrs. Neuterman** presented the case for the budget transfer.
- **Agency Member Koss** asked about the specific budget of this project to which **Mrs. Neuterman** replied roughly \$71,000 and change.

* **MOTION by Agency Member Koss; SECONDED by Agency Member Warner approve a Budget Transfer (BAF #20—083-T) in the amount of \$1,130 and approve Change Order #1 to Purchase Order #75436 for the Cocoa Village Post Office lease payments to cover the required payments for the remainder of Fiscal Year 2020**

AYES: WILLIAMS, GOINS, BOISVERT, ETZ, KOSS, LANNI, WAGNER

MOTION PASSED UNANIMOUSLY (7-0)

6. Approve a Professional Services Task Order for Architectural Design Standards for new development and redevelopment for the Cocoa CRA in the amount of \$59,465.

- **Mrs. Neuterman** presented the case for approving the Task Order.

- **Agency Member Koss** talked about her experience with architectural standards and expressed her opinion that \$59,465 was too high a price. She touched on the integrity of Cocoa Village, stating that, while the aesthetic is eclectic, it represents a certain time period. She expressed interest in architectural guidance to keep Cocoa Village cohesive.
- **Mrs. Neuterman** and the agency members spoke on architectural expertise and the possibility of an architectural review board.
- **Agency Member Warner** noted past difficulties establishing an Architectural Review Board including citizen complaints of destroying private property rights.
- **Agency Member Etz** expressed excitement and optimism over the proposal.

*

MOTION by Agency Member Koss; SECONDED by Agency Member Etz to approve a Professional Services Task Order for Architectural Design Standards for new development and redevelopment for the Cocoa CRA in the amount of \$59,465

AYES: WILLIAMS, GOINS, BOISVERT, ETZ, KOSS, LANNI, WAGNER

MOTION PASSED UNANIMOUSLY (7-0)

7. Agency direction on Proposed Fiscal Year 2021 Budget for the Cocoa CRA and prioritize specific projects as listed in the year Cocoa CRA Plan Update 2018.

- **Mrs. Neuterman** spoke on completed projects, the budget for fiscal year 2021, and possible projects for agency consideration.
- **Chairperson Williams** spoke on citizen demand for the reopening of a fishing pier previously closed by the county. Discussion took place over the feasibility of completing the project and acquiring a grant. **Interim City Manager Fuhrer** reported the estimated cost of reconstruction of the fishing pier was \$1.5 million in 2015. **Agency Member Etz** enthusiastically supported the pier reopening and proposed moving forward where possible. **Mr. Fuhrer** suggested this could be an additional amenity in Cocoa Village.
- **Chairperson Williams** touched on the need for revising the roundabout in Cocoa Village. His priorities in descending order were the Civic Center facelift, Lee Wenner Park, the roundabout, and the fishing pier. **Agency Member Koss** emphasized additional Cocoa Village parking as her highest priority. **Agency Member Etz** agreed that parking should be a high priority.

V. Attorney's Report

VI. Updates and Staff Reports

- I. Informational Item – Project Updates
- II. Informational Item – Budget Updates

VII. Next Meeting Date

The next regularly scheduled meeting of the Cocoa Redevelopment Agency will be on Wednesday, August 12, 2020 at 5pm at the Cocoa City Hall, 65 Stone Street, Cocoa, Florida, unless a business need arises earlier.

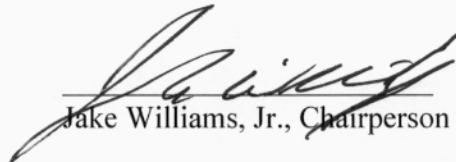
VIII. Adjournment

- * MOTION made by Agency Member Boisvert; SECONDED by Agency Member Warner to adjourn the Special Meeting of June 24, 2020.

AYES: WILLIAMS, GOINS, BOISVERT, ETZ, KOSS, LANNI, WAGNER

MOTION PASSES (7-0)

MEETING WAS ADJOURNED AT 6:00 PM.


Jake Williams, Jr., Chairperson

Respectfully Submitted by:


Landon Morley, Recording Secretary